

Minutes of the Select Board
Monday, February 19, 2024
47 South Main Street and via zoom

Attendance: Alyssa Johnson, Kane Sweeney, Dani Kehlmann, Mike Bard, Roger Clapp, Tom Leitz, Karen Petrovic, Chris Winters, Miranda Gray, Lily Sojourner, Rebecca Ellis

Public Attendance: See sign in sheet

ZOOM: 80 participants

R. Clapp called the meeting to order at 7:00pm

Approve Agenda: D. Kehlmann moved to approve the agenda as drafted. K. Sweeney seconded the motion. A vote was held and passed unanimously.

Consent Agenda Items:

- a.) Minutes of February 5, 2024
- b.) 1st Class Restaurant/Bar License for The Wine Vault LLC 1 Elm Street
- c.) Second Class License & Tobacco License for AGS Vermont Inc, Village Market 80 South Main Street
- d.) Second Class License, Tobacco License and Tobacco Substitute License for R.G. Blake Enterprises, Billings Mobil 758 Waterbury Stowe Road

K. Sweeney moved to approve the consent agenda. M. Bard seconded the motion, a vote was held and passed unanimously.

Public: A. Johnson stated the Planning Commission is having a Public Hearing tomorrow at 6pm in the Steele Community Room regarding the Zoning Bylaws

Update on Armory Building: C. Winters first addressed concerns in the letter the State received from the Town and Legislators. C. Winters acknowledges the need is high which makes the process rushed. The State continues to explore other options but until such time these alternative better options become available, they are desperate for a temporary solution. The intent for this location remains April 1, 2024 to July 1, 2024. There is currently legislation that may impact these dates. It is going to be more expensive to operate the Armory than the hotel/motel project which is another reason why the State does not intend to operate this shelter long term. The operation of the Armory facility will be overseen by the State but will require an out of state operator. Currently the State is still reviewing bids from 4 operators. Individuals that will be placed in the Armory shelter are the individuals currently in the cohort hotel/motel program. These are relatively stable individuals who have been in the program since June, have not caused issues and are currently connected to services which will continue. The discharge procedures if someone breaks the rules is to first attempt to assist them. The goal is not to exit someone without a plan. If a situation becomes volatile and it is necessary, law enforcement will be called.

Department of Children & Families has been in contact with law enforcement including the Commissioner of the Department of Public Safety. There are no details to report from Department of Public Safety currently. C. Winters was able to confirm there will be additional strain on the Emergency services. C. Winters acknowledges he needs to follow up with the Director on the local Ambulance

Service to discuss this more. Residents of this shelter will be mostly 60 years or age or older or have disabilities.

C. Winters acknowledged the Armory shelter is within close proximity to the Brookside Primary School. Concerns are normal and the State will be in close contact with the school.

The Armory location will not be a walk-in shelter; this shelter will require a referral from the agency. Transportation for unhoused individuals staying at the Armory shelter is still in the planning phase. The state has asked GMT to have a bus stop for Shelter residents to easily access.

Board and public questions followed:

R. Clapp asked why the State abandoned the plans at the Econo Lodge in Montpelier? The State did not abandon this idea but negotiations failed. The provider was not able to make it work.

M. Bard asked if the State is willing to sign that this shelter is for only 90 days. C. Winters stated he would love to sign that but acknowledged if the site is not a success, the State may need to close it, if it is successful the State may wish to continue it operate it.

K. Sweeney stated C. Winters mentioned affordable housing 4 times in his previous comments. What is the Administration doing about affordable housing? C. Winters stated there is regulatory reform being considered as well as investments in housing. The Be Home Bill is in the Senate.

A Johnson asked how the Department envisions communication in the future? C. Winters stated he is in communication with T. Leitz. C. Winters is open to a different path of communication if that is desired.

D. Kehlmann asked to "lower the heat in the conversation." Addressing C. Winters Kehlmann stated some reactions are in response to feelings about being manipulated or in the dark. Kehlmann stated new information of *'a goal of 90 days and we will see how are going'* is a very different response from what town residents were told 3 weeks ago.

D. Kehlmann then asked for more specific information relating to the operation of the facility. The State is still working to choose a provider. This will be a congregate shelter with policies regarding morning routines and lights out time each night. Residents will be free to move around during the day, this is not a lock down shelter. At this time the State is planning to have meals brought in. Someone in need of shelter will require a referral from Economic Services.

T. Leitz asked about the 90-day timeline. C. Winters stated there are temporary shelters in Brattleboro. The State is attempting to purchase a hotel in Bennington. There are mobile sites in Rutland and Burlington. There is a broad strategy to lease hotels/motels opposed to nightly rates of \$130/night. The State continues to fall short and recognizes they will not be able to house everyone. The Armory project is a temporary bridge to that goal. Individuals at the Waterbury Armory will be targeted. Those who have been in the program for the last six months with a goal to move people to more permanent solutions but as folks leave, beds at the site will remain open to house others.

K. Sweeney asked if this program lasts as long as the hotel/motel program if there is stop gap of being housed and not being housed? C. Winters stated there are many other forms of housing such as supportive housing and rapid rehousing. The State has a large network of resources for people who are or are near homelessness.

