

Meeting of the Waterbury Select Board
Monday January 23, 2023
Steele Community Room, 28 North Main Street

Attendees: M. Bard, A. Johnson, R. Clapp, C. Viens, D Kehlmann; Board; T. Leitz, Manager, K. Petrovic, Town Clerk; W. Shepeluk, Staff

Public Attendees: R. Finucane, EFUD; E. Walton; ORCA Media; C. Shank CVFiber; L. Scagliotti Waterbury Roundabout

Attending by Zoom: Orca Media

The meeting was called to order by M. Bard at 7:03

Approve Agenda

R. Clapp made a motion to approve the agenda which was seconded by D. Kehlmann.

A. Johnson asked for time to update the board on the Housing Taskforce. K. Petrovic asked for consideration of granting alcohol consumption at Rusty Parker Park as part of Winterfest. Both items were added to the agenda under Select Board; Items b.) and c.) **A vote was held on the amended agenda and passed unanimously.**

Consent Agenda Items

a.) Approve moving liquor licenses for Hen of the Wood; Approve 2nd class liquor license for Brockton Corporation (Shaw's); Approve 2nd class liquor licenses for Wesco, Inc (Shell Station Route 100 & Champlain Farms)

D. Kehlmann made a motion to approve the consent agenda. The motion was seconded by C. Viens and passed unanimously.

Public

C. Shank alternative representative for CVFiber introduced himself to the board and asked for ARPA funding in the amount of \$50,000 to be placed on the warning for voter consideration in March. There are matching funds available.

Select Board Items

Decision on Town Meeting Day Style

Staff was able to reach Will Senning at the Secretary of State office and confirm that Waterbury cannot "use the Australian ballot system at the same election at which its voters decide that the system shall be used." **R. Clapp moved to keep open Town meeting as has been traditionally held on March 7th 2023 at 9am and draft an advisory question to the community regarding changing Town Meeting Day style. The motion was seconded by C. Viens. Staff was asked to draft an advisory question for Town Meeting. A vote was held and passed unanimously.**

Housing Task Force Update

A. Johnson let the Board know that the taskforce will be holding its first public meeting this

Wednesday January 25, 2023 at 6pm in the Steele Community Room. The agenda is available with zoom on the Town website.

Consideration of alcohol consumption at Rusty Parker Park

K. Petrovic read excerpts of an email she received late in the day from one of the organizers of Winterfest. *"Big Tree Brew Tasting Event - 1:30 pm - 3:30 pm. Party in the Park ends at 4:00"*
"Winterfest can rope off a section in the middle of the park between the fat tire demo - near Main St. and Snow Volleyball between the band stand & gazebo with Bocce along the side parallel to Park Row. We have rope and stakes" The catering permit K. Petrovic can approve herself once received but she required Select Board approval for them to serve at the park. **A. Johnson made a motion to approve as presented. C. Viens seconded the motion. A vote was held and passed 4-0 with R. Clapp recusing himself.**

Managers Items

Cemetery Budget Review

T. Leitz reviewed the Cemetery Budget with the board. The revenue did not meet budget in 2022. The Cemetery Commissioners are working on completing a job for a cemetery sexton. Grass Choppers has let the Town know they will no longer be performing maintenance of the cemeteries. The PWD is searching for a new company but labor shortages are proving difficult. Public Works will have to do it until a new contractor can be found.

Health and Social Services Budget

T. Leitz reviewed the Health and Social Services Budget with the board. The position of Health Officer will remain with the Manager and Chair of the Select Board for the time being. Parking enforcement is currently be handled by Public Works in the way of having cars towed when necessary for plowing. There has been discussion about a compensation package for employees that are responsible for patrolling streets during the winter parking ban. T. Leitz will continue to explore options and update the board. Hiring an Animal Control Officer was also discussed with ideas regarding a compensation package for that position. The board asked when the last time this was advertised and staff could not recall specifically. Once compensation is finalized the position will be advertised again.

2023 Major Capital Expenses and Funding Plan

T. Leitz provided a brief summary of major changes to Capital Expenses. See attached

Review and Approval/Denial of ARPA requests

See attached spreadsheet

Correction to Highway Department \$95,000; updated total for Unspent/Pledge Balance is \$1,219,964

Spring Hill School - request is denied – T. Leitz to reach out to them with update

Senior Center – consensus to table the discussion until the Center has more concrete information about kitchen costs

Town Bridges – consensus to place \$435,000 in the budget.

