

Meeting of the Waterbury Select Board
Monday May 2nd
Steele Community Room
28 North Main Street

- 7:00pm Approve Agenda
- 7:03pm Consent Agenda Items
a.) Minutes April 18th, April 25th
- 7:05pm Public
- 7:10pm State's Attorney Scott Williams
- 7:25pm Roundabout Fence Project RFP – Kristen Kassis
- 7:35pm Clarify Authority of Animal Control Officer
- 7:40pm VTrans Update
a.) Introductions and summary of multi-year transportation projects
b.) Update on Crossett Brook culvert and temporary bridge
c.) Discussion and input for the I89 southbound traffic access on the right side of Route 100N. Permanently close or reopen access?
d.) Update on bridgework by roundabout and trestle
e.) Update on I89 Exit 10 construction and impacts on traffic flow and Stowe Street with school schedule – 2016
f.) Update on Route 100 reconstruction for 2017-2018. Proposed to start in Waterbury and head north to Stowe. Proposed night construction.
g.) Update on Main Street Reconstruction 2018-2020. Business support through RW.
h.) Coordination and update schedule.
- 8:40pm MOU – Town, Library, History Center
- 8:55pm MOU – Waterbury (Hope) Cemetery Association
- 9:10pm Leaf Peeper's Race – Sunday October 22nd
- 9:20pm Update on Cell Tower
- 9:30pm Adjourn

REMINDER: Vermont Emergency Management and Homeland Security will be conducting a facilitated discussion with local officials and key responders from Waterbury, Duxbury and Moretown in the Steele Community Room on Wednesday May 4th from 6:00 – 8:00pm.

Next Meeting: Monday May 16th, 2016 at 7:00pm
Public Hearing on Flood Hazard Area Regulations on Monday May 16th at 6:00pm

Future SB Meeting Items: Investment Policy
Highway Projects

Future Joint Meeting Items: Extension of Sewer System
Personnel Policy

Memorandum of Understanding

Memorandum of Understanding between Waterbury Cemetery Association, Town of Waterbury Cemetery Commission and the Town of Waterbury Select Board concerning the Transfer, Future Ownership and Use of Cash and Investment Assets currently owned and held by the Waterbury Cemetery Association.

The Town of Waterbury owns Hope Cemetery which is located in the Town of Waterbury, the meets and bounds of which is described in the Waterbury Land Records. The Town of Waterbury is responsible for the Cemetery and its maintenance. The elected Cemetery Commissioners of the Town of Waterbury have the authority to direct and control the operation and maintenance of the Cemetery.

The Waterbury Cemetery Association, a private organization unaffiliated with the Town of Waterbury or its elected Cemetery Commission, owns and holds cash, Certificates of Deposit, Money Market Instruments, Mutual Funds, Bonds and other Securities, which together comprise its so-called "Perpetual Care Fund". Said fund was established by the Waterbury Cemetery Association to provide a source of revenue to allow the Association to pay for maintenance of lots in the cemetery that had been purchased by its members. Over time, said fund, including interest income generated by the fund, has been used by the Association to pay for contracts the Association let for the mowing of lawns in the Cemetery, for the performance of minor maintenance of member-owned grave sites in the Cemetery and for opening/closing of graves.

The parties acknowledge that the Waterbury Cemetery Association no longer has a membership that is active enough to manage the "Cemetery Perpetual Care Fund" or to coordinate or contract for the work necessary to maintain the Cemetery and its grave sites. While the present financial resources of the Association may be adequate enough to provide for maintenance at a "status quo" level into the foreseeable future, it seems reasonable to expect that more and more maintenance of the Cemetery and its grave sites will fall to the Town of Waterbury over time.

The Waterbury Cemetery Association acknowledges that its members have paid fees and made donations to the Association for the "Perpetual Care" of those lots owned by its members and that said fund is valued at \$ _____, as of _____, 2016. The Association acknowledges that said "perpetual care" has included the mowing of lawns and minor maintenance within the entire Hope Cemetery as well as the opening/closing of graves in the Cemetery. As the Association's ability to provide these services to the desired level will likely decline over time, the Association expresses its desire that the Town of Waterbury undertake the provision of these services.