Barbara Walton asked Commissioner Winters if this is a permanent structure? C. Winters stated there have been several long-term use plans identified by the State for this building. Currently work has begun on temporary partitions and a sprinkler system. Barbara then asked why so many residents at the facility? C. Winters explained the building will house 40 in the square footage available.

Sally Dillon asked if Vermont State College in Montpelier is for sale? C. Winters confirmed the State is considering this location. Sally then asked if the residents at the Hilltop since July 1st would meet the criteria for the Armory? Miranda Gray would need to look at the list, people move in and out so data changes. Sally provided details regarding the number of calls law enforcement has had to respond to at the Hilltop. C. Winters stated the Hilltop is not run by shelter providers like the Armory will be. In order to be sheltered at the Armory, people will need a referral from the State Economic Services to the provider.

Tamatha Thomas-Haase reiterated that the end of Armory Drive floods essentially creating an island. With a vulnerable demographic of people at the shelter, what considerations are being made? The State is currently discussing this with Vermont Emergency Management to ensure there is an evacuation plan.

Elizabeth Danyew asked for clarity about the referrals? C. Winters explained the State does not have much control over how the hotels are run. The State pays for rooms but without oversight of the hotels. When the hotel/motel program began, there were 1,300 households in need of shelter. Today there are approximately 500 households. While the State does not have oversight of the hotel/motel program like a provider would, the motels are in constant communication with Economic Services to report if someone has left and the reasons why. Egregious offenders are removed from the program for at least a 30 period. Danyew also asked if the providers are profit or not for profit? C. Winters stated there is a mix. What will the communication between the providers and the Town be like? C. Winters believes the most effective way will be for the providers to have direct communication with the Town.

Whitney Aldrich asked about the metrics of determining if this program is a success? Some of the metrics are people finding housing. If people are moving through more quickly, it is a success. Not a success is if the Town is experiencing difficulties. Monitoring providers closely as a measurement of success.

Christie Bowdish stated this feels like a Band-Aid for 90 days or so. She asked what that State believes they can accomplish in 90 days that will eliminate the need for a stop gap solution? C. Winters stated when the cohort time ends on April 1st, there is a place to hold individuals that still require housing. The Armory property is available for a short-term solution. Burlington is finding success with new affordable housing units which takes time and units.

Em Lamson asked what is the status of the permits needed? T. Lietz stated the Town's position is that the State requires a Change of Use permit. T. Lietz then detailed the process and timelines for permits. C. Winters stated BGS is handling all legal issues and permitting.

Chris Viens spoke of the risk of drug use, drug abuse, and drug sales at the shelter. C. Winters stated people experiencing homelessness are complicated people just like you and me.

Noah Taufest asked the question if the voters or the Select Board have a decision on this matter? C. Winters stated it is a permitted legal use of a State-owned building. He hopes for a path in partnership.

Tautfest asked for additional information regarding the State's comments that the Armory is not the ideal scenario. C. Winters stated in many ways the Armory is the best the State can do with the resources they have. Some hurdles are community opposition, workforce, and costs to operate shelters. Winters stated the State has tried a lot of different things and many have failed. There needs to be a longer-term vision and investment in affordable housing.

Eliza Novick-Smith expressed it is difficult to hear this is emergent when the state has been paying for folks to live in hotels for 3-4 years now. To imply a new emergency seems harsh for those that are still unhoused. Town residents have an expectation of knowing what the plan is much like the State has an expectation of plans when they are negotiating a contract.

John Callan works in Burlington where he feels homelessness is not controlled. His children work in the Waterbury community. Callan asked if the shelter rules will be published? The State will need to published the RFP once it is signed.

Maggie Burke Director of Waterbury Ambulance Service has a couple of concerns. The State has said the Armory will house elderly, disabled and pregnant individuals which all have a higher call rate. The Waterbury Ambulance is a non-profit organization that already struggles financially. Due to circumstances most of these individuals will be under insured or not insured. She is concerned about her crew suffering burnout and the financial impacts due to lack of insurance. Will the State work with her on a proactive and progressive approach to care and allow health checks? Will the State reimburse for calls? C. Winters acknowledged receipt of Maggie's email regarding these topics and stated he will be in touch with Maggie directly.

Rob Hofmann stated he and his wife previously lived in Brooklyn NY where there was a homeless shelter at their church. He encouraged townspeople to embrace helping less fortunate individuals suffering homelessness and not generalize them.

Scott Mackey is concerned about the rush because the process needs to be successful. He encouraged the State to bring Waterbury a proposal that is in scale with our community and let residents look at it and discuss it. Perhaps then the community will back it.

Ezra (no last name) would like to know if there is a guarantee of no sex offenders in this shelter? C. Winters stated the State knows a lot about the people and there will not be sex offenders.

Brit (identifying herself as a business owner in Town) stated she is also concerned about the rush.

Rob Dombrowski stated it is more expensive to do this than maintain the hotel/motel program. He has concerns because he has worked and seen drug use at a local hotel/motel program.