Gravel Road Initiative - consensus to place \$30,000 in the budget.

Reappraisal – following a lengthy discussion Board consensus is to use \$200,000 in ARPA funds

to conduct a town wide reappraisal and move the current reserve funds to Capital Improvements. This will be in the budget.

Downstreet Housing - consensus to place \$100,000 on the warning for Town Meeting EFUD – following a lengthy discussion about EFUD’s generosity to the community with waived rates and fees from 2020-2022 the Board consensus is to place \$150,000 in the budget to be transferred to EFUD to offset the lost revenue.

CVFiber – the request for funding is denied – C. Shank was still present for the decision so no follow up is necessary.

At the close of the discussion there remained roughly \$305,000 unpledged with the Senior Center kitchen upgrade remaining an open dialogue.

Special Articles

T. Leitz updated the board the Rotary will not be requesting special funding for Concert in the Park series. They will however request funding for park maintenance. This will not require attention; it is embedded in the parks budget.

The question came up why the Senior Center has funding in the budget as well as a Special Article. The history was to have it budgeted until they once came with a “one time” request. This one-time request was considered for Special Article and has been a Special Article ever sense. There were three funding options, by consensus the board decided to have \$12,500 left in the General Budget and the increase placed as a Special Article. This change brings the Special Article ask to \$26,500 in 2023

Tax Rate

T. Leitz has been working with D. Sweet and they do not expect a large increase to Grand List Values in 2023. At the time of the meeting the anticipated Municipal tax rate is .5411 cents, an increase of roughly one cent. Some discussion followed regarding bridge work where it was noted that because the Stowe Street bridge is being replaced with State funding options there will most likely not be State funding options for the Union Street / Main Street bridge and this work also needs to be done.

Seeking Selectboard guidance on public utility filing related to a temporary wireless facility at 91 State Drive

Consensus of the board it positive to having increased cell service in Waterbury. T. Leitz will write a letter of support.

Other Business

Discuss February meeting agendas (Municipal office is closed on 2/20)

The board will meet Monday January 30th with a focus on the Town Meeting Warning
The board will then meet again on February 13th and 27th. K. Petrovic to reach out to J. Kilgore to ask if he can join the February 27th meeting.

R. Clapp made a motion to adjourn seconded by D. Kehlmann. A vote was held and passed unanimously. There being no further business the meeting was adjourned at 9:40pm.

Next Meeting of the Select Board: Monday January 30, 2023

Karen Petrovic

From: Karen Petrovic
Sent: Friday, January 20, 2023 12:46 PM
To: Thomas Leitz; Alyssa Johnson; Chris Viens; Dani Kehlmann; Mike Bard; Roger Clapp (rogerclapp7@gmail.com)
Subject: FW: Address Change for Hen of the Wood-Waterbury

Greetings!

I haven't completed the agenda for Monday yet but one of the items on the consent relates to the email below.

Hen of the Woods needs Select Board approval to move their liquor license from Stowe Street to South Main. I will use the minutes as "the form of a letter" once the meeting is completed.

Let me know if you have any questions. Have a great weekend.

Thanks Karen

From: Bridget Corkery <bridget@henofthewood.com>
Sent: Tuesday, January 17, 2023 1:24 PM
To: Karen Petrovic <karen@waterburyvt.com>
Subject: Address Change for Hen of the Wood-Waterbury

Good Afternoon Karen,

I asked David Hamlin about the requirements needed for the change of address on our liquor license. When we spoke the other day, I mentioned that the state requires approval from the town to change the address. He said it could be in the form of a letter from whomever does the liquor license approvals for Waterbury indicating that the town supports the move from 92 Stowe Street to 14 South Main Street. I know you had stated that perhaps you could include me on an email to him. He did say that he would be happy to talk to someone from the Town Office.

Thank you in advance for any help with this.

