

**Meeting of the Waterbury Select Board
Monday January 30, 2023
Steele Community Room, 28 North Main Street**

Attendees: M. Bard, A. Johnson, R. Clapp, C. Viens; Board; T. Leitz, Manager, K. Petrovic, Town Clerk; S. Lotspeich, Staff

Public Attendees: E. Walton; ORCA Media; L. Scagliotti Waterbury Roundabout

Attending by Zoom: D. Kehlmann Board; Orca Media; M Drutman; M Callan; C. Gloor; J Brown

The meeting was called to order by M. Bard at 7:00

Approve Agenda

R. Clapp made a motion to approve the agenda which was seconded by A. Johnson. A vote was held and passed unanimously.

Consent Agenda Items

- a.) Minutes of January 19, 2023 & January 23, 2023 Meetings
- b.) Approve 2nd class liquor license for Side Street Beverage

C. Viens moved to approve the Consent Agenda which was seconded by R. Clapp. A. Johnson would like the minutes of January 23rd to reflect a 4-0 motion was passed with Clapp abstaining. A vote was held and passed unanimously.

Public No comment

Select Board Items

Better Connections Grant

S. Lotspeich was in attendance to brief the board of a grant opportunity from the VT Agency of Transportation Commerce and Community Development. The Town match is \$9,000. Planning would take place throughout 2023 with implementation several years away. If Waterbury is awarded the grant the Center at the green (Guptil Rd/Maple Street/Hollow Rd/Howard Ave) would become available for public transportation funding. S. Lotspeich will return to a February meeting with continued details.

Finalize Warning for Annual Town Meeting

After a lengthy discussion of each article, transparency, and language the board finalized the 2023 Town Meeting Warning. **R. Clapp made a motion to accept the warning as amended. The motion was seconded by C. Viens and passed unanimously.**

A. Johnson made a motion to adjourn seconded by C. Viens. A vote was held and passed unanimously. There being no further business the meeting was adjourned at 9:00pm.

Next Meeting of the Select Board: Monday February 13, 2023

Karen Petrovic

From: Steve Lotspeich
Sent: Saturday, January 28, 2023 8:40 AM
To: Alyssa Johnson (Alyssa.J.Johnson@outlook.com); Chris Viens (cpviens@gmail.com); Dani Kehlmann; Mike Bard (michael.bard22@gmail.com); 'Roger Clapp'
Cc: Thomas Leitz; William Shepeluk; Karen Petrovic
Subject: Info on proposed Better Connections grant application
Attachments: Better Connections Pre-flight app narrative.docx

Greetings,

Here is some information on the proposed Better Connections grant application that we will be discussing on Monday evening. The grant application is due on February 17th so this is a preliminary discussion to see if you support having staff prepare a complete application and budget for your consideration at your subsequent meeting on February 13th.

The grant program is sponsored jointly by VTrans and the state Dept. of Housing and Community Development. It focuses on downtowns and villages and we are proposing a focus on Waterbury Center village. We have submitted a "Pre-flight Application" to the state and have a remote interview with state program staff on Monday to discuss the project and get their input. I've attached the narrative from that Pre-flight Application that describes the project. In general, the project would be to develop a master plan / study for Waterbury Center village that will address how to connect the two parts of the village, and look at pedestrian access, safety, and traffic calming, especially in the area of the village on Route 100. We would also look at possible wayfinding and interpretive signage as a way to orient and educate visitors and residents, and additional stormwater management to address runoff from roads and the adjacent development to improve water quality.

One of the benefits, if we get the grant and carry out the master plan /study, is that we could apply in the future for a Downtown Transportation Fund grant for Waterbury Center village for further infrastructure improvements.

Here are the web links to the grant program description and Better Connections projects that have been funded and completed.

[Better Connections \(vermont.gov\)](#)

[Better Connections \(vermont.gov\)](#)

I look forward to meeting with you on Monday. Thanks and enjoy the weekend!

Steve

Steve Lotspeich
Planning & Zoning Director
Zoning Administrator
Town of Waterbury
28 N. Main St., Suite 1
Waterbury, VT 05676
(802) 244-1012

Our municipal offices are open to the public. My office hours are generally Mon. – Fri., 8:30am – 4:30pm or by appointment. Please email or phone me with questions or to set up an appointment.

