

Request for proposals - 2026 WATERBURY STREET TREE INVENTORY

The Waterbury Tree Board/ WTB wishes to update the 2016 Street Tree Inventory, to add new streets and a few town properties to create a 2026 Street Tree Inventory island and include a brief summary for future planning purposes. This projected inventory has been approved by the Town of Waterbury. The purpose is to hire a certified arborist to use the existing inventory for Waterbury on the ***Vermont Municipal***

Tree Inventory <https://anrmaps.vermont.gov/websites/MuniTrees/>

This program is available for free and was developed by the VT Urban and Community Program for all Vermont towns to use to help gather data in an inventory on trees within the town right of way on selected streets and town properties that will be useful to the Town and the Waterbury Tree Board for future planning. A final report will help the Tree Board to better understand the types, the condition and sizes of trees in key areas of Waterbury Village and Waterbury Center. This information will be used in planning and budgeting to maintain a healthy tree population.

The goal is to seek estimates from certified arborist by late May and to select an arborist to begin this work by mid to late June, 2026. Work is to be completed by November 15, 2026

Trees are to be inventoried on Town property and within the Town right of way. The selected arborist shall check with the Town Public Works Director to confirm the right-of-way width on streets in the inventory. While town roads usually have a 3 rod or 49'- 6" width; the actual width of selected streets needs to be confirmed in order to only inventory trees within the Town right-of-way or on Town property e.g. schools, parks and cemeteries.

Scope of work for a request for proposals

- Use the existing VT Municipal Tree inventory program <https://anrmaps.vermont.gov/websites/MuniTrees/> for Waterbury (2016 and 2024 entrees) as a basis for this scope of work.

- The arborist shall observe and add potential or "vacant" tree planting locations within the right-of-way. These were not in the 2016 inventory.
- The arborist will meet with Tree Board members at about the 30% completion point to discuss the results, how the data collection is going and any beneficial adjustments to the work.
- Joanne Garton, Community Forestry Technical Assistance Coordinator, from the VT Urban and Community Forestry program has offered to work with the selected arborist at the end of June, 2026 for a few hours to demonstrate data collection and tabulation using the Municipal Inventory software and answer questions in the field.
- This scope of work will be approved by Bill Woodruff, Town Manager before soliciting estimates from certified arborists. Any question as well as proposals with estimates will be sent to Bill Woodruff bwoodruff@waterburyvt.com as well as Waterbury Tree Board members:
 - Barb Blauvelt babloomis@gmail.com
 - Nita Hulstrom nita.hwf@gmail.com
 - Marge Gulyas eustiswood@aol.com

With the description of the work, provide the hourly rate and the projected total for the work. The reviewers will review the proposals and estimates to make the selection. Bill Woodruff will notify the selected arborist when to begin the work as outlined here.

Description of work 2026 - Inventory Part 1 The arborist shall review and update over 380 trees previously inventoried in Waterbury village as well as those added in 2024 including the Waterbury Center Green. Trees on these village streets shall be added to the 2026 inventory:

- N. and S. Main St.
- Randall St.
- Demerit Place
- Stowe St.

- Union St.
- Winooski St.
- Butler St
- Elm St.
- Lincoln St.
- Rusty Parker Park and Brookside School and along High St. near the school. (Updated from the 2016)

Part 2 - Include Waterbury Center near the historic village center

- Update info on trees at the Center Green (inventoried in 2024)
- Add Hollow Road trees
- Add trees from Rte. 100 - from Hollow Road to Sunset Lane
- Add trees on the 3 streets facing the Center Green (Maple St., Howard Ave. and Guptil Road.
- Hope Davey Park - Add trees near both entries to the Hope Davey Park street on Maple St. and Loomis Hill Road
 - Add trees around Maple St. parking lot, picnic shelter and play structure and playground,
- Hollow Road
- Maple Street from the Center Green to Maple Street Cemetery
- Maple Street Cemetery - Add shade trees along Maple Street and within the Cemetery including cedars
- Guptil Road - from Center Green to the Waterbury Public Works building
- Howard Ave

Part 3 - Summary Report: The arborist shall provide overall observations and takeaways from the inventory e.g. streets where there are opportunities for new planting, streets with a large number of older or unhealthy trees, pruning needs and recommendations for new species and so forth. This shall also provide the summary or the distribution of tree types, sizes and tree conditions. For trees that are in poor condition or may need specific attention such as Ash trees requiring inoculation the Tree Board would like them listed on an Excel

Spreadsheet by their location. A separate estimate should be provided for this work.

Optional participation by Waterbury Tree Board members: By arrangement with the certified arborist, members of the WTB may be available to assist during the inventory to better understand the process and the results of the inventory.