--

Bridget Corkery
Office Manager
Hen of the Wood-Burlington
55 Cherry Street
Burlington, VT 05401
Phone 802-540-0534

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Budget	2022 Actual	2023 Budget	Change from 2022	% Change from 2022	Notes
53-7-55-6-520.00 CEM-ins Prop & Liability	250	275	471	348	1,010	1,010	1,010	-	0.0%	
53-7-55-7-741.00 CEM-New Equipment	1,619	1,287	1,250	-	2,190	500	1,000	(1,190)	-54.3%	Estimated \$15,000 purchase price for cemetery maintenance machine with cargo box. Financed over 3-years with internal loan.
New Item - Cemetery /Parks Vehicle							3,000	3,000	NA	
55-7-55-3-424.00 Maintenance	110	-	-	-	500	1,652	500	-	0.0%	
55-7-55-5-450.00 Contractors	1,725	1,022	2,217	-	2,000	1,370	2,000	-	0.0%	
Total Expenses	49,663	36,283	47,142	64,868	106,070	64,109	104,930	(1,140)	-1.1%	
Net Gain (Loss)	35,939	(88,485)	(22,892)	(79,850)	47,910	90,424	48,330	420	0.9%	

Account	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Budget	2022 Actual	2023 Budget	Change from 2022	% Change from 2022	Notes
11-7-40 HEALTH & SOCIAL SERVICE	-	-	-	-	-	-	-	-	-	
11-7-40-1-116.00 Community Service Officer	-	-	-	-	-	-	15,000	(9,960)	-	0.0% I view parking, animal control, and public health duties as distinct. These fall to the manager, but give flexibility to hire individuals on an hourly basis. I propose parking should provide an additional stipend to public works.
11-7-40-1-116.01 Health Officer	-	1,200	-	250	24,960	-	-	(9,960)	-	0.0% I don't envision these duties as a full-time position.
11-7-40-1-210.00 HS-Health Insurance	-	-	-	-	9,670	-	-	(9,670)	-100.0%	
11-7-40-1-210.03 HS-Life, Disability, LTC	-	-	-	-	300	-	-	(300)	0.0%	
11-7-40-1-220.00 HS-Social Security	46	92	92	19	1,920	-	1,148	(773)	0.0%	
11-7-40-1-230.00 HS-Retirement	-	-	-	-	1,685	-	-	(1,685)	-100.0%	
11-7-40-1-250.00 HS-Unemployment	36	30	29	29	220	-	50	(170)	0.0%	
11-7-40-1-260.00 HS-Animal Control/Ins-WC	150	60	120	120	1,770	-	150	(1,620)	0.0%	
11-7-40-4-626.00 HS-Gas & Mileage	-	-	-	-	2,600	-	1,500	(1,100)	0.0%	
11-7-40-5-380.00 HS-Pound Service	-	-	-	-	500	-	500	-	0.0%	
11-7-40-5-380.00 HS-Travel & Training	-	-	-	200	500	-	1,000	500	0.0%	
11-7-40-6-520.00 HS-Ins-Prop & Liability	290	-	-	-	300	-	300	-	0.0%	Do not see a need for improved signage or equipment related to parking
11-7-40-6-610.00 HS-Signs & Equipment	-	-	-	-	15,000	-	1,000	(14,000)	0.0%	
11-7-40-6-990.00 HS-Damage Claims/Enforcem	247	-	2,318	-	2,000	768	2,000	-	0.0%	Legal fees
11-7-40-9-950.03 HS-Public Health	13,500	13,500	13,500	13,500	13,500	13,534	13,500	-	0.0%	Central VT Home Health
Subtotal	14,259	14,882	16,059	14,118	74,925	14,727	36,148	(38,778)		

Major Capital Expenses - 2023		
Department & Planned Purchase	Expense	Funding Mechanism
Fire	85,000	Fund balance
Paving	405,000	Cash - property taxes
Sidewalk Replacements	30,000	Cash - property taxes
Public Works Building Improvements	45,000	Cash - property taxes
Gravel Road Resurfacing	30,000	Cash - property taxes. Also requesting ARPA funds
Sweet Road Quarry Study	20,000	Cash - property taxes
Pool Study	12,000	Cash - property taxes
Cemetery Vehicle	15,000	Internal borrowing
One ton truck	140,000	External borrowing - requires voter approval
Mini Excavator	95,000	Cash - property taxes
Subtotal	877,000	

Memo

Date: 1/20/2023

To: Selectboard

From: Tom Leitz

Re: Edward Farrar Utility District Request for Reimbursement

For a period encompassing 7 quarters EFUD waived or reduced water and sewer base charges, along with interest and penalties for late payments. We have calculated this lost revenue to EFUD as roughly \$300,000. Please note this \$300,000 does not include some penalty and interest charges that were waived as our water/sewer billing system does not allow for EFUD to estimate these losses, the figure is therefore understated. The \$300,000 calculation excludes charges that were reduced/waived for EFUD's customers that do not live in the Town of Waterbury, and that EFUD did *not* reduced charges for the State of Vermont.