To that end, the Waterbury Cemetery Association agrees to turn over to the Town of Waterbury its "Perpetual Care Fund" in its entirety, provided that the assets of that fund are deposited into the Cemetery Fund of the Town of Waterbury and shall be used for the maintenance and care of cemeteries and gravesites within those cemeteries, to include all active, inactive and future cemeteries that are or may be owned by the Town of Waterbury.

The Town of Waterbury agrees to deposit the assets of said fund into its Cemetery Fund and that the fund shall be used for the maintenance and care of cemeteries and gravesites within those cemeteries, to include all active, inactive and future cemeteries that are or may be owned by the Town of Waterbury.

The parties agree that the "Perpetual Care Fund" of the Waterbury Cemetery Association is valued at \$ _____ as of _____, 2016 and that the assets of the fund, in its entirety, shall be turned over to the Town of Waterbury by the Waterbury Cemetery Association on _____, 2016 or a soon thereafter as practicable.

Approved by the Waterbury Cemetery Association by Eugene C. Corless, its ^{Vice} President and Willis J. Morse, its Treasurer. Date: _____

Eugene C. Corless Willis J. Morse
Approved at a meeting of the Waterbury Cemetery Commissioners held on _____

Approved at a meeting of the Waterbury Select Board held on _____

Central Vermont Runners

One Summer Street
Montpelier, Vermont 05602
802 223-6997
802 279-7213 (mobile)
rcc59@comcast.net
January 25, 2016

William Shepeluk
Waterbury Town Manager
51 South Main Street
Waterbury, Vermont 05676

Dear Bill,

We are requesting permission to stage the 33rd Running of the Leaf Peepers Race in Waterbury. The course through the Town and Village was a big success the last three years, thanks mainly to the cooperation and efforts of town and village officials and residents.

This year the race is Sunday, October 2. The race route is the same as last year. The course starts at Pilgrim 5, turns right on Railroad Street, right on Stowe, right on Lincoln Street, right on Perry Hill Road, left on Kneeland Flats, right on Guptil Road, turnaround on Maple Street just past Guild Hill, back on Guptil to Country Club Road, Waterbury Community Path to Laurel Lane to Lincoln, Stowe, Railroad and back to Pilgrim 5 where the race ends.

I'm attaching our specific requests which, again, are the same last year. I'm also including our Fact Sheet.

Darragh Ellerson and I will be happy to attend any meetings you wish.

You may know that *Runner's World* magazine in its February 2014 edition named the Leaf Peepers one of the nation's top 14 half marathons. In addition, *Vermont Sports Black Diamond Winners* named the Leaf Peepers the Best Half Marathon and Best 5K in Vermont.

We're very grateful to Waterbury for your help and cooperation.

Sincerely,



Roger Cranse
Race Director

Road Closures and Safety Precautions, Leaf Peepers Race, October 4, 2015

1. Close northbound lane of Guptil Road/Maple Street from Route 100 to Guild Hill Road, 11:30 A.M. to 1:30 P.M. Close the short stretch of Howard Avenue from Hollow Road to Maple Street.

Rationale: Runner safety. Guptil has narrow shoulders and the speed limit is 45 mph. We've reconnoitered Guptil/Maple with Fire Chief Gary Dillon. Guptil/Maple is the out-and-back section of the Half Marathon course. Runners going north and then south will fit nicely into the northbound lane. Adult monitors will direct runners at intersections. Firefighters will be stationed at intersections and potentially dangerous areas to calm and direct traffic. Firefighters and volunteers will insure that all runners, out and back, stay within their designated lane.

2. Close Perry Hill Road from its beginning at Lincoln Street to Dave Culvers Road, 11:00 A.M. to 11:40 A.M.

Rationale: Runner safety. The Half Marathon starts at 11:00 A.M.; runners will still be bunched at Perry Hill Road. The 5K race starts at 11:15. The 5K is an out-and-back course from Pilgrim 5 to Dave Culvers Road to Pilgrim 5. The 400 – 500 runners running the 5K both directions on Perry Hill Road will essentially fill up the road. Firefighters will insure runner safety.

