

# Waterbury Village Board of Trustees and Water Sewer Commissioners Joint Meeting

## Municipal Office Building

June 20, 2011

4:30 PM

Attendees: P. Howard Flanders, Village President; Lawrence Sayah and Natalie Howell Sherman, Trustees; William Shepeluk, Municipal Manager; Mark Alberghini and Dave Anderson, Water Sewer Commissioners; Denise McCarty, Board Secretary; Alec Tuscany, Public Works Director; Tom Stevens, Waterbury Representative; Rebecca Ellis, Waterbury Representative; Chris Preston, Waterbury Record.

The meeting commenced at 4:32p.m.

### **Briefing by the Manager on the discussions of Phosphorous Removal Project with DEC, EPA, CLF**

William Shepeluk gave an update on the current phosphorus process for Waterbury, the replacement process, project design and what was presented to the State of Vermont. The final updated costs and design was submitted in February 2011 but has not been approved yet by the State. Discussion followed regarding jar testing, pilot testing, final design and treatment of phosphorus.

A draft letter from Attorney William Dodge from Downs Rachlin and Martin regarding the Phosphorous Project was reviewed. R. Ellis recommended some changes to the letter. There are some additional changes that need to occur and W. Shepeluk and A. Tuscany will work on this. P. Flanders suggested that the letter be signed by W. Shepeluk rather than William Dodge. Those in attendance were in agreement of this. The final letter will be sent to Commissioner Mears at DEC.

### **Retirement Gift Program/Policy**

L. Sayah has checked with Ben and Jerry's, GMCR, and the three banks in Waterbury and no one that he has spoken with has any kind of a retirement gift program for employees. The retirement gift plan/policy remains pending. No action taken.

### **360 Degree Performance Evaluation for W. Shepeluk**

The costs for a 360 degree performance evaluation for William Shepeluk will cost \$260.00 from each board (three boards) to spend towards this. P. Flanders suggested it is a very interesting and useful tool. **A motion was made by N. Howell-Sherman for the Board of Trustees to spend \$260.00 toward the 360 degree performance evaluation for W. Shepeluk. L. Sayah seconded the motion. Motion voted on and passed. Dave Anderson made a motion on behalf of the Water and Sewer Commissioners to spend \$260.00 toward the 360 degree performance evaluation for W. Shepeluk. Mark Alberghini seconded the motion. Motion voted on and passed.**

### **Manager's Items**

Dean Salvas has purchased development rights from Jerry McDermott to develop 59 housing units on Blush Hill. Discussion followed. W. Shepeluk will research if the appropriate permits have been paid already or what the status is. No action taken.

### **Base Charges on Sewer System**

W. Shepeluk read a letter from John Barwick regarding his 25 base charges for water and sewer that have accumulated over the years and is overdue. Mr. Barwick is proposing an alternative solution to what he owes. Due to time constraints no action was taken. This matter will be discussed at a future meeting.

### **Downs Rachlin and Martin**

W. Shepeluk requested authorization to sign an engagement letter with Downs Rachlin and Martin to pay for William Dodge's attorney services. **A motion was made by M. Alberghini to authorize W.**

**Shepeluk to sign the engagement letter with Downs Rachlin and Martin. D. Anderson seconded the motion. Motion voted on and passed unanimously.**

**Approval of Meeting Minutes**

The meeting minutes for May 25<sup>th</sup> and June 8<sup>th</sup> were reviewed. **A motion was made by N. Howell-Sherman to approve the meeting minutes as presented. The motion was seconded by L. Sayah. The motion was voted on and passed.**

**Trustees Adjourn**

The meeting of the Board of Trustees adjourned at 6:20p.m.

**Water Commissioners Meeting (continued)**

Dean Salvas appeared to discuss the project he is developing between Rt 100, Blush Hill Rd and Cross Road. It is the condominium project first permitted to Gerry McDermott. Salvas has purchased those development rights from McDermott. He asked if the Commissioners would consider an installment plan for the payment of the water/sewer allocation fees necessary for the project. The Commissioners directed the Manager to meet with him to develop a proposal that the Commissioners could consider at a future meeting

Salvas asked if he could use plastic water pipe within his development. The Commissioners told him that plastic would be fine unless he wants the Village to assume ownership of the mains he will install. In that case ductile iron pipe will likely be required.

Alec Tuscany, PWD, presented his monthly report to the Commissioners along with reports from the Water Superintendent and the WWTP operator. The Commissioners reviewed the reports, asked a few questions and thanked A. Tuscany for his work.

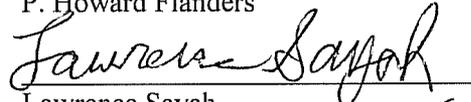
The meeting of Water Commissioners adjourned at 6:45p.m.

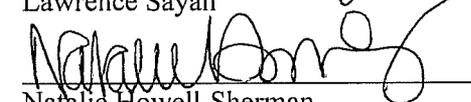
Respectfully submitted,

Denise McCarty  
Board Secretary

Approved on: 07.08.2011

  
P. Howard Flanders

  
Lawrence Sayah

  
Natalie Howell-Sherman