

**Special Meeting of the Waterbury Select Board
Wednesday, July 27th, 2022**

Hybrid meeting held at the Steele Community Room, 28 North Main Street and on Zoom

Attendees: Mike Bard, Dani Kehlmann, Chris Viens, Roger Clapp, Alyssa Johnson, William Shepeluk (Municipal Manager)

Via Zoom: David Rugh (Stitzel Page and Fletcher), Glenn Andersen, Tom Keitz, Lisa Scagliotti (Waterbury Roundabout), Billy Vigdor, ORCA Media

The meeting was called to order at 7:01 pm on the Steele Room and on Zoom.

Approve Agenda

A motion to approve the agenda was made by R. Clapp. It was noted that the minutes should be removed from the consent agenda because there were edits. The motion was seconded by C. Viens and passed unanimously.

Public

There was no public comment.

Minutes of the July 18th Meeting

A. Johnson made a motion to approve the minutes of July 18 adding a sentence clarifying the housing update discussion. The motion was seconded by D. Kehlmann and passed unanimously.

Andersen Appeal of Grayson Subdivision

A. Johnson made a motion to find that general public knowledge of the details of pending litigation involving the Town of Waterbury would clearly place the town at a substantial disadvantage. The motion was seconded by R. Clapp and passed unanimously.

D. Kehlmann made a motion to enter into executive session to consider pending litigation involving the Grayson sub-division and related confidential attorney-client communications made for the purpose of providing legal advice to the town. The motion was seconded by R. Clapp and passed unanimously. The Select Board entered executive session with W. Shepeluk and D. Rugh.

The Select Board exited Executive Session at 8:04 pm with no action taken. (R.Clapp made a motion to exit Executive Session; the motion was seconded by D. Kehlmann and passed unanimously.)

Public Health Complaint at 3 Batchelder Street

W. Shepeluk provided an update regarding his interactions regarding 3 Batchelder Street as part of his duties as Deputy Health Officer.

He received a report of a tenant living without water at the property on July 21, 2022. He conducted a visit at the property the following day, and confirmed that there was not water in the unit. The property has transferred ownership and there is a dispute over rent. The owner has not undertaken the process to evict the tenant. There are repairs and a water leak in other units, and there is not a way to isolate the water supply between units. W. Shepeluk contacted the property owner regarding the situation and need to provide water.

In reviewing the situation with an attorney, it was indicated that a full Town Health Officer Rental Housing Inspection should be completed. W. Shepeluk completed this additional review of the property on July 27, 2022, which revealed a lack of smoke and carbon monoxide alarms in addition to the lack of water. This required reporting to the Department of Public Safety, which W. Shepeluk also completed.

Health Orders are a laborious process that require providing notice to of the Intent to Issue a Health Order and a full draft of the Order. W. Shepeluk drafted these orders, and will work with the attorney to deliver them next week. Hopefully, the issue will be resolved prior to need for additional action. If not, the Select Board can take up this issue in their capacity as the local Board of Health at its meeting on August 15.

Other Business

The select board discussed the next meeting date. It was determined that in light of the special meeting, the Board should cancel its regular meeting scheduled for August 1st, and have its next meeting on August 15th.

As 8:20 pm, C. Viens made a motion to adjourn the meeting. The motion was seconded by D. Kehlmann and passed unanimously.

Respectfully submitted,

Alyssa Johnson

Select Board Secretary

Next Meeting: Monday August 15th, 2022