Al Lewis stated he has been in Waterbury long enough to have three experiences when the state hastily pushed something on the Town residents. First was a juvenile jail, then it was a women's prison and now a homeless shelter. He wonders if the now vacant Williston State police barracks would be a more suitable location and had handouts of his research.

Todd Volitis stated this will be a Village problem, not a Shaw Mansion, Perry Hill or Hollow Road problem.

Wade Hodge hoped this program can help people in need. Hodge would like to know if Department of Children and Families has considered the potential failure modes? C. Winters stated it is a conversation

that needs to happen with law enforcement. We need to continue to communicate with the Town, Ambulance, and school district.

Theresa Wood stated Commissioner Winters alluded to potential change to the budget adjustment act that may extend the deadline for folks in hotels. House sent to Senate a proposal; Senate has a counter proposal. The folks that will be eligible for this will likely have housing at hotels until June 30th.

Short Recess

Meeting was called back to order at 8:54pm

Entertainment Permit – GoodFire LLP: Employees from GoodFire LLP explained they wish to have a celebration of their one-year anniversary. They have extended an invitation to the local community. There will be an 80's tribute band and food truck at the store on Sunday April 7th from 11-5pm. The owner has arranged with the VT State Police for traffic control. The Board asked the organizers if they have any idea of how many people will attend? They do not know but feel there will be a lot of people in town due to the eclipse. Staff stated it is a small event being held outside; they expect roughly 30 people at a time. R. Clapp expressed apprehensions about crossing Route 100. GoodFire LLP has 22 parking spaces at the store, there will be people crossing to the Cider Mill for the overflow spots. GoodFire LLP would not consider doing this without state police present. K. Sweeney thanked the organizers for coming back with updated plan and updated mapping. **K. Sweeney moved to grant GoodFire Cannabis, LLC an Entertainment Permit for Sunday April 7, 2024. D. Kehlmann seconded the motion. A vote was held and passed unanimously.**

Organizational Meeting for Town Meeting: Rebecca Ellis joined the Board to discuss the motions that will be needed at Town Meeting. The Board reviewed all the articles of the warning and assigned individuals to state each article at Town Meeting.

Duxbury and Moretown Fire Protection Contract: T. Leitz stated the respective boards have not objected to the draft contracts he sent. **K. Sweeney made a motion to approve the 04/01/2024 – 03/31/2025 Fire Protection Contract for the Town of Duxbury. A. Johnson seconded the motion. K. Sweeney moved to approve the 04/01/2024 – 03/31/2025 Fire protection contract as written for the Town of Moretown. A. Johnson seconded the motion; a vote was held and passed unanimously.**

Meeting Agenda: Move 100on100 to the April agenda. Add Debriefing of Town Meeting and Armory Update. Move Animal Control Ordinance and Eclipse Parking up.

Executive Session: D. Kehlmann moved to find that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage in regard to contract negotiation. A. Johnson seconded the motion, a vote was held and passed unanimously.

D. Kehlmann moved to enter into Executive Session. A. Johnson seconded the motion; a vote was held and passed unanimously.

Adjourn: Following executive session where no action was taken the meeting was adjourned.

Feb 19, 2024 Sign In

AL LEWIS

SANDY LEWIS

~~SARAH WALTON~~

Emily Dabrowski

Rob Dabrowski

DAVID ROGERS

~~Wendy Rogers~~

~~Mary Koenig~~

LISA WALTON

GREY PROBST

Hilomena Siner

Lily Sojourner, Dept for Children + Families

Corey Hackett

Dustin Spencer

Cory Burall

Carolyn Fox-

Elizabeth Danyew

TODD VOLITIS

LAWRENCE DERRIS

Lucy Ely Pagan

Sara Delloro

~~Nick Tarant~~

David Grothels

MARTHA STASIKUS

CHRIS WINTERS

Christe Bowditch

Evan K. Hoffman

Rebecca Ellis

~~Shirley D'A~~

Vincent Sogliotti



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February 14, 2024

Mr. Chris Winters
Commissioner
Department for Children and Families
280 State Drive, HC 1 North
Waterbury, VT 05671-1080

Dear Commissioner Winters:

On behalf of the Town of Waterbury Selectboard, please accept this letter as a formal statement and inquiry regarding the Town's concerns related to the 40-bed temporary homeless shelter proposed for the Waterbury Armory property.

We appreciated your attendance at the January 19 Selectboard meeting to discuss the potential shelter and attempt to answer questions. As evidenced from the comments received at the meeting, as well as subsequent emails and phone calls to town officials, there are varied and complex community sentiments regarding this proposal. While there is an acknowledgement of Waterbury's current and historical welcoming nature, there nonetheless remains a great deal of community concern, ranging from apprehension to anger, at the proposal. We have heard from many individuals and believe this community would be welcoming towards a homeless shelter that is an appropriate size, managed by a trusted local operator, and is brought forth with a long public input and planning process. Unfortunately, that has not been the case with this proposal.

We therefore have attempted to summarize these issues into a letter to you to seek clarity and answers. We felt it important to send to you a comprehensive list of questions, even if they have been asked by other interested parties, such as Representative Wood.

