

Minutes of the Select Board
Monday, March 18, 2024
28 North Main Street and via zoom

Attendance: Kane Sweeney, Karen Petrovic, Roger Clapp, Alyssa Johnson, Ian Shea, Mike Bard, Tom Leitz

Public Attendance: ORCA Media, Chris Viens, Ashley Metevier, Christina Griffith, Angela Celley, Dona Culver, Scott Culver, Cheryl Gloor, Lisa Scagliotti Waterbury Roundabout, Sally Dillon, Gary Dillon, Katarina Lisaius, Evan Hoffman, Jonathan Siegel

ZOOM: Valerie Rogers, ORCA Media, Sandy Sabin, Anne Imhoff, Samsung SM-S916U, Evan Hoffman, Dani Kehlmann

R. Clapp called the meeting to order at 7:00pm

Approve Agenda: K. Sweeney made a motion to approve the agenda as written. A. Johnson seconded the motion; a vote was held and passed unanimously.

Select Board Organization: K. Sweeney nominated R. Clapp as Chair of the Select Board. M. Bard seconded the motion; a vote was held and passed 4-1 with R. Clapp abstaining. M. Bard moved to nominate A. Johnson as Vice Chair of the Select Board. K. Sweeney seconded the motion, a vote was passed 4-1 with A. Johnson abstaining. A. Johnson nominated K. Sweeney as secretary of the Select Board. M. Bard seconded the nomination. A vote was held and passed 4-1 with K. Sweeney abstaining.

Consent Agenda:

- a) Minutes of February 19, 2024 & Town Meeting March 5, 2024
- b) Second Class License for KPH Drugs, Inc (Kinney Drugs) 80 South Main Street Waterbury
- c) Second Class License for Thatcher Hill LLC (Fairfield Inn & Suites) 1017 Waterbury Stowe Road
- d) Tobacco, Tobacco Substitute and Second-Class License for Wesco 713 Waterbury Stowe Road
- e) Tobacco, Tobacco Substitute and Second-Class License for Wesco 1 North Main Street Waterbury
- f) First Class, Third Class, and Outside Consumption Permit (porch area that fronts south main street) for The Shamrock Pub Company (McGillicuddy's Irish Pub)
- g) First Class Restaurant/Bar, Third Class Restaurant/Bar, and Outside Consumption Permit (Golf Course, including patio overlooking 9th and 18th greens) for Country Club of Vermont Incorporated 2800 Country Club Road Waterbury
- h) Second Class License for Brockton Corporation (Shaw's Beer & Wine) 820 Waterbury Stowe Road
- i) Approval of Annual Audit scope and objectives

M. Bard moved to approve the consent agenda. K. Sweeney seconded the motion. A vote was held and passed unanimously.

Public: T. Leitz announced the bill for the Waterbury Town Charter is scheduled for a second hearing and progressing closer to being signed. He has been told if passed it would take effect one quarter after the quarter it passes into law. There is a possibility to have this revenue stream this year.

C. Gloor requested an updated on the status of the Town property on High Street and Stanley Wasson Hall. T. Leitz stated Stanley Wasson is still owned by the State. The State is working on a subdivision as part of their Act 250 permit. The High Street property has a survey being performed by Grenier Engineering. T. Leitz spoke of a number of challenges related to the development of the property including water, sewer and driveway access. The hope is to accommodate a couple of duplexes or triplexes but there are cost restraints.

V. Rogers asked about the State Police contract that she feels has a lot of coverage gaps. She stated that there are several shifts where the Town does not have coverage. S. Dillon was able to confirm there will be a trooper on duty Monday April 8, 2024. M. Bard asked T. Leitz if the State homeless shelter at the armory takes place would that allow us to increase coverage? T. Leitz stated it was discussed but nothing was confirmed.

Debriefing of Town Meeting: M. Bard commented he thought the meeting went well and was well attended. The budget discussion was very clear and good questions were asked and answered. D. Kehlmann asked if the Town would consider taking attendance at Town Meeting – number of people and time they attended as well as demographics of people. All agreed that it would be great data to have but capturing it would be challenging. C. Viens commented he was also pleased with the number of people he saw there. He wished the State Reps didn't have to leave so quickly following their presentation to the voters. K. Sweeney stated the Associated Press complimented Vermont on Town Meeting Day. A. Johnson thanked K. Petrovic on efforts to plan Town Meeting. I. Shea publicly thanked Madame Moderator R. Ellis for her wonderful work. M. Bard thanked the Senior Center for offering lunch and also stated other communities had a pot luck lunch that brought people together. There remains a desire among members of the Select Board to explore changing the format of Town Meeting.

Introductions and Process Questions: M. Bard will continue to stop by on Tuesdays to sign orders. **A. Johnson moved to allow for one Select Board member to sign on behalf of the Board. M. Bard seconded the motion; a vote was held and passed unanimously.** R. Clapp invited Select Board members to take advantage of VLCT trainings and stated the Town will pay for fees. A. Johnson asked staff to email the orders to all members for review. T. Leitz spoke of investing in software for Accounts Payable. He has been researching this and might propose something to the Board at some point in the future.

Approve Conflict of Interest Policy & Rules of Procedure: There have been no changes to the language of either document. **K. Sweeney moved to approve the Select Board Rules of Procedure policy as written. M. Bard seconded the motion, a vote was held and passed unanimously. K. Sweeney moved to adopt the Conflict-of-Interest Policy, M. Bard seconded the motion, a vote was held and passed unanimously.**

Newspaper of record: M. Bard made a motion to approve the Times Argus Newspaper as the paper of record and staff to send all notices to the Waterbury Roundabout. A. Johnson seconded the motion, a vote was held and passed unanimously.