EFUD formally requests reimbursement from the Town via an allotment of ARPA funds.

We can all recall how hard - just a few years ago - the retail sector was impacted by COVID. Restaurants, in particular, faced dramatic and costly impacts, and were appreciative that EFUD elected to reduce their expenses. I note that about 45% of all waived charges applied to commercial customers, and 55% applied to residential customers, so EFUD's reduction to assist its customers had a broad impact on the Town and did not focus on one specific type of customer. The Commissioners of EFUD, in short, focused on providing broad based relief that was both effective and immediate.

This loss of \$300,000 had a meaningful impact on EFUD's finances. While EFUD will continue to pursue projects that expand the reach of the water/sewer system, particularly in Waterbury Center, the lost revenue makes advancing these projects more difficult. Preliminary engineering expenses for water and sewer line expansions, even those projects that may seem minor in scope, can easily exceed \$50,000. Preliminary engineering is typically a prerequisite to determine project feasibility and to seek state and federal grant funding.

The erosion of EFUD's bottom line also makes responding to emergency situations, and simply conducting normal operations, both more difficult and more costly. This past December, for example, EFUD has to borrow (and pay interest on) \$45,000 to meet its obligations. ARPA funds could stabilize EFUD and allow for some reserves in the event of emergency repairs.

Finally, the Town had previously allocated \$95,000 in ARPA funds to reduce taxes on property owners. This did not come at a cost to the Town, whereas EFUD provided a more meaningful reduction to its customers, but at a direct cost. The original ARPA legislation tied funding to actual lost revenue; this request for funds is consistent with the original spirit and intent of the law.

ARPA Funds as of January 2023	Amounts	Notes
Total Funds Received	1,540,964	
Expenditures		
Ice Center	100,000	Spent
Highway Department	90,000	Spent
CV Fiber	50,000	Spent
WASI Pledge	76,000	On 2023 warning
Unspent/Pledged Balance	1,224,964	
Requests		
Spring Hill School	6,000	
Senior Center	25,000	I believe the request for new commercial kitchen equipment is reasonable, but suspect the requested amount is far too low. I believe \$50,000-75,000 is more accurate.
Town Bridges	435,000	\$403k estimate from Alec Tuscany as of October of 2022. Added 8% for inflation as these are likely 2024 projects.
Gravel Road Initiative	30,000	Initiative to pivot towards increased gravel road maintenance. 2023 budget will request \$60k for gravel road resurfacing, which is a bit over 3.000'. Suggesting ARPA for half of the cost in year 1, in years 2 and beyond this becomes part of the base Town budget.
Reappraisal	200,000	Use ARPA, free up reappraisal reserve for general purposes. Working on a more accurate estimate for reappraisal. <i>2024 expenses</i>
Downstreet Housing	100,000	
EFUD	300,000	Pending request to reimburse EFUD for charges waived during the pandemic. Hope to have estimate available within a week.
Remaining if All Funded	128,964	

