

Joint Meeting of the Waterbury Select Board and Village Trustees
July 16, 2012
Main Street Fire Station

Present: J. Grenier, Chair; R. Ellis, C. Viens, and C. Nordle, Select Board; P. H. Flanders, Village President; L. Sayah and N. Howell-Sherman, Trustees; W. Shepeluk, Municipal Manager; K. Fountain, Waterbury Record; A. Imhoff, ORCA Media; D. Taube, Times Argus; and C. Lawrence, Town Clerk.

Public: Scott Mackey

RANDALL STREET BLOCK PARTY

S. Mackey was present to talk about a request for a party on Randall Street on August 25th from 3:00pm to 7:00pm. They would like permission to close the street and allow a band to play. R. Ellis made a motion granting permission for the block party and authorizing the closing of Randall Street and half of Elm Street (up to Municipal parking lot) from 2:30pm to 7:30pm. The motion was seconded by C. Nordle and passed unanimously. N. Howell-Sherman made a like motion on behalf of the Trustees. The motion was seconded by L. Sayah and passed unanimously.

SEMINARY ARTS MURAL PROJECT

Natasha Bogar was present to talk about Seminary Arts mural project. One mural has been designed by a group of children. The second mural may be delayed until fall. The plan is to have the murals mounted on posts or a building for year round display. She will be meeting with Laura Marvin and Clare Rock tomorrow to discuss locations. The Board would like to hear back as to where the proposed locations might be, prior to approval. The Board was in favor of locating the first mural on the recreation building. It was suggested that the second mural might be placed at Hope Davey Park by the skate park.

MINUTES

R. Ellis made a motion to approve the minutes of the June 13th, July 2nd and July 5th Joint meetings. The motion was seconded by C. Viens and passed unanimously. N. Howell-Sherman made a motion to approve the minutes of the June 13th, July 2nd and July 5th Joint meetings. The motion was seconded by L. Sayah and passed unanimously.

LONG TERM RECOVERY

Five responses were received for Phase I of the flood study RFP. The responses will be reviewed in the next couple of weeks. An RFP has been drafted for the Phase II portion.

Vermont Folk Life Center would like to know if anyone is interested in participating in story circles to talk about flood memories. R. Ellis thought it might interest municipal employees to share their stories, and Board members could share their experiences as well.

The Senate & House Institutions Committee, under the Capital bill directive, is meeting at the State house on July 20th at 10:00am. The State Complex will be discussed, as well as other items that may interest the Municipality.

W. Shepeluk indicated that he is interested in attending the ICMA Annual Conference from October 6th-10th in Phoenix, AZ. The Boards were supportive of the Manager's participation in this annual meeting.

Megan Rivera drafted a letter of support for the Community Branding/Market Retail study project to be submitted as part of a grant application to the National Life Group, and asked for the Boards support. R. Ellis made a motion to authorize J. Grenier to sign the letter of support. The motion was seconded by C. Viens and passed unanimously. N. Howell-Sherman made a motion to authorize P. H. Flanders to sign the letter of support on behalf of the Trustees. The motion was seconded by L. Sayah and passed unanimously.

M. Rivera is helping RW with a grant request to the Vermont Community foundation for \$20,000 in support of the work they are doing on behalf of the Town in the area of Economic Development. The grant request may be submitted in the near future.

The first meetings of the Select Board and Trustees in August might be cancelled and the next Tri Board meeting will be on Wednesday August 15th at 6:00pm.

At 8:20pm, the Trustees reconvened in the kitchen to continue their meeting and the Select Board continued business in the conference area.

TRUSTEE BUSINESS

The Trustees were joined by Jeff Larkin and Mark Frier to consider outside entertainment permits for the Reservoir and Arvad's Bar and Grill. L. Sayah made a motion to approve the permits for outdoor entertainment for Arvad's and The Reservoir for Monday through Saturday from noon to 9:00pm with the condition that the maximum noise level be 85 decibels and the Trustees reserve the right revisit the permit if problems arise. The motion was seconded by N. Howell-Sherman and passed unanimously.

L. Sayah made a motion that N. Howell-Sherman represent the Trustees on the Long Term Steering Committee. The motion was seconded by P. H. Flanders and passed unanimously.

The Trustees considered an entertainment permit from Art in the Alley for entertainment from 5:00pm to 8:00pm in the Alley adjacent to 1 Stowe Street on Wednesday July 25, 2012. N. Howell made a motion to approve the request with the condition the noise be limited to 85 decibels. The motion was seconded by L. Sayah and passed unanimously.

N. Howell-Sherman presented to the Trustees a draft of an application and guidelines for the use of the large store front window at the new Police Station. L. Sayah made a motion to approve the guidelines as presented. The motion was seconded by N. Howell-Sherman and passed unanimously.

N. Howell-Sherman presented to the Trustees a July 3, 2012 letter written to her as a trustee from Jack Centzone concerning ponding water in Main Street in front of his property and his attempts to have the Town Highway Supervisor address his issues. As this is not an area of Trustees responsibility, the matter was referred to the Town Manager.