Expiration of Appointed Terms Limits: M. Bard made a motion to have Town Appointed commissions end on April 30 each year with new appointments beginning on May 1 of each year. I. Shea seconded

the motion; a vote was held and passed unanimously. By consensus all Board vacancies should be advertised regardless if the individual filling the seat wishes to be reappointed.

Eclipse Parking/Request to close River Road: J. Siegel stated there have repeatedly been issues with people camping in the parking lot of the Ice Center. Ice Center staff has concerns about people camping when there are events scheduled at the Ice Center on Saturday and Sunday. Ice Center staff has no concerns about Monday because they have no scheduled events. G. Dillon raised the point he did not want such a decision to create a precedent for others to ask for the same consideration. K. Lisaius stated no other parks are planned to be closed over the weekend and there is no camping in any Town parks.

M. Bard made a motion to close River Road to the Ice Center to prohibit eclipse parking, Friday night, April 5 – close River Road around 10pm. Saturday – open the road by 6am, close the road at 6pm. Sunday – open the road at 7am; No need to close the road Sunday night. K. Sweeney seconded the motion; a vote was held and passed unanimously. K. Lisaius stated on Wednesday, March 20 at 1pm there will be an eclipse meeting in the Steele Room and by zoom.

Entertainment Permit Craft Fair: A. Metevier introduced her Entertainment Permit to the Board. She stated she currently holds events at Crossett Brook with live music, this event will introduce food trucks. 78 vendors have shown interest in this event. She has secured 5 additional portable toilets for Dac Rowe field. At a recent event in December, they had 300 people attend. The Board has concerns about this event and NQID operating at the same time and needing the use of the same field. The NQID parade starts at the State complex and ends at Dac Rowe at 3pm. The application states the event is scheduled from 11am-6pm. A. Metevier has never held an outdoor event. They expect to have the food trucks down by the Winooski Street baseball field on the parking lot and not on the fields. The Board expressed concerns about the number of vehicles in the ball field for an event this size. Suggestion made for this event to work with the Rotary to ensure both events can operate simultaneously. C. Gloor asked if shortening the craft fair timeline would be conducive to allowing both events to occur on that day. S. Culver presented the Board with a document regarding his concerns about this event. The Board has given permission for the event planners to walk onto Dac Rowe as soon as tomorrow to finalize their parking and pedestrian plans.

Congressionally Directed Funding/Application for funding of a new pool: K. Lisaius introduced the options of applying for a federal funding grant. Since 2020 our congressional delegation has announced funding opportunities, K. Lisaius and T. Lietz brainstormed what options the Town could put forward quickly because the application deadline is early May. The pool study was recently completed so that seemed like a worthy request. The Board asked if the application required matching funds, K. Lisaius stated it depends which funding option is applied for. T. Leitz clarified the funding ask is not for a cover on the pool because the Town is not prepared for the additional expense of operating a year-round pool. T. Leitz stated the cost for engineering to go to bid is \$250,000. Best case scenario this would be constructed in 2026. There is an awareness that the State will be closing the Waterbury Reservoir beach soon for needed repairs and the Town does not want to overlap with the time our pool is closed. **K. Sweeney made a motion to authorize the Municipal Manager and Recreation Director to apply for Senator Sanders grant funds as described for the pool and associated buildings, at the existing location at Anderson field for a budget of roughly \$4 million dollars. A. Johnson seconded the motion, a vote was held and passed unanimously.**

Armory Update: T. Lietz stated the State has replaced the sewer line; there was a previous break that was repaired but now the line has been replaced. They have also installed a sprinkler system. Neither of these items required a permit. Given the homeless program is in a state of flux, there is a fear the State will need a temporary emergency shelter. The Zoning Administrator has a tentative hearing date of April 3, 2024 for the Development Review Board to take up a Change of Use permit but one has not been submitted at this time. M. Bard stated on a local news story they stated 4 emergency sites were recently opened, two were vacant and two had less than 50 people in need. It's unclear what the Armory is needed for with so few people having taken advantage of emergency shelters now.

FEMA Ferris Request: A. Johnson moved to approve the buyout request for 33 N Main Street. K. Sweeney seconded the motion, a vote was held and passed unanimously.

Next Meeting Agenda: M. Bard asked about adding additional handicap parking in the business district. Add CWLL Parade, Rental Registry, Charter Update. To April 15th add Board Appointments, Planning Bylaw, Special Article Payment Policy, and Animal Control Ordinance.

Executive Session: K. Sweeney moved to find that premature public knowledge would clearly place the Town at a substantial disadvantage. A. Johnson seconded the motion; a vote was held and passed unanimously.

K. Sweeney moved to enter into executive session to discuss contracts, probable or pending litigation and real estate. A. Johnson seconded the motion, a vote was held and passed unanimously.

The Select Board exited Executive Session at 10:30pm. K. Sweeney made a motion to authorize the Municipal Manager to issue fees in accordance with the Town's Animal Control Ordinance. The motion was seconded by I. Shea; a vote was held and passed unanimously.

Adjourn: K. Sweeney made a motion to adjourn at 10:31pm which was seconded by M. Bard and passed unanimously.