In addition, section J of the Vermont Homeless Operation Provider (HOP) Standards of Provision of Assistance, there is reference to a required "strategic, community-wide system to prevent and end homelessness for that area." Section J, in our judgment, clearly states the standards require working with the Town on this shared goal. We sincerely hope you share that desire, and answer our questions below with the framework outlined in section J as a guiding principle.

In this spirit we request your assistance, and believe that answering the questions will assist us all to move forward and seek mutually beneficial solutions to the homeless challenge facing Vermont.

(1) A number of residents expressed concern about the temporary nature of the shelter, and several individuals have specifically noted the investment does not save the state any money unless the shelter operates for the long-term. Pursuant to this concern, can you please answer the following questions:

- a. Can you again discuss the temporary nature of the shelter and provide us with your estimated renovation costs for the facility? Specifically, you had noted the average cost for a room utilizing the hotel/motel program is \$139/night. Using that figure and multiplying by 90 days and 40 beds yields \$500,400. The purchase price for the building, prior to renovations, exceeds that amount. We therefore are struggling to understand one of the purported reasons for opening the shelter, which was a savings on the part of state government.
- b. Assume for a moment the administration seeks to utilize the facility for a homeless shelter beyond June 30th, 2024. Is that a decision that requires prior authorization by the state legislature?
- c. Has there been communication between your agency and the Department of Building and General Services, or any other entity in state government, about utilizing the building for a period beyond 3-months? If so, please respond with a summary of that communication.
- d. If the facility, for any reason, is not able to be utilized as a homeless shelter on April 1st, but operations commence before June 30th, would the proposed 3-month operational timeline remain in place?

(2) We understand there is not yet a shelter operator in place. We have reviewed the 2023 "Vermont HOP Standards of Provision of Assistance." While these standards are useful information, most of the decisions appear to reside with the shelter operator, and the standards appear to us to be minimum guidelines. Given that, we have a number of operational questions and concerns:

- a. Will the Town and/or its representatives have a seat at the table in reviewing these standards with the selected shelter operator? Within that general subject, we have specific interest in the following:

Section D: Emergency Shelter providers must have written policies and procedures addressing discharge from shelter that meet the following requirements...

While Section D requires for the shelter to have detailed policies and procedures for discharge, we note there is not a specific requirement for safe and humane placement of the individuals(s) in the event of an involuntary discharge. To wit, town residents and business owners have expressed a concern that these individuals will again become unhoused, and without options will reside in Waterbury. We therefore ask the following:

- b. For existing shelters in Vermont, are there procedures in place for finding safe and secure housing for individual(s) who are involuntary discharged from the shelter? If so, please provide us with a detailed overview. Further, what specific resources are available in the immediate Waterbury area should an individual be discharged and need immediate housing?

- c. In the event the shelter, through involuntary discharges or any other mechanism, contributes to the unhoused population in Waterbury, what additional state resources are immediately available that can be used to assist the Town?
- d. Can you provide the Town with average rates of involuntary discharges from similar shelters in Vermont?
- e. With the General Assistance Housing Program (hotel program) winding down, what other resources will be available for involuntarily discharges to meet the needs of individuals who do and do not meet GA eligibility requirements?

Section H: Emergency shelter providers must provide shelter on a 24/7 basis, unless an exception is granted by the Office of Economic Opportunity...

- f. We have heard a number of concerns about the shelter being closed during the day. Can you clarify if that is allowed under Section H?
- g. In the event the shelter is closed during daytime hours we have concerns about the impact on community resources. For example, the Director of the Waterbury Public Library has noted that her staff and facility are likely to be impacted, and that libraries are on the "front line" of the homeless problem in Vermont. The Waterbury Senior Center is also concerned given they are a small organization with little capacity to absorb additional demand. The Waterbury Area Ambulance Service has also relayed similar concerns. These organizations are likely to experience a disproportionate impact from the shelter and will require increased support. Given that, what resources can you provide to the town to assist with this expected impact, regardless of the institution or business impacted? Further, what resources are immediately available?

- h. We were unable to identify requirements for staff training. Does the state have formal standards for education and training for staff that serve individuals and families at shelters? If not, are those standards typically addressed via contracts with shelter providers?

(3) At the Selectboard meeting on 1/29/24 you discussed bringing services to the Armory; we agree that wrap around services should be requisite.

- a. Can you specify the full array of services that will be provided at the shelter, and can you further note which services will be provided and by whom? With regards to food services in particular, can you confirm that 3 meals per day will be offered at the shelter?
- b. It appears to us that providing mental health counseling and other services does not lend itself to a congregate setting. Can you specify where these services will be provided, and by which entity?
- c. Similar to the question above, can you please specify how the medical needs of the individuals residing at the armory would be met?

d. For any services that are offered outside of Waterbury can you share the details of the transportation plan?