3. Close Stowe Street to **through traffic** from Route 100 to the "dry" bridge from 11:00 A.M. to 2:00 P.M.
4. Close Stowe Street to **all traffic** from 11:00 A.M. to 11:40 A.M.
5. Close Railroad Street from Hill Street to Pilgrim 5 from 11 A.M. to 2 P.M.

Rationale: Runner safety. Blind corner at Hill Street. Firefighters at the intersection of Stowe Street and Railroad Street and at Hill Street will direct traffic.

6. Additional safety precautions. Three sheriffs and blue lights on the course to be assigned by Police and Fire Chiefs. Three Waterbury Police Officers on the course, to be assigned by Police Chief. Twenty-plus adult course monitors will direct runners on the course; thirty-plus firefighters will calm and direct traffic on the course.
7. Communications Plan. In order to let Waterbury residents know of the Race and closures Central Vermont Runners will take the following measures:
 - Road signs put up a week before the race on Guptil, Maple, Perry Hill, Stowe, Laurel.
 - Notice on Front Porch Forum.
 - Broadcast email to all registered runners a week before race telling them to obey firefighters, sheriffs, police, and volunteers, and to stay in the assigned runners' lane on Guptil/Maple out and back.

Leaf Peepers Half Marathon and 5K Race

www.leafpeepershalfmarathon.org

Fact Sheet

- The Leaf Peepers Half Marathon and 5K Race began in 1983 and has run every year since. It is officially operated by Central Vermont Runners, a nonprofit organization registered in the state of Vermont. The course is sanctioned by the United States Track and Field Association. Liability insurance is provided by the Road Runners Club of America.
- In 2015, 1,075 runners registered for the race. Eighty percent were Vermonters. Other runners came from many of the 50 states and several foreign countries.
- The race is run in Waterbury and Waterbury Village with permission of the Select Board and Village Trustees.
- ChronoTrack timing is provided by Granite State Race Services.
- The race begins and ends at Pilgrim 5 in Waterbury, used with permission of Malone Superior LLC.
- Safety provisions:
 - The race is led out by a Waterbury Police cruiser.
 - Thirty-five firefighters from the Waterbury Fire Department are stationed on the course for runner direction and traffic control.
 - Waterbury Ambulance Service is on-site at Pilgrim 5.
 - Waterbury Police Department officers and cruisers are on duty on the course.
 - Washington County Deputy Sheriffs and blue lights are stationed at critical intersections.
 - The course is clearly coned and marked. Twenty adult volunteers on the course direct runners.
 - The Green Mountain Bike Patrol patrols up and down the race. Riders are equipped with cell phones and with radios connecting them directly to the Ambulance Service.
 - State Police are notified of the event.
 - Eighty Harwood Union High School students work six water stops along the course and at the finish line. Students from Thatcher Brook Public School operate the first two water stops.
 - Thirty portolets are provided for runners' convenience.
- Central Vermont Runners makes monetary contributions to the Harwood Union Boosters Club, Thatcher Brook Public School, the Waterbury Firefighters Association, the Waterbury Ambulance Service, and the Green Mountain Bike Patrol. In 2011, following Tropical Storm Irene, Central Vermont Runners donated \$5,000 to ReBuild Waterbury and the Waterbury Food Shelf for flood relief.
- The Leaf Peepers main sponsor is Keurig Green Mountain, Inc. Other sponsors include Bove's, Cody Chevrolet-Cadillac, K.C. Bagels, Crystal Rock, Casella Waste Management, *The World*, Cold Hollow Cider Mill, Cabot Creamery, Hartigan Company, Malone Superior LLC, SkiRack, RunVermont, and Onion River Sports.
- The Leaf Peepers is one of Vermont's most popular road races. Its overall purpose is to promote health and the sport of running. The February 2014 edition of *Runner's World* named the Leaf Peepers one of the top 14 half marathons in the U. S.
- Further information is at www.leafpeepershalfmarathon.org
- Contact information: Roger Cranse, race director; 802 223 6997, 802 279 7213 (cell); rcc59@comcast.net