

**Waterbury Village Board of Trustees Meeting  
Main Street Fire Station  
March 19, 2012**

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell-Sherman, Trustees; William Shepeluk, Municipal Manager; and Carla Lawrence, Village Clerk.

The meeting was called to order at 10:30am.

The Trustees reviewed and discussed the proposed contract from Wiemann Lamphere in the amount of \$14,080 for an architectural study on 51 South Main Street. They plan to talk with the Select Board about participating in a study on locating the municipal office/police station at the Stanley Hall location.

N. Howell-Sherman made a motion to authorize the Manager to sign the proposed agreement for professional services from Wiemann Lamphere, dated March 2, 2012 for \$14,080. The motion was seconded by L. Sayah and passed unanimously.

The Partners meeting on May 3<sup>rd</sup> was discussed. The Village is a sponsor for two more FEMA LTCR projects; the repurposing of 51 South Main Street, and the short and long term solution for the police department. It was discussed that the Village should be involved in the flood study project, and perhaps co-sponsor this project with the Town. The Trustees will discuss with the Select Board what projects the Village should be involved in, and come to a consensus on the keynote speaker. The Village may also sponsor the meeting on May 3<sup>rd</sup> and may ask staff to help.

There were two requests for the use of Rusty Parker Park. N. Howell-Sherman made a motion to approve the Waterbury Mission's Back to School Bash on Friday August 17<sup>th</sup> from 5:00pm to 9:00pm, with break down complete by 9:00pm. The motion was seconded by L. Sayah and passed unanimously.

L. Sayah made a motion to approve the use of Rusty Parker Park by A River Runs Through It Garden Club on Saturday May 26<sup>th</sup> from 7:00am to noon. The motion was seconded by N. Howell-Sherman and passed unanimously.

The Manager reminded the Board that annually, they may authorize one or more Board members to sign orders. L. Sayah made a motion to authorize all Trustees to sign orders and one signature is sufficient to allow the Treasurer to process the orders. The motion was seconded by N. Howell-Sherman and passed unanimously.

The Manager stated that the wage and salary increases would be discussed at the Joint meeting this evening and distributed information about the Consumer Price Index. The index as of December 31, 2011 was 3.0% and as of February 29, 2012 was 2.9%.

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L. Sayah made a motion to approve the minutes of the February 21<sup>st</sup>, March 7<sup>th</sup> Annual Meeting and March 9<sup>th</sup> meetings. The motion was seconded by N. Howell-Sherman and passed unanimously.

Finding another temporary location for the police was discussed. It may be possible to rent space behind the South End Sunoco. It needs to be determined what insurance will cover.

At 11:40am, N. Howell-Sherman made a motion that the Board enter into executive session to discuss pending litigation in the lawsuit entitled "Adam Hubacz v. Todd Protzman et al.", as the premature public disclosure of which would clearly place the Village of Waterbury at a substantial disadvantage. The motion was seconded by L. Sayah and passed unanimously.

The Board came out of Executive Session at 12:50pm. N. Howell-Sherman made a motion to appoint P. Howard Flanders to serve as an ad hoc litigation liaison of the Board to act as a contact between the Board and the Village's defense counsel retained to defend the "Adam Hubacz v. Todd Protzman et al. lawsuit." The motion was seconded by L. Sayah and passed unanimously, with P. H. Flanders abstaining.

There being no further business, the meeting was adjourned at 12:55pm.

Respectfully submitted,

Carla Lawrence  
Village Clerk

Approved on: April 11, 2012

P. Howard Flanders  
P. Howard Flanders

Lawrence Sayah  
Lawrence Sayah

Natalie Howell-Sherman  
Natalie Howell-Sherman