(4) A number of community residents have expressed concerns related to public infrastructure and public safety, including the safety of the residents of the Armory. Can you specifically address the following related to these concerns:

e. The length of Armory Drive, from the Armory itself to the bridge over Thatcher Brook, has no sidewalks or street lights. In earlier correspondence you had alluded to the cohort of individuals who would reside in the Armory as disproportionately senior and/or disabled persons. Can you discuss any plans you have to help ensure their safety given the infrastructure limitations?

f. The bridge on Armory Drive has been impassable twice this past year; in both instances the floods cut off vehicular traffic for over 24 hours. Can you ensure emergency procedures are in place in the event of another flood? Can you describe to us what those procedures entail?

g. The Town contracts with the state police, which provides for two officers to be present in Waterbury. Those officers work typical 40-hour weeks, leaving coverage gaps. The Acting Commander of the Berlin barracks is aware of this proposal. Our understanding is the state police are currently stretched unbelievably thin and their staffing levels have been reduced to levels that were heretofore unimagined. What additional resources, if any, can the state police supply to Waterbury in the event of a public safety impact from this proposal? I do note that the Town has contacted Washington County Sheriff Marc Poulin, who has reported he is short staffed and cannot, at this time, guarantee that he would be able to offer police services to the Town. Additionally, Stowe Town Manager Charles Safford reports their police department is not able to offer police services to Waterbury.

h. A number of individuals have noted the open lands around Thatcher Brook are frequently used by school children and the broader community for outdoor recreation, and they have noted that children frequently play in this area unattended. Have you engaged with the school district to address any concerns they may have regarding the proposal?

i. Will registered sex offenders be allowed to stay at the Armory?

j. Will there be a process for informing the community in the event of changes at the facility that may have an impact, or a perceived impact, on public safety?

k. What would occur at the Armory in the event of an influenza or COVID outbreak that impacts a large portion of the shelter occupants?

l. A number of concerned residents have relayed concerns that Waterbury's unhoused population will increase by virtue of the armory being utilized as a shelter. To wit, there is a concern that unhoused individuals will seek entrance at the shelter regardless of the state's intention to control admissions via a referral policy. Similar concerns have arisen as individuals are discharged from the shelter. Based on the judgment and experience of you and your agency, please opine on this matter and advise the Town in the event we need to prepare for this eventuality.

(5) Other Questions and Issues That Have Arisen Since Your Presentation

- a. We have learned that your agency sought to partner with Good Samaritan Haven to operate an Econo Lodge in Montpelier as a shelter, but they declined the opportunity for an array of reasons. Have you reconsidered that facility, rather than the Armory, given your intent is to contract with a provider that is not local? We note that community is better equipped to accept a shelter as they have an array of local service providers and a police department.
- b. While we appreciate the effort the state has made to transfer the Stanley Wasson site to the Town of Waterbury, we note that, in a recent meeting of the House Committee on Institutions and Corrections, it was expressed the Town did not have an interest in the Armory. I want to be entirely clear this is not our position. The Town has a sincere interest in seeing the armory developed into permanent housing.

Zoning permit aside, it is our understanding there are no local barriers that would prevent the state from renovating the Armory and operating it as a temporary homeless shelter. We hope that you recognize the long relationship between the state and Waterbury, and the impact the state complex has had on this community. We have long been partners in success, and believe that relationship can continue in the future. Our concerns above are not merely about this specific proposal; they are also tied to this history and sentiment that history of cooperation could be eroded if a short-term proposal, not fully vetted and without the proper and cohesive support systems, is forced upon the residents of Waterbury.

Thank you in advance for responding to our concerns and questions. I appreciate the work you do to benefit all Vermonters.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tom Leitz", with a stylized flourish extending from the end.

Tom Leitz, Municipal Manager

Armory - 13,000 sq. ft. generally high ceiling open space with water and sewer service to minimal restroom facilities. The existing HVAC is probably not energy efficient and not suitable for modular bedroom type cubicles

Police bldg. - 24,790 sq. ft. overall. Approximately 9,675 sq. ft. first floor and 9,675 second floor or 19,300 sq. ft of former office type space with municipal water and sewer service for existing restrooms and existing HCAC and more suitable for converting to modular bedroom type cubicles.

Armory - closest to existing residential population and center of Downtown Waterbury population and Town Elementary school.

Police bldg.. - located in primarily a commercial area, not near residential population center or any schools.

Armory - no 24/7 Town or State police protection nearby. Waterbury has no police dept.

Police bldg. - 24/7 State police only 900 lf. away with existing Williston Town police coverage

Armory - 16 miles from Hospital Medical and Mental Health facilities

Police bldg. - only 6.25 miles Hospital Medical and Mental Health facilities

Armory - 0.9 to 1.32 miles to closest supermarkets and 0.43 to 0.60 miles to nearest restaurants

Police bldg. - only 560 lf. to supermarket and 280 lf. away from nearest restaurants.

Both close to I-89 access but Police bldg.. is direct 425 lf. away and the Armory is indirect 0.75 miles (3,955 lf.) from I-89 access.