Name	Address1	City	Amount
American Red Cross	32 N. Prospect Street	Burlington	\$2,000
Capstone Community Action (CVCAC)	20 Gable Place	Barre	\$1,000
Central Vermont Adult Basic Education	46 Washington Street Suite 1	Barre	\$2,000
Central Vermont Council on Aging	59 N. Main Street Suite 200	Barre	\$1,250
Central Vermont Economic Development Corp.	PO Box 1439	Montpelier	\$2,000
Central Vermont Home Health & Hospice	600 Granger Road	Barre	\$13,500
Central Vermont Regional Planning Commission			xx
Central Vermont State Police Advisory Board	1080 US Route 2	Middlesex	\$0
The Childrens Room c/o TBPS	47 Stowe Street	Waterbury	\$4,000
CIRCLE	PO Box 652	Barre	\$1,375
Community Harvest of Central Vermont	164 Lord Road	Berlin	\$500
CVFiber			xx
Downstreet Housing and Community Development	107 North Main Street	Barre	\$1,500
Everybody Wins! Vermont	PO Box 34	Montpelier	\$500
Family Center of Washington County	383 Sherwood Drive	Montpelier	\$1,000
Friends of the Waterbury Reservoir	PO Box 341	Waterbury Center	\$1,000
Good Beginnings of Central Vermont	174 River Street	Montpelier	\$500
GMTA	6088 VT Route 12	Berlin	\$2,382.49
Green Up Vermont	PO Box 1191	Montpelier	\$300
Mad River Resource Management Alliance Report	PO Box 210	Waterbury Center	xx
Mad River Resource Management Alliance Budget	PO Box 210	Waterbury Center	xx
Mosaic (fka Sexual Assault Crisis Team)	4 Cottage Street	Barre	\$200
OUR House of Central Vermont	38 Summer Street	Barre	\$250
People's Health & Wellness Clinic	PO Box 544	Barre	\$1,000
RSVP	PO Box 433	Barre	\$1,000
Revitalizing Waterbury	46 South Main Street	Waterbury	xx
Vermont Association for the Blind & Visually Impaired	60 Kimball Ave	So. Burlington	\$500
Vermont Center for Independent Living	11 East State Street	Montpelier	\$600
Vermont Department of Health			xx
Vermont Legislative Report			xx
Washington County Mental Health	885 South Barre Road	Barre	\$3,000
Washington County Youth Service Bureau	PO Box 627	Montpelier	\$1,500
Waterbury Ambulance and Back Country Rescue			xx
Waterbury Area MakerSphere Cooperative	30 Foundry Street	Waterbury	\$2,500
Waterbury Area Senior Association	Karol Smith		\$20,000
Waterbury Community Band c/o Treasurer	2 Haven Street	Randolph	\$800
Waterbury Historical Society			xx
Waterbury LEAP c/o Duncan McDougall	1536 Loomis Hill Road	Waterbury Center	\$2,500
TOTAL SPECIAL ARTICLES			
* Included in budget line items			\$52,857
No Special Article Funding			

Town of Waterbury - Budget Summary & Tax Rate Calculation

	Expenses			Revenue				
	Operating	To Capital Fund	Total	Property Tax	Other	Fund Balance	Tax Rate	Tax on \$300,000
General Fund								
General Govt	1,186,657		1,186,657		960,420	180,000		
Public Safety	464,070		464,070					
Fire	419,981		419,981		118,425	85,000		
Solid Waste	37,317		37,317					
Health & Social	36,148		36,148					
Recreation	432,981	49,500	482,481		276,500			
Parks	110,092	3,300	113,392		8,500			
Planning	299,354		299,354		50,000			
Debt Mgt	500		500					
Subtotal	2,987,100	52,800	3,039,900					
Fire Stations Bond		362,135	362,135					
Muni Center Bond		101,404	101,404					
Total General Fund	2,987,100	516,339	3,503,440	1,824,595	1,413,845	265,000	0.2326	697.74
Highway								
Operating	1,392,112		1,392,112					
Debt	-		-					
Capital - Paving	-	405,000	405,000					
Capital - Vehicles	-	87,000	87,000					
Capital - Infrastructure	-	98,000	98,000					
Total Highway Fund	1,392,112	590,000	1,982,112	1,847,663	134,449	-	0.2355	706.56
Library Fund								
Muni Center Bond	439,241	121,950	439,241					
Total Library Fund	439,241	121,950	561,191	514,853	44,288	2,050	0.0656	196.88
Special Articles	62,840		62,840	57,900			0.0074	22.14
Grand Total	4,881,293	1,228,289	6,109,582	4,245,011	1,592,581	267,050	0.5411	1,623.33

**STATE OF VERMONT
PUBLIC UTILITY COMMISSION**

Case No. 23 - 0050 - PET

Limited Size and Scope Application of Bell Atlantic Mobile Systems, LLC d/b/a Verizon Wireless, for a Certificate of Public Good, pursuant to 30 V.S.A. § 248a, authorizing the construction of a temporary communications facility in Waterbury, Vermont)
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NOTICE OF FILING OF PETITION

