

**Joint Meeting of the Waterbury Select Board,  
Village Trustees, and Library Commissioners  
June 18, 2012  
Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, K. Miller, C. Viens, and C. Nordle, Select Board; P. H. Flanders, Village President; L. Sayah and N. Howell-Sherman, Trustees; H. Grenier, F. Chaffee, A. Durkin, M. Luce, and M. Rivera; Library Commissioners, M. Kasamatsu, Library Director; C. Palermo, Waterbury Historical Society; W. Shepeluk, Municipal Manager; K. Fountain, Waterbury Record; A. Imhoff, ORCA Media; E. Werth, Library; A. Tuscany, Public Works Director; and C. Lawrence, Town Clerk.

The meeting of all Boards was called to order at 6:07pm.

**EXECUTIVE SESSION**

Upon motions duly made, seconded and approved, the Boards went into Executive Session for real estate discussions and possible contract negotiations at 6:08pm.

The Boards came out of Executive Session at 6:55pm with no action taken.

P. H. Flanders updated the Boards on a follow up with Architect Steve Roy on utilizing the entire Stanley Hall site and a potential design was done.

**REPORTS**

1. P. H. Flanders reported on the environmental site assessment. CVRPC does not have any grant money for an assessment. The State has been asked to provide all of the information that they have on the building.
2. M. Rivera updated the Boards on grant possibilities. She stated that the municipality will need to know location, type of construction, occupants, and occupancy agreements; and gave an explanation of the process.
3. H. Grenier updated the Boards on using social media for community engagement strategies and explained possibilities for disseminating information. R. Ellis suggested keeping a chronology of the decision making process to help the public know what has been going on, and gather public input at a later date. K. Miller volunteered to draft a timeline of decisions that can be posted to the website. It was asked whether minutes should be posted to the website in draft form. It was decided to post only approved minutes.
4. A discussion was held with regard to ownership models. The library has certain ownership criteria related to the Janes will. The committee will continue to meet.

**DRAFT REQUEST FOR PROPOSAL**

A discussion was held regarding issuing a draft RFP for two different designs at Stanley Hall: renovating and total rebuild. C. Nordle is working on a draft and P. H. Flanders and R. Ellis will assist.

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**LTCR STEERING COMMITTEE APPOINTMENTS**

Each Board needs to appoint someone to the LTCR Steering Committee at their next meeting. These meetings will most likely be held every Thursday at 4:00pm.

**MEETING SCHEDULE**

Tri-Board meetings will be held on the 1st Monday of each month from 6:00pm to 7:00pm and on the 3<sup>rd</sup> Monday if necessary. The next meeting will be Monday July 2<sup>nd</sup> at 6:00pm.

The meeting of the Library Commissioners adjourned at 7:40pm. The meeting of the Select Board continued (see Select Board minutes dated June 18, 2012).

Following the joint meeting the Trustees considered an entertainment permit request for outdoor music at the Cork for Saturday nights. The Trustees continued the meeting going to the Cork to talk with the owner about the application. At Cork, in a phone conversation with the owner, the Trustees approved a motion by Natalie Howell and seconded by Lefty Sayah to approve the entertainment permit limited to this Saturday June 23, 2012 from 6 to 9 pm at a maximum of 85 decibels as a trial basis. Trustee Sayah will check the sound with a decibel meter during the performance and utilize the information in considering renewal of the entertainment permit.

The meeting of the Trustees adjourned at 8:15pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: July 2, 2012