Waterbury - Armory*

THE ARMORY IS:

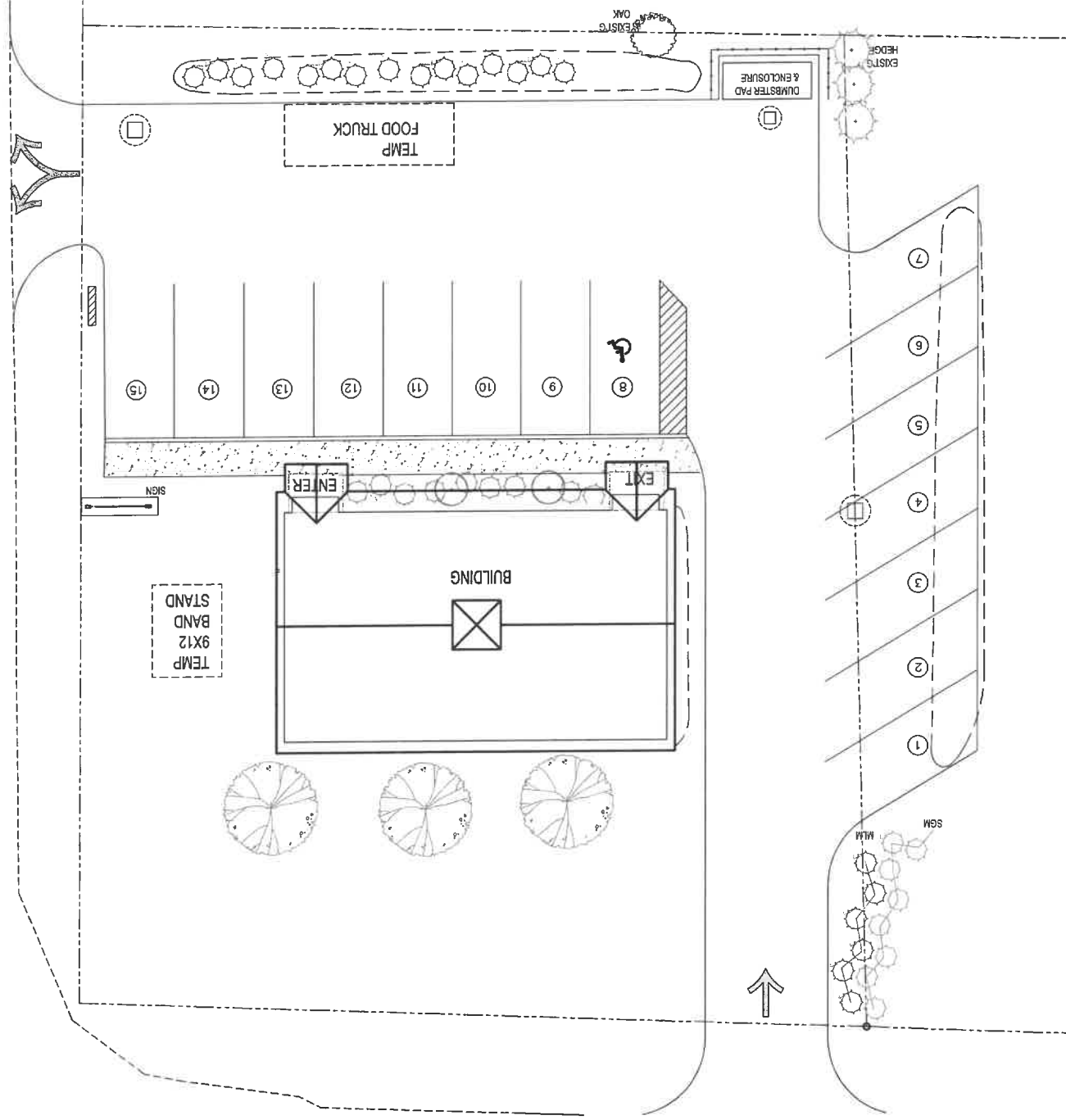
- Approximately 132' x 107' (13,500 sq. ft.) building area (single story)
- .75 miles (3,955 lf.)) to access to I-89. HVAC for existing space is inadequate.
- Municipal water and sewer services existing restrooms.
- 1.23 miles from Waterbury Medical (not open 24/7)
- 16 miles to Central Vt. Medical Center and Mental Health services (open 24/7)
- Miles to the Berlin State Police Barracks (open 24/7)
- There is no Town Police Department. Under contract with the VT. State Police the Town of Waterbury has coverage by two 40 hr./week patrol shifts not 24/7
- 0.9 miles (4,850 ft.) to the Village Grocery Store
- 1.32 miles (6,960 ft.) to SHAWS Supermarket
- .44 miles (2,330 lf.) to Depot Beverage quick stop
- .43 miles (2,300 lf.) to MAXI's Restaurant
- .60 miles (3,200 lf.) to Downtown Waterbury restaurants
- .62 miles (3,250 lf.) to the Town's Brookside Elementary School
- .13 miles (680 lf) to the residential area and .76 miles (4,030 lf.) to the center of the Downtown of Waterbury



* WILLISTON - STATE POLICE BLDG.