The Trustees discussed seeking some legal advice on an employment issue and agreed by consent that the Village President and Village Manager should meet with legal counsel on the matter and report back to the Trustees at a future meeting.

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The Trustees briefly discussed some items they are working on with the Manager concerning the Police Department, including the open house, the July Police report, and concerns about the new schedule. N. Howell-Sherman agreed to compile a list of items the Trustees would like to discuss at a future meeting.

N. Howell-Sherman reported that she will be away from July 25th to August 1st.

L. Sayah made a motion to approve the Tri Board minutes of June 18th. The motion was seconded by N. Howell-Sherman and passed unanimously.

L. Sayah made a motion to approve the change in the route for the Leaf Peepers race on October 27, 2012. The staging area and start/finish line will be moved from the horseshoe driveway at the State Complex to the Pilgrim 5 building at Pilgrim Park. The motion was seconded by N. Howell-Sherman and passed unanimously.

The meeting of the Trustees adjourned at 9:55pm.

SELECT BOARD BUSINESS

R. Ellis made a motion to appoint Dan Sweet at Tree Warden for a one year term ending April 30, 2013. The motion was seconded by C. Nordle and passed unanimously.

VTRANS MAIN STREET PROJECT

R. Ellis set up a focus group meeting to discuss crosswalks and suggested that a larger public meeting should be held to discuss the entire main street project. There will be a VTRANS Main Street meeting on Thursday July 26, 2012 at 6:30pm at the Main Street Fire Station.

Cindy Lyons contacted the Board on behalf of the RW economic development group about setting up a small group to be involved with VTRANS discussions about the Main Street project. She was scheduled to attend the August 6th, but will be asked to attend on the 15th.

CLERK'S BUSINESS

J. Grenier requested that the Board increase the budget for structural analysis from the previously approved amount of \$3,000 to \$5,000. C. Nordle made a motion to approve spending up to a total of \$5, 000 which is a \$2,000 increase over the previously approved amount for a structural analysis of Stanley Hall and Wasson Hall. The motion was seconded by R. Ellis and passed unanimously.

R. Ellis made a motion to approve the Errors & Omissions letter dated July 16, 2012. The motion was seconded by C. Viens and passed unanimously.

The Vermont Youth Conservation Corps requested use of Hope Davey Pavilion on July 21st with waiver of fee. Friends of Harwood Baseball requested use of both softball fields at Dac Rowe on July 21st and 22nd for a fund raiser for Harwood baseball, with waiver of fee. The Clyde Whittamore Little League requested use of Hope Davey fields for a tournament from July 20th through July 24th with waiver of fee. R. Ellis moved to approve all waiver of fee requests. The motion was seconded by C. Nordle and passed 3-1.

Mark Frier requested an expansion of the outside consumption permit at the Reservoir. He was present to describe the expansion of the permit to include a beer garden. It was indicated that smoking will be allowed in the beer garden area. A discussion followed. C. Nordle made a motion to approve outside consumption permit for WYC LLC. The motion was seconded by C. Viens and passed unanimously.

C. Nordle made a motion to approve the minutes of the June 18th meeting. The motion was seconded by C. Viens and passed unanimously.

MANAGER'S ITEMS

W. Shepeluk explained a Public Works Mutual Aid Agreement between the Town of Stowe, Town of Waterbury, and Village of Waterbury. The agreement allows the municipalities to request equipment and personnel from one another to respond to emergency situations which threaten public infrastructure or public safety. C. Viens made a motion to authorize the manager to sign the tri-party Public Works Mutual Aid Agreement between the Town of Stowe, Town of Waterbury, and Village of Waterbury. The motion was seconded by C. Nordle and passed unanimously.

C. Viens updated the Board on an accident on the bridge on Guptil Road. There have been several accidents on that bridge over the past few years. It was suggested that the concrete pillars and cables be removed and replaced with guardrails. The Manager will discuss a safer system with the Public Works Director.

The Manager discussed the 2012 paving and scheduling issues related to Stowe Street, and the Stowe Street sidewalk enhancement grant. The sidewalk job should be done in conjunction with the paving of Stowe Street. He gave an update of the issues involved in coordinating both projects. It needs to be determined what paving projects should take place in 2012. The Manager reviewed the paving recommendations from the last meeting. A lengthy discussion followed as to how much to spend on paving projects during 2012 and what projects to accomplish. R. Ellis made a motion to authorize staff to expend up to \$230,000 on Main Street, McNeil Road, and Kneeland Flats. The motion was seconded by C. Viens and passed unanimously.

R. Ellis made a motion to move into Executive Session at 9:45pm to discuss a contract. The motion was seconded by C. Viens. The Board came out of Executive Session at 10:00pm.

R. Ellis made a motion to authorize the Manager to enter into a contract with Stantec Consulting Engineers for the design phase of the Stowe Street sidewalk project. The motion was seconded by C. Viens and passed unanimously.

There being no further business, the meeting of the Select Board was adjourned at 10:05pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: August 6, 2012