I, Brian J. Sullivan, attorney for Bell Atlantic Mobile Systems, LLC d/b/a Verizon Wireless (“Verizon”) do hereby give notice that, on January 9, 2023, Verizon filed an Application for a Certificate of Public Good and its supporting documents (collectively, “Petition”) with the Vermont Public Utility Commission (“Commission”) pursuant to 30 V.S.A. § 248a for a temporary wireless telecommunications facility on a parcel (“Parcel”) at 91 State Drive in Waterbury, Vermont that contains a building owned by the State of Vermont Department of Buildings and General Services. The Parcel is an approximately 60-acre lot, that is part of a larger complex of State Buildings including that of the Vermont State Police. The provision of the service will directly benefit the State Police communications infrastructure. Verizon refers to the project as the “Waterbury DT Ballast Tower” because the tower portion of it will sit on the ground, weighted down by ballast rather than attached to a foundation. The property owner has given Verizon permission to proceed with this Application. The coordinates for the Project are latitude 44°19’50.18” North and longitude 72°45’05.51” West. Verizon filed the Petition using the Commission’s ePUC web portal.

Pursuant to the Commission’s *Sixth Amended Order Implementing Standards and Procedures for Issuance of a Certificate of Public Good for Telecommunications Facilities Pursuant to 30 V.S.A. § 248a*, entered in Case No. 18-2940-INV on September 21, 2018 (“Procedures Order”), on January

18, 2023, we served the Petition, via ePUC and U.S. Mail on the parties listed below.¹

I hereby inform the recipients below that they have until February 17, 2023 to file comments, motions to intervene, or requests for hearing on the Petition with the Commission. Documents available on the Commission's website to assist you with this process include the following: *A Citizen's Guide to the Public Utility Commission*, available at: <http://puc.vermont.gov/document/citizen-guidepublic-utility-commission> and *Public Participation and Intervention in Proceedings Before the Public Utility Commission*, available at: <http://puc.vermont.gov/document/publicparticipation-and-intervention-proceedings-publicutility-commission> and <http://puc.vermont.gov/document/section-248aprocedures>.

Comments may be filed in writing or electronically through ePUC. <https://epuc.vermont.gov/>. If a recipient would like to request a hearing, the recipient must make a showing that the Petition raises a significant issue with respect to one or more of the applicable criteria under 30 V.S.A. § 248a(c)(1) and pursuant to the Procedures Order.

¹ Verizon presumes that only the State Agencies in the list below have access to ePUC. Therefore, Verizon used regular U.S. Mail to notify all of the other parties.

Statutory Parties:

Holly Anderson, Clerk
Vermont Public Utility Commission
112 State Street, 4th Floor
Montpelier, VT 05620-2701

Marcella Dent, Paralegal
ANR Office of Planning and Legal Affairs
1 National Life Drive
Montpelier, VT 05402-3901

James Duggan
Vermont Div. for Historic Preservation
National Life Building, 6th Floor
Montpelier, VT 05620-1201

Geoff Commons, Dir. for Public Advocacy
c/o Benjamin Civiletti, Special Counsel
Vermont Department of Public Service
112 State Street, Drawer 20
Montpelier, VT 05620-2601

Vermont Agency of Transportation
One National Life Drive
Montpelier, VT 05633-5001

June Tierney, Commissioner
Vermont Department of Public Service
112 State Street, Drawer 20
Montpelier, VT 05620-2601

Christian Meyer, Acting Director
Central Vermont Regional Planning
Commission
29 Main St., Suite 4
Montpelier, Vermont 05602

Steve Lotspeich, Planning and Zoning
Director
Town of Waterbury
28 North Main Street Suite #1
Waterbury, VT 05676
slotspeich@waterburyvt.com

Michael Bard, Chair
Town of Waterbury Selectboard
28 North Main Street, Suite #1
Waterbury, VT 05676
Michael.bard22@gmail.com