THE old Williston STATE POLICE/F&W Boating Law Administration Bldg. is:

- Approximately 232' x 103' (24,790 sq. ft.) total of which approximately 132' x 103' (9,675 sq. ft.) appears to be two story office (19,300 sq. ft) and appears to have complete HVAC. The balance of the building also appears also to have HVAC. Town water and Sewer service exists for restrooms in the building.
- Approximately 425 lf. to access to I-89
- Approximately 6.25 away from the UVM Medical and Mental Health Center (open 24/7)
- Approximately 900 lf. from the NEW State Police barracks on the south side of I-89. The Town of Williston police cover this area 24/7
- 280 lf. to nearest restaurants in Maple Tree Place
- 560 lf. to Hannaford's supermarket
- There are no schools in the immediate area of this building.
- This general area is commercial and there is no residential population residing close to this site. Closest is a row of condos .40 miles to .60. miles away.



Karen Petrovic

From: Lynette <goodfirevt@gmail.com>
Sent: Monday, February 19, 2024 10:10 AM
To: Karen Petrovic; 'Eric Schuetz'
Cc: 'Ben Eirdosh'; 'Robert Owen'
Subject: RE: Packet for Monday February 19, 2024 Select Board Meeting ***Fire Station

Hi Karen –

Caitlin, our Assistant Manager, visited the Cannon's next-door Saturday and spoke with Tim. She introduced herself and let him know of the event, providing date and time and activities. They were extended and invitation to celebrate with us and were very pleasant.

We are clear to proceed here.

Hope all is well.

Regards,

Lynette Vallecillo
goodfirevt@gmail.com
m. 770.853.1956

[Book Time on My Calendar](#)

[Find and follow on Instagram & Facebook](#)

From: Karen Petrovic <karen@waterburyvt.com>
Sent: Monday, February 19, 2024 9:39 AM
To: Eric Schuetz <goodfirevt.inv@gmail.com>
Cc: Ben Eirdosh <goodfirevt.gm@gmail.com>; Goodfire Vermont <goodfirevt@gmail.com>; Robert Owen <owenrental@gmail.com>
Subject: RE: Packet for Monday February 19, 2024 Select Board Meeting ***Fire Station

Eric,

Thank you for your email. The only detail I do not already have is notification to the Cannon family next door at 3611 Waterbury Stowe Road.

See you this evening
Karen

From: Eric Schuetz <goodfirevt.inv@gmail.com>
Sent: Monday, February 19, 2024 9:36 AM
To: Karen Petrovic <karen@waterburyvt.com>
Cc: Ben Eirdosh <goodfirevt.gm@gmail.com>; Goodfire Vermont <goodfirevt@gmail.com>; Robert Owen <owenrental@gmail.com>
Subject: Re: Packet for Monday February 19, 2024 Select Board Meeting ***Fire Station

Good morning Karen,

Karen Petrovic

From: Robert Owen <owenrental@gmail.com>
Sent: Thursday, February 15, 2024 3:17 PM
To: Karen Petrovic
Cc: Lynette Vallecillo
Subject: Re: Entertainment Permit

Hi Karen , We have nothing going on for Saturday , the event is limited to Sunday only

I just texted Dan a reminder and asked him to forward you a supporting statement for overflow parking for our Sunday event.

Please let me know if you don't receive it by tomorrow . Thx

Sent from my iPhone

On Feb 15, 2024, at 3:09 PM, Karen Petrovic <karen@waterburyvt.com> wrote:

Hi Bob,

I'm following up to ensure I have everything you need passed along to the Board at the meeting Monday. I send out my packet on Friday afternoon.

I received an email from Sally Dillon regarding traffic control on Sunday 11-5, there is no information about Saturday.

I also have not received any additional information from Dan Snyder regarding overflow parking.

These two questions will be asked on Monday.
Thanks Karen

Karen Petrovic, Town & District Clerk
Town of Waterbury
Edward Farrar Utility District
28 North Main Street Suite #1, Waterbury VT 05676
(802) 244-8447



Karen Petrovic

From: Dillon, Sally <Sally.Dillon@vermont.gov>
Sent: Friday, February 9, 2024 11:38 AM
To: Karen Petrovic
Subject: RE: Traffic Control Waterbury Event

Yes, That's not Trooper Riegler's regular work day so he will be doing just traffic control on that Sunday.

Sal

From: Karen Petrovic <karen@waterburyvt.com>
Sent: Friday, February 9, 2024 11:32 AM
To: Dillon, Sally <Sally.Dillon@vermont.gov>
Subject: FW: Traffic Control Waterbury Event

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hi Sally,

Roger Clapp asked me to reach out and confirm with you this traffic control for the event on 4/7 is dedicated?

Thanks so much
Happy Friday!
Karen

From: Robert Owen <owenrental@gmail.com>
Sent: Thursday, February 8, 2024 10:05 AM
To: Dillon, Sally <Sally.Dillon@vermont.gov>
Cc: Riegler, Ryan <Ryan.Riegler@vermont.gov>; Karen Petrovic <karen@waterburyvt.com>
Subject: Re: Traffic Control Waterbury Event

Thanks Sally

Sent from my iPhone

On Feb 8, 2024, at 9:25 AM, Dillon, Sally <Sally.Dillon@vermont.gov> wrote:

Good morning Mr. Owen,

I have copied Trooper Ryan Riegler on this email as he will be the one doing traffic for this event.

