

Jam for the Parks Security & Safety Plan

1. Event Description

Jam for the Parks (JFTP) is an annual fundraiser supporting Vermont State Parks, produced by Stowe Cider with help from Vermont Parks Forever. The 2025 event is a single-day, community-focused festival featuring family-friendly activities, food trucks, artisan vendors, and live music.

Date / Time: *Saturday, September 6 2025 — 11 am – 8 pm*

2. Venue Infrastructure

Location: Waterbury Center State Park, Waterbury Center, VT 05677

- One shared vehicular entrance/exit on VT-100 with staffed gatehouse (first guest contact).
- **Middle Lot** (gravel/grass): First come, first served. .
- **Lower Lot** (gravel): Staff, volunteers, artists, and event personnel primary parking, ADA parking, and first in ticket holders.
- Permanent restroom block (beach area) + potable toilets.
- 120 V service panel plus quiet generators.
- Cellular coverage: *Verizon strong / AT&T moderate / T-Mobile weak.*

3. On-Site Parking & Traffic Management

- **Traffic Detail:** 2 Washington County Sheriffs on VT-100 (10 am–9 pm)
- **Upper Lot:** The small lot will be used for event personnel parking due to it's shape and size potentially causing unsafe situations for drivers.
- **Middle Lot (~80 vehicles):** ADA, vendors, staff, artists; staffed until full; "LOT FULL" flip sign.
- **Lower Lot (~60 vehicles):** Event personnel, artists and first come. first serve.

- **Remote Parking:** Ivy Computer (.5mi) parks first with 100 parking spots, Zenbarn (1.5mi) parks second with 120 spots, and Ari Fishman's House (1.7mi) parks third with 100 spots.; TWO 20-passenger shuttles every 10 min.
- **Way-finding:** 30×18" sandwich boards will direct traffic headed from both directions on Route 100. There will be signs at 1 mi, 0.5 mi & 300 ft.

4. Entrance to the Event

20-ft checkpoint span on drive between middle & lower lots.

- 1-2 ingress lanes
- Bag inspection
- Box-office/Will-Call (2 POS tablets).
- DLC-certified staff wrist-banding 21+ guests.

5. Recreational Areas

Swimming, paddling & beach remain **use-at-your-own-risk**.

- "No Lifeguard on Duty — Swim at Your Own Risk" signs.
- Hand-carry craft via middle-lot drop-off; boat-ramp vehicle access closed.
- The large hill remains open and will be visually monitored and patrolled once per hour.
- Alcohol perimeter fence + 2 controlled pedestrian gates to prevent beverages from leaving the event zone.

6. Event Arena Layout (Grass between Umiak and water)

- **Stage:** 24×20' SL100 mobile stage facing north; 5' security moat with barricade
- **Vendor Row:** 10×10' booths along perimeter on the parking lot side
- **Fencing:** Will go behind the vendors with two open gates for entering and exiting the event. There will be 100' of fencing running from the stage along the grass on the water side to

prevent constant food traffic from grass to water for the guests enjoying music

- **Food:** 3 food trucks (each with their own approved emergency plan).
- **Bar:** 20×20' tent serving alcohol to guests 21+ with wristbands
- **Sanitation:** Existing bathhouse with male and female wash rooms containing four toilets and two sinks each, plus 5 standard + 1 ADA porta-johns and one large hand-wash station provided by Wasted.
- **Back-stage Compound:** Boat-launch apron fenced & credential-only. Will consist of one large tent or several small tents for artists and the production crew.

7. Emergency Resources

Resource	Quantity	Notes
Washington County Sheriffs	2	2 traffic + 2 roaming patrol
Licensed Security Guards (Chocolate Thunder)	6	4 gates, 1 roaming, 1 backstage
VT State Park Staff	6	Park operations & guest liaison
Waterbury Ambulance	Stand-by (7 min ETA)	9-1-1 activation
Hospital	UVM Medical Center	28 min / 18 mi drive

Guest Services tent stocked with basic first-aid; MED channel on all radios.

