

TOWN OF WATERBURY ENTERTAINMENT PERMIT

THE UNDERSIGNED HEREBY REQUESTS PERMISSION TO OFFER PUBLIC ENTERTAINMENT, WITHIN THE TOWN OF WATERBURY, IN A PUBLIC HOUSE OR A NON-PUBLIC HOUSE AS DEFINED BY THE TOWN OF WATERBURY IN ITS PUBLIC ENTERTAINMENT ORDINANCE.

Name of Establishment: Waterbury Area Trails Alliance

Location entertainment will be offered: Pilgrim Park, Waterbury

Name of Applicant: Dan Potter, President WATA

Type of Entertainment (check all that apply):

Music

Running events

Other (please describe) Gravel bike ride

Please describe the days/time of day and give a brief description for the type of entertainment you have checked above (include the date of the event in this description):

The event will be held on Sunday 5/3/26. WATA will have a PA system onsite for announcements and to

play music.

If your event has the potential to have 100 people or more, in attendance please see below:

Will you require a road closure for a parade? () YES () NO

Will you require alterations to normal traffic flow such as temporary turning lanes that does not necessarily include a road closure? () YES () NO

If you answered YES above, please include Section A, Safety and Security Plan

Will you be serving alcohol at your event? () YES () NO

If you answered YES above, please include Section B, Special Event Permit.

**If you are planning to serve alcohol and anticipate over 100 people, you will need security or law enforcement to be present.*

Will you be hanging a Banner to advertise your event? () YES () NO

If you answered YES above, please include Section C, Banner Application

If you are anticipating over 2,000 people to attend your event, including volunteers, please check state permits.

Section A: Security & Safety Plan

1. Event Description

This will be the 18th annual WATA Gravel Grinder. The event is a fundraiser for WATA and usually brings in about 350-500 people, including volunteers. The HQ will be at Pilgrim Park where riders will convene, begin, and end their rides.

Date / Time: Sunday, May 3, 2026

2. Venue Infrastructure

Location: Pilgrim Park

- Vehicular entrance/exit(s): Vehicles will park around the buildings near Pilgrim Park
- Restroom(s): WATA will arrange for poto-pottys to be available during the event
- Power Source(s): Power is available at the building next to Pilgrim Park
- Cellular coverage: Yes

3. Parking & Traffic Management

- Traffic Detail: Volunteers will help guide traffic into the correct parking areas
- Parking (Onsite/ Offsite): Onsite
- Signage: WATA will include signs directing folks to parking areas

4. Entrance to the Event

- Ingress/Egress Routes: WATA will arrange for a security person to monitor the entrance/exit of the event
- Bag inspection: Will be at the discretion of the security officer
- Tickets: Yes

10. Team & Roles (Key Contacts)

- **Event Director:** Dan Potter, WATA President
- **Operations Lead:** Zachary Rochman, WATA
- **Security Lead:** TBD - Chocolate Thunder
- **Volunteer Coordinator:** Zachary Rochman, WATA
- **Production Manager:**
- **Communications Lead:**
- **Emergency Services Liaison:**

Please attach a full contact sheet with phone numbers for each of the people listed above.

11. Policies & Procedures

Please include information regarding bag checks, safety plans and procedures, severe-weather calls, etc.

12. Suppliers & Vendors

Category	Supplier / Notes
Food	Moes Backyard BBQ
	Peace Burger
	Big Hollow Kitchen
	Blackback
Beer	Big Tree

13. Regulatory & Insurance

Please include details of emergency services and public groups that you have contracted with or received approval from as well as certificates of your insurance.

1. The area referred to in the application must be clearly defined by a description (such as “booth”, “tent” etc. and include approximate size).
2. The area referred to in the application must be adequately staffed, controlled and maintained at all times.
3. Service and consumption of alcohol products must be confined to the defined area.
4. Special Event Permits must be referred to the local control commissioners for consideration.
5. All liquor control laws and regulations that apply to first and second class licenses will also apply to holders of Special Event Permits.

2026 Waterbury Area Trails Alliance Annual Gravel Grinder

5 Pilgrim Park, Waterbury VT

Food Vendors

Porto-Jons

Registration/Seating

Vendors

Big Tree Brewing

Enter/Exit

Fencing
Enclosure