Better Connections Grant Application - Pre-flight Narrative

Title: Waterbury Center Village Connectivity, Accessibility, and Place Making Study

7. Please provide a short description of your project:

The focus of this project is to improve the connections within and between the two parts of Waterbury Center village in the vicinity of the triangle green near the Grange Hall (the Designated Village area) and along Route 100 in the vicinity of Cold Hollow Cider Mill. The main components of the project will include improving pedestrian access and safety, calming vehicular traffic, strengthening a sense of place within the village, and addressing stormwater runoff from the roadways and adjacent development in the village to improve water quality. Accessibility in and around the village is an important aspect of this project to make sure that all of the village's public spaces are accessible, safe and enjoyable for all people.

8. Please provide a list of project partners and stakeholders:

The current list of stakeholders includes: Revitalizing Waterbury, Inc., the Grange Hall Cultural Center, the Makersphere arts organization, the Children's Literacy Foundation, A River Runs Through It Garden Club, the Town of Waterbury including the Fire Department, and the area businesses including the Cold Hollow Cider Mill.

9. Please share if this project is building off past planning or community engagement efforts:

We are currently in the midst of a Parks Study that includes Hope Davey Park in Waterbury Center village. There has been a robust public participation process as part of that project, including the residents of the village, that is continuing into 2023. The Town recently carried out a public survey on the allocation of ARPA funds and the responses included comments that there is a need for developing pedestrian facilities in Waterbury Center village. VTrans has also done a series of Route 100 Corridor Studies over the past three or more decades and the most recent study identified the creation of pedestrian facilities and traffic calming in Waterbury Center village as priority projects.

10. Please share the project's goals and expected outcomes:

The goal of this project is to create a vision and implementation plan for Waterbury Center village that will develop ways to connect the two parts of the village as one shared place that is accessible and welcoming for all people. Expected outcomes are to develop a plan for pedestrian access and safety throughout the village with possible sidewalks, crosswalks, and paths. Additional outcomes are a concept plan for a wayfinding and interpretive signage system, and additional stormwater treatment including the use of green stormwater infrastructure.

Town of Waterbury - Operating Budget Summary 2023

	Expenses		Revenue				
	Operating	To Capital Fund	Property Tax	Other	Fund Balance	Tax Rate	Tax on \$300,000
General Fund							
General Govt	1,525,030		1,842,744	1,404,928	170,000		
Public Safety	464,070			117,715			
Fire	419,981						
Solid Waste	38,117						
Health & Social	36,148						
Recreation	432,804	59,500		281,500			
Parks	108,542	3,300		8,500			
Planning	299,354			25,000			
Debt Mgt	-						
Subtotal	3,324,046	62,800					
Fire Stations Bond		362,135					
Muni Center Bond		101,405					
Total General Fund	3,324,046	526,340	1,842,744	1,837,643	170,000	0.2352	705.58
Highway							
Operating	1,227,355						
Debt	164,757						
Capital - Paving	-	405,000					
Capital - Vehicles	-	87,000					
Capital - Infrastructure	-	563,000			85,000		
Capital - Fire Vehicles	-	-					
Total Highway Fund	1,392,112	1,055,000	1,845,363	601,749	85,000	0.2355	706.58
Library Fund							
Muni Center Bond	439,241	121,950					
Total Library Fund	439,241	121,950	513,753	44,288	3,150	0.0656	196.71
Special Articles	59,357		59,357			0.0076	22.73
Grand Total	5,214,755	1,703,290	4,261,217	2,483,679	258,150	0.5439	1,631.61

Note: The 2023 grand list is estimated to be \$7,835,000. The 2022 tax rate was 53.00 cents.

**WARNING FOR THE ANNUAL MEETING OF
THE TOWN OF WATERBURY
TO BE HELD MARCH 7th, 2023**

The inhabitants of the Town of Waterbury who are legal voters in Town Meetings are hereby notified and warned to conduct business to meet in the Brookside Primary School Gym at 47 Stowe Street at 9:00 o'clock in the forenoon on March 7th, 2023 to act on the following matters:

Article 1: To elect a Moderator to preside at the meetings of the Town whose term of office shall be for the ensuing year.

Article 2: To elect by Australian ballot the following offices: Clerk for 1-year; Treasurer for 1-year; one Select Board member for 3-year term and two Select Board members for 1-year terms each; Lister for a 3-year term; Library Commissioner for a 5-year term; and Cemetery Commissioner for a 5-year term.