8. Risks & Controls

<u>Hazard</u>	<u>Control Measures</u>
Swimming / Water	Swim-at-own-risk signage; security patrol 15-min intervals
Alcohol Service	DLC-licensed staff, 2-drink limit at one time, ID wristbands, beverage perimeter fence between grassy area and parking lot,, overservice cut-off + safe-ride protocol
Severe Weather	Ops Lead monitors NWS; loud-speaker evacuation notice; shelter in vehicles or shuttle to remote lot; resume after 30 min lightning-free
Heat & Dehydration	Free water station, shade tents
Wildlife	Secure waste bins, no ground food prep, park staff on call
Trip / Terrain	Cable ramps, dusk string-lighting, sand-bagged tent legs

9. Team & Roles (Key Contacts)

- **Event Director:** *Mark Ray* — Final authority
- **Operations Lead:** *Mary* — Site build, utilities & transport
- **Security Lead:** *Chocolate Thunder* — Incident logging & staffing
- **Volunteer Coordinator:** *Alison* — 10 volunteers (gates, parking, guest services, waste)
- **Production Manager:** *Duke Davis*— Stage, audio, artist advance
- **Communications Lead:** *Hannah Angelides* — Radio distro, social posts, media
- **Emergency Services Liaison:** *Waterbury Ambulance* — EMS & Fire integration

Full contact sheet with phone numbers & radio call-signs in.

10. Communication & Documentation

Radios: Motorola XPR 3500 → Ch 1 Ops | 2 Security | 3 Production | 4 Law Enforcement

Code System: *Yellow* = Missing Child | *Red* = Medical | *Black* = External Threat | *White* = Weather Hold | *Green* = All-Clear

Incident Reports: Carbonless forms (Gate, Security HQ, Guest Services) + digital copies in Google Drive › JFTP 2025 › Incident Logs.

Post-Event Debrief: Hot-wash huddle + written AAR within 7 days.

11. Policies & Procedures

Bag & Item Checks

- All bags < 18×18" are visually inspected.
- **Prohibited items:** weapons, glass, outside alcohol & food, illegal substances, drones, laser pointers, pets (service animals excepted).
- Confiscation logged; patron may return item to vehicle.

Lost-Child / Missing-Person

- Report triggers **Code Yellow**.
- Description broadcast on Ch 1; all gates lock.
- Child escorted to Guest Services; parent verified via photo ID.
- Incident logged by Security Lead.

Severe-Weather Evacuation

- Ops monitors lightning within 8 mi.
- **Code White** → Stage shut, bars close, guests routed to shelter.

- PA announcement.
- Resume after 30 min lightning-free inspection.

Crowd-Control Barriers

- 42" steel barricades @ stage front.
- Stanchions for one-way queuing @ gate & beverage garden.
- Emergency egress lanes kept clear.

12. Suppliers & Vendors

Category	Supplier / Notes
Stage & Production	SL100 stage, PA, lighting, backline
Power	Generator
Food Trucks (×3)	Shakedown Street • Aladdin • Sisters of Anarchy
Beverage	Stowe Cider
Portable Toilets	Wasted — 6 standard, 1 ADA
Merch Vendors	10 vetted artisans (Appendix B)
Tents & Fencing	Stowe Cider
Shuttle Buses	Zenbarn & TBD

All vendors sign "Pack-In / Pack-Out" clause & supply COI naming State of Vermont & Stowe Cider as additional insured.

13. Regulatory & Insurance

- **Permits And Approvals Secured:**

- VT State Parks
- Town of Waterbury (*in progress*)
- VT Dept. of Liquor & Lottery (*in progress*)
- Washington County Sheriff
- Waterbury Ambulance

- **Insurance Coverage:**

- Commercial General Liability — \$2 M aggregate / \$1 M occurrence
- Liquor Liability — \$1 M
- Auto (Shuttle) — \$1 M CSL
- Workers' Comp — statutory

*Certificates available to Select Board by **22 Aug 2025***

14. Appendices

- A. Contact Sheet & Team Roles
- B. Vendor Roster & Booth Assignments
- C. Site Map
- D. Incident Report Template