

Meeting of the Waterbury Select Board
Monday November 21, 2022
Steele Community Room, 28 North Main Street

Attendees: Michael Bard, Alyssa Johnson, Roger Clapp (Select Board), William Shepeluk and Tom Leitz (Municipal Manager and Deputy Manager), Bill Woodruff (Public Works Director), Steve Lotspeich (Planning and Zoning Director), Matt, P. Howard Flanders (EFUD), Lisa Scagliotti (Waterbury Roundabout)

The meeting was called to order by M. Bard at 7:01 pm.

Approve Agenda

R. Clapp made a motion to approve the agenda as written. The motion was seconded by A. Johnson and passed unanimously.

Consent Agenda Items

- a.) Minutes of November 7, 2022 Meeting
- b.) Approve 1st and 3rd Class Liquor license for PineMarten LLC DBA Stone's Throw Waterbury
- c.) LEMP adoption page completed and signed for submission to VEM

R. Clapp made a motion to approve the consent agenda. The motion was seconded by A. Johnson and passed unanimously.

Public

P. H. Flanders thanked the Select Board for the support on the 51 S. Main Street project. He gave additional thanks to Ingrid Shepeluk for her role in the many thank you celebrations for Bill and Carla. He shared additional details regarding the gift given to Bill from EFUD and the Select Board, which was mounted on a beam from the former municipal offices at 51 S. Main Street.

Update on the ARPA Funding Survey and Preparation for the Dec 5 Forum

R. Clapp noted that the mailing had gone out with the ARPA input survey and letter. T. Leitz shared that 30 have already been returned to the municipal offices. He also noted that he is listed as the point of contact for questions, and has not yet received any. A. Johnson noted that the information was available on the municipal website, including the link to the online survey.

There was additional discussion regarding the structure of the meeting on 12/5 to provide input. There was discussion of presenting the compiled results from the surveys, but it was determined that instead the meeting itself could be focused on soliciting additional input, and that the results from the surveys, as well as those from the in person forum, could all be presented together.

It was noted that printed surveys forms could also be available at the meeting. The structure for the meeting can include brief opening remarks noting the preliminary nature of the conversation, and then be focused on gathering input.

Sewer Presentation

P. H. Flanders gave an incredibly in depth presentation about the history and current operation of Waterbury's wastewater system. The presentation was recorded and will be available for viewing on the [ORCA Media webpage](#).

Sullivan, Powers & Co. PC Services and Objectives Contract

W. Shpeluk noted that contract and pricing for the audit had previously been approved by the Board, and that these items were additional components of the previous agreement that required approval.

R. Clapp made a motion to approve the Scope of Service and Objective Contract from Sullivan, Powers & Co. The motion was seconded by A. Johnson and passed unanimously.

Consider grant application to the 2023 Vermont Fruit & Nut Tree Program

S. Lotspeich provided an overview of the proposed grant application. The grant from is a new program in collaboration between the Vermont Garden Network and Urban and Community Forest Program, and is intended to increase access to fruit and nut trees through educational programming. The grants range from \$500-\$1,000 and no matching funds are required.

The grant was brought to the attention of the Tree Committee, and Steve also talked with Wyatt O'Brien about the potential to integrate with recreation programming. The current proposal is to do a pilot planning of planting 4-6 fruit trees adjacent to the "North" community gardens located behind the municipal building. The grant would likely be for approximately \$500 to purchase potted trees from a local business. The grant deadline is December 16, and a final proposal will be presented for approval at the next Select Board meeting.

Board members asked clarification questions, and there was discussion of alternate locations for purchasing trees. By consensus, the Board expressed support for the grant proposal as outlined.

Future meeting agendas

It was noted that HUUSD superintendent Dr. Michael Leichliter offered to attend a Select Board meeting. It was noted that the ARPA input forum is scheduled for 12/5, and the Vermont State Police are scheduled to attend the meeting on 12/19. By consensus, the Board supported inviting Dr. Leichliter to the 12/19 meeting.

Being no further business, the meeting was adjourned at 8:50 pm.

Next Meeting of the Select Board: Monday December 5th, 2022