Article 3: To elect by Australian ballot for the Harwood Unified Union School District a School Director for a 3-year term.

Article 4: To elect by Australian ballot for the Harwood Unified Union School District a School Director for an unexpired 1-year term.

Note: The polls for voting by Australian ballot on Articles 2, 3 and 4 will be open from seven o'clock in the forenoon to seven o'clock in the afternoon at Brookside Primary School at 47 Stowe Street.

Article 5: Shall the Town of Waterbury change the term of the Town Clerk from a 1-year term to a 3-year term, effective March 5, 2024.

Article 6: Shall the Town of Waterbury change the term of the Town Treasurer from a 1-year term to a 3-year term, effective March 5, 2024.

Article 7: To act upon the reports of the several Town Officers with the exception of claims for fees or compensation during 2022.

Article 8: To act with respect to claims of Town Officers for their services during 2022.

Article 9: To see what action the Town will take with reference to fixing the date of the tax warrant and to set a date or dates when taxes on such property shall become due and payable and to specify the time of acceptable, the method of delivery, and to see whether the same shall be paid with or without discount and to provide for interest and penalty on such taxes as are not paid when due?

Article 10: To vote sums of money for necessary general government, highway, and library expenses, with the same to be expressed either in specific dollar amounts or as a rate or tax on the grand list.

Article 11: To see if the voters will authorize a sum of money to be expended from the capital funds for capital projects.

Article 12: To see if the Town will, during 2023, appropriate:

- \$1,000 for support of the Capstone Community Action
- \$1,250 for support of Central Vermont Council on Aging
- \$1,375 for support of Circle
- \$500 for support of Community Harvest of Central Vermont
- \$1,500 for support of Downstreet Housing and Community Development
- \$500 for support of Everybody Wins! Vermont
- \$1,000 for the support of the Family Center of Washington County
- \$1,000 for support of The Friends of the Waterbury Reservoir
- \$500 for support of Good Beginnings of Central Vermont
- \$200 for support of Mosaic (fka Sexual Assault Crisis Team)
- \$250 for support of OUR House of Central Vermont
- \$1,000 for support of the People's Health and Wellness Clinic
- \$1,000 for the support of the Retired Senior Volunteer Program (R.S.V.P.)
- \$500 for support of the Vermont Association for the Blind and Visually Impaired
- \$600 for support of the Vermont Center for Independent Living
- \$1,500 for support of the Washington County Youth Bureau, Inc.
- \$800 for the support of the Waterbury Community Band

Article 13: Shall the Town of Waterbury vote to appropriate \$2,000 for support of Central Vermont Adult Basic Education?

Article 14: Shall the Town of Waterbury vote to appropriate \$4,000 for support of the Early Education Resource Center of Waterbury ("Children's Room")?

Article 15: Shall the Town of Waterbury vote to appropriate \$2,383 for support of the Green Mountain Transit Agency?

Article 16: Shall the Town of Waterbury vote to appropriate \$2,500 for support of Waterbury LEAP (Local Energy Action Partnership)?

Article 17: Shall the Town of Waterbury vote to appropriate \$6,500 for the Waterbury Area Senior Association in addition to the amount included in the General Fund Budget for such purpose?

Article 18: Shall the Town of Waterbury vote to appropriate \$2,000 for support of the American Red Cross?

Article 19: Shall the Town of Waterbury vote to appropriate \$3,000 for the support of Washington County Mental health?

Article 20: Shall the Town of Waterbury vote to appropriate \$2,500 for the support of the Waterbury Area MakerSphere Cooperative to support the creative community for residents of the Town?

Other Business: Discussion of Town Meeting Day format and consideration of alternatives.

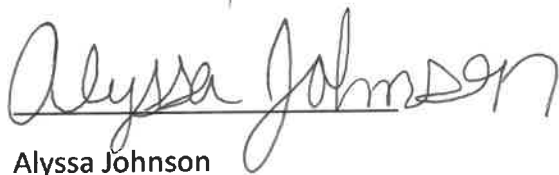
Dated at Waterbury, Vermont the 30th day of January 2023.



Michael Bard, Chair



Danielle Kehlmann, Vice Chair



Alyssa Johnson



Chris Viens



Roger Clapp

Received and recorded this 30th day of January, 2023.



Karen Petrovic, Town Clerk