Adjoining Landowners

Last Name	First Name	Address	Property No.	Parcel ID:
State of Vermont	State Building Division	2 Weston Avenue Montpelier, VT 05602	Tax Map 19-325.000	920-0039.V
Kirby	John	43 Randall Street Waterbury, VT 05676	Tax Map 19-325.100	920-0043.V
Stone	Jennifer Harwood	C/O Anna A. Black Stackpole & French 255 Maple Street Stowe, VT 05672		
State of Vermont Office of Child Support		280 State Drive Waterbury, VT 05671- 1060		
Edward Farrar Utility District		C/O Town of Waterbury 43 South Main Street Waterbury, VT 05676		
Griffith Cromwell	Michael Morgan	33 Park Row Waterbury, VT 05676	Tax Map 19-329.000	922-0033.V
Baker	Joel & Michelle	PO Box 531 Waterbury, VT 05676	Tax Map 19-328.000	922-0031.V
Martel	Peter M.	28 Park Row Waterbury, VT 05676	Tax Map 19-327.000	922-0028V
Infinitas LLC		71 Dunham Lane Stowe Vt 05672	Tax Map 19-399.000	916-0083.V
Crossroads Realty Holding LLP		89 South Main Street Waterbury, VT 05676	Tax Map 19-400.000	916-0087.V
Barefoot Office Enterprises LLC		93 South Main Street Waterbury, VT 05676	Tax Map 19-403.000	916-0093.V
Haslam Purdy	Staci Jo Amanda	5 Warren Court Waterbury, VT 05676	Tax Map 19-408.000	934-0005.V
McCain	George N. & Mona- Jean	PO Box 193 Waterbury CTR, VT 05677	Tax Map 19-407.000	934-0003.V
Barefoot Office Enterprises LLC		93 South Main Street Waterbury, VT 05676	Tax Map 19-406.000	916-0095.V
Frankie Anderman	Vince G. Melinda C.	222 Camels Hump Road Duxbury, VT 05676	Tax Map 19-405.000	916-0092.V
Waterbury Housing LLC		1161 Williston Road South Burlington, VT 05403	Tax Map 19-410.000	916-0096.V

Waterbury Housing LLC		1161 Williston Road South Burlington, VT 05403	Tax Map 19-412.000	916-0098.V
Baker	Joel & Michelle	PO Box 531 Waterbury, VT 05676	Tax Map 19-412	916-0100.V
Waterbury 102 S Main LLC		PO Box 200 Colchester, VT 05446	Tax Map 19-413.000	916-0102.V
Seam Properties LLC		Po Box 694 Waterbury, VT 05676	Tax Map 19-414.000	916-0104.V
St. Andrews Parish Charitable Trust	Salvatore Matano, Trustee	PO Box 489 Burlington, VT 05402-0489	Tax Map 19-417.000	916-0109.V
Ladd Hall Limited Partnership	C/O Housing Vermont	22 Keith Ave, Suite 100 Barre, VT 05647	Tax Map 19-409.010	916-0115.V
Metayer Maples LLC		1046 Guptil Road Waterbury Ctr, VT 05677	Tax Map 19-423.000	916-0120.V
Downing	Edward & Michelle	694 Mead Street Atlanta, GA	Tax Map 19-434.000	938-0001.V
Hunger Mountain Children's Center Inc.		123 South Main Street Waterbury, VT 05676	Tax Map 19-409.020	916-0121.V
McAllister	Wilber B. & Marlene P.	125 South Main Street Waterbury, VT 05676	Tax Map 19-437.000	916-0125.V
Fraser	Roger A. & Martha D.	129 South Main Street Waterbury, VT 05676	Tax Map 19-439.000	916-0129.V
Griffin Holding Inc.		1909 Airport Road, Apt 1 Moretown, VT 05660	Tax Map	916-0131.1V
Griffin	Dennis R.	1909 Airport Road, Apt 1 Moretown, VT 05660	Tax Map	916-0131.2V
Riverbend Holdings LLC		35 Riverwalk Way Unit 121 Lowell, MA 01854	Tax Map	916-0131.4V
Mahabir Munier	Liam A. Bridget L.	133 South Main Street Waterbury, VT 05676	Tax Map 19-443.000	916-0133.V
Kadric	Fikretl & Dzehva	135 South Main Street, Waterbury, VT 05676	Tax Map 19-444.000	916-0135.V
Inkpro Properties LLC		137 South Main Street, Waterbury, VT 05676	Tax Map 19-446.000	916-0137.V
Equus LLC		1161 Williston Road South Burlington	Tax Map 19-448.000	916-0141.V
Sawyer	Bruce & Marie	149 Mill Street Weathersfield, VT 06109	Tax Map 19-454.000	940-0003.V
Hodge Aldrich	Wade J. Whitney L.	5 Healy Court Waterbury, VT 05676	Tax Map 19-455.100	940-0005.V