Confirming the details for Trooper Riegler

Bob Owen (603) 770 2563
Good Fire Cannabis
3627 Waterbury Stowe RD
Band on April 7 from 12-4, looking for traffic control from 11-5PM

Karen Petrovic

From: Daniel Snyder <dan@coldhollow.com>
Sent: Thursday, February 15, 2024 4:45 PM
To: Karen Petrovic
Subject: Goodfire use of CHCM LLC's parking lot

Hi Karen,

Cold Hollow will be allowing Goodfire to use a portion of our parking lot for overflow parking Sunday April 7th.

Please let me know if you have any questions.

Thanks,



Dan Snyder
COLD HOLLOW CIDER MILL

Owner
dan@coldhollow.com
(802) 244-8771 (EXT 100)
(802) 244-8774
3600 WATERBURY-STOWE RD,
WATERBURY CENTER, VT 05677

FIRE PROTECTION CONTRACT
APRIL 1, 2024 – MARCH 31, 2025

1. The Town of Waterbury and the Town of Duxbury agree that it is in the interest of each municipality to enter into an agreement whereby the Town of Waterbury will provide Fire Protection Services to the Town of Duxbury. In return the Town of Duxbury will make semi-annual payments to the Town of Waterbury for the provision of these services as described below.
2. The Town of Waterbury will provide Fire Protection Services to the Town of Duxbury for a one-year period beginning on April 1, 2024 and ending on March 31, 2025. Forest Fires are not covered by this agreement and the Town of Waterbury will bill for services provided to fight forest fires at the rate allowed by state statute.
3. For these services, the Town of Duxbury agrees to pay **\$127,560** to the Town of Waterbury. Semi-annual payments of **\$63,780** shall be due on May 1, 2024 and December 1, 2024.
4. The payment of **\$127,560** is calculated by multiplying the Town of Duxbury's share of the combined Duxbury and Waterbury equalized education grand list times **the costs incurred by the Town of Waterbury related to fire protection services in year 2023**.
5. According to the most recent report published by the Vermont Department of Taxes, (see attached) the Town of Duxbury's equalized education grand list is 18.22% of the combined equalized education grand lists of Duxbury and Waterbury:

	Equalized Education Grand List (2023)	Percentage
Waterbury	\$ 11,897,627	82.7%
Duxbury	\$ 2,488,164	17.3%
	\$14,385,791	100.00%

Source: Department of Taxes – Equalized Education Grand List Values by County

<https://tax.vermont.gov/municipalities/reports/equalization-study>

6. Waterbury and Duxbury agree that the Waterbury Fire Department is responsible to cover approximately 83% of Duxbury's Grand List, acknowledging that the Waterbury Fire Department does not provide "first response services" to "South" Duxbury. For the purposes of this agreement, the exemption of property value as described lowers Duxbury's Equalized Municipal Grand List to \$2,065,176 and the combined Equalized Municipal Grand List to \$13,692,803. Duxbury's portion is now **14.79%**.

2/9/2024

7. In 2024, the contract will be based on **\$862,440** of costs related to fire protection services provided through December 31, 2023. **Duxbury's share of that cost at 14.79% equals \$127,560**, which shall be the amount of this agreement.

8. The payment from the Town of Duxbury to the Town of Waterbury shall be subject to voter approval in the Town of Duxbury at their annual meeting each March. If the voters in Duxbury fail to appropriate the agreed upon payment, the Chair of the Duxbury Select Board shall notify the Waterbury Municipal Manager or the Fire Chief of the Town of Waterbury within 24 hours of the vote.

9. If the Town of Duxbury fails to appropriate the agreed upon payment, the Town of Waterbury may cease its provision of Fire Protection Services to the Town of Duxbury on April 1st in the year that Duxbury fails to appropriate the agreed upon fees. At its sole discretion the Town of Waterbury may agree to consider an interim agreement to provide Fire Protection Services to the Town of Duxbury if the Duxbury Select Board takes steps to place the appropriation before the voters of the Town of Duxbury at a Special Town Meeting held by May 1st of that year. If the appropriation fails twice in any year the contract shall expire immediately following the second vote.

10. Within the scope of this contract the Fire Chief of the Town of Waterbury or any firefighter in command of an emergency scene covered by this contract shall be free to request mutual aid assistance with the understanding that failure of another department to respond to such a request shall not constitute negligence on the part of the firefighter in command, the Town of Waterbury, or its Fire Department.

11. The legislative bodies of the Town of Waterbury and the Town of Duxbury agree this document is a contract for the provision of fire services to the Town of Duxbury by the Town of Waterbury. Failure to make payments by the agreed upon dates shall constitute a breach of this contract entitling the Town of Waterbury to legal and equitable remedies including, but not limited to attorney fees.

Duxbury Select Board

Waterbury Select Board

Witness to Duxbury Signatures

Witness to Waterbury Signatures

Date:

Date:

2/9/2024