Town of Waterbury		28 North Main Street, Suite #1 Waterbury, VT 05676		Roadways
Community Ventures LLC		PO Box 435 Barre, VT 05649	Tax Map	500-0489
Lanphear	Mark	PO Box 667 Waterbury, VT 05676-0667	Tax Map	500-0455
PB&J Inc.		397 Main Street Duxbury, VT 05676	Tax Map	500-0397
Touchette	Edward & Eileen	30 River Road Duxbury, VT 05676	Tax Map	200-0030
Town of Duxbury		5421 Vt Route 100 Waterbury, VT 05676	Tax Map	200-0054
State of Vermont	C/O Buildings and General Services	133 State Street, 5 th Floor Montpelier, VT 05642	Tax Map	200-0400

Dated in Burlington, Vermont this 18th day of January, 2023.

Bell Atlantic Mobile Systems, LLC d/b/a Verizon
Wireless

By: 

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**State of Vermont
Public Utility Commission**

MEMORANDUM

To: Bell Atlantic Mobile Systems of Allentown, Inc. and Cellco Partnership
From: Gregg Faber, Reviewer 
Re: 23-0050-PET – Notice of Complete Petition
Date: January 18, 2023

On January 9, 2023, the Vermont Public Utility Commission (“Commission”) received your petition to construct a facility in Waterbury, Vermont.

Commission staff have determined that your petition is administratively complete. Your case number is 23-0050-PET.

The period for public comments, motions to intervene, and requests for hearing will end on February 17, 2023.

With the exception of those state agencies that will receive notice of and access to your petition via ePUC, you must provide a copy of your petition pursuant to the Commission’s August 12, 2016, order establishing standards and procedures for issuance of a certificate of public good for telecommunications facilities pursuant to 30 V.S.A. § 248a to all entities and persons entitled to receive such copies and notice within 2 business days of this memorandum.

You must provide the case number when you provide copies of the petition, as well as information on how members of the public may participate in this case. Notice must include the following links to the Commission’s website:

- For information on the Commission:
<http://puc.vermont.gov/document/citizen-guide-public-utility-commission>
- For information on public participation through public comment or intervention:
 - <http://puc.vermont.gov/document/public-participation-and-intervention-proceedings-public-utility-commission>
 - <http://puc.vermont.gov/document/section-248a-procedures>, and
- For access to all documents in this case, using the above case number:
<http://epuc.vermont.gov>.

owner has given Verizon permission to proceed with this Application. The coordinates for the Project are latitude 44°19'50.18" North and longitude 72°45'05.51" West. See Permit Plans (Exhibit LH-1; "Plans") for a visual depiction of the Project's location.

4. Due to issues affecting the Vermont State Police's use of Verizon's network in Waterbury, Verizon has deployed a short-term "cell on wheels" portable site at this location. For a longer term, until a permanent solution can be found, Verizon must erect a temporary ballast tower ("Temp Tower") to ensure that its service in this area is not interrupted. Verizon expects the Temp Tower to remain in place for approximately two (2) years.

5. Verizon proposes to mount a total of three (3) antennas ("Antennas") and nine (9) Remote Radio Heads ("RRHs") centered at 76' above ground level ("AGL") on the 85' AGL Temp Tower on three (3) "standoff arms," with one (1) Antenna and three (3) RRHs per side or "sector". Each of the Antennas will measure approximately 72.76" long and 19.61" wide. The topmost point of the antennas will extend to a height of approximately 79' AGL.

6. Six (6) of RRHs, each measuring approximately 15.9" long and 15.5" wide and three (3) of the RRHs, each measuring 14.96" long and 14.96" wide, will be mounted behind the Antennas. One (1) OVP distribution box ("OVP"), measuring approximately 29.5" long by 16.5" wide will be mounted on the Temp Tower below the Antennas and the RRHs. The Temp Tower, OVP, RRHs and Antennas will be painted brown. Full and accurate specifications of the proposed Antennas, RRHs and Distribution Box are detailed in Exhibit MM-1.¹

7. The Temp Tower has been evaluated and designed to support the proposed equipment. See structural analysis in Exhibit LH-2.

¹ From time to time, equipment manufacturers may slightly alter their products or Verizon may purchase from different suppliers. Therefore, there is a possibility that the actual antennas may differ slightly from what is described in the attached specifications.