

**Meeting of the Waterbury Select Board
June 6th, 2022
28 North Main Street**

Present: M. Bard, D. Kehlmann, A. Johnson, and R. Clapp, Select Board; W. Shepeluk, Municipal Manager; S. Lotspeich, Planning and Zoning Director; and C. Lawrence, Town Clerk.

Public: ORCA Media; Lisa Scagliotti, Waterbury Roundabout; Alaina Kunkle; Alison Scileppi; John Malter; Tom Scribner; Lisa Walton; Tami Bass; David Frothingham; Glenn Andersen; Dan Potter; Mal Culbertson; Frank Spaulding; Dana Allen; Jane Brown; Noah Fishman; Marlana Fishman;

The meeting was called to order at 7:00pm.

APPROVE AGENDA

C. Lawrence asked to add an Entertainment Permit for the Music in the Alley series. D. Kehlmann made a motion to approve the agenda as amended. The motion was seconded by R. Clapp and passed unanimously.

CONSENT AGENDA ITEMS

R. Clapp made a motion to approve the consent agenda items including the minutes of the May 16th meeting. The motion was seconded by A. Johnson and passed unanimously.

PUBLIC

There was no public comment.

SELECT BOARD ITEMS

NQID – John Malter

J. Malter was present to request approval for a Festival Permit for NQID on June 25th from 3:30 to 9:30pm at Rusty Parker Park. He stated that plans for NQID are well under way. R. Clapp made a motion to approve the Festival Permit for June 25th. The motion was seconded by A. Johnson and passed, with M. Bard recusing himself.

Discuss Traffic Control Concerns on Little River Road

W. Shepeluk explained that he has received several emails from residents on Little River Road with concerns regarding speeding. A. Scileppi and A. Kunkle were present to express their concerns and stated that when there is a speed sign placed on the road, there is significant improvement in speed. A. Kunkle suggested a permanent solar speed sign be placed on the road, speed bumps and/or additional signage. A. Scileppi stated that the residents are trying to be more proactive in reducing speed on the road. W. Shepeluk stated that he will have staff check the signs on the road and make sure they are clear. W. Shepeluk explained enforcement is the most critical element for speed control and that he is in contact with resident Troopers. W. Shepeluk stated that portable speed signs will be periodically positioned on the road. It is possible to purchase an additional speed sign and a portable speed bump can be placed on the road but may not work very well. Discussion continued on possible solutions to the issue, including paving the entrance and installing a speed table. R. Clapp made a motion to authorize the purchase of 3 portable speed signs. The motion was seconded by D. Kehlmann and passed unanimously.

Report to the Select Board Results of RFP for the Hope Davey & Ice Center Parks Study and Hear Recommendation for Awarding Contract

S. Lotspeich stated they are making progress on the Parks Study. Two proposals were received and both firms were interviewed. The recommendation is to contract with the SE group out of Burlington. The budget is \$50,000 and the proposed fee is for \$50,169. A schedule has been developed, with the project ending date in mid-December. R. Clapp made a motion to authorize staff to sign the contract with SE Group for \$50,169. The motion was seconded by A. Johnson and passed unanimously.

Consider Appointing Members to the Steering Committee for the Parks Study Including Selecting One Member-at-Large

S. Lotspeich distributed information showing members of the Steering Committee and letters of interest for the community member-at-large position. The Steering Committee will work most directly with the consultant and there will be opportunities for wider public participation. R. Clapp made a motion to designate A. Johnson as the Select Board representative to the Steering Committee. The motion was seconded by M. Bard and passed unanimously. D. Potter was present via zoom and expressed his interest in serving on the committee. R. Clapp made motion to appoint D. Potter as the at-large member to the Steering Committee. The motion was seconded by D. Kehlmann and passed unanimously.

Report on Downtown Transportation Fund Grant for Randall Street Sidewalks and Rusty Parker Park Improvements

W. Shepeluk explained that the Town applied for a Downtown Transportation Fund Grant. The Grant Agreement has been received and the revenue is \$200,000 with expenditures of \$240,000. W. Shepeluk explained how the grant funding will be used in Rusty Parker Park and Randall Street. D. Kehlmann made a motion to accept the Downtown Transportation Fund Grant in the amount of \$200,000 and authorize the Manager to sign. The motion was seconded by R. Clapp and passed unanimously.

Retail Sale of Cannabis / Cannabis Control Board

S. Lotspeich explained that the State is gearing up to issue licenses for the retail sale of cannabis and that he attended a seminar on the regulation of cannabis. Municipalities have the option to form a Cannabis Control Commission. Cannabis operations will be regulated through zoning regulations. The State has a very elaborate licensing process so the Town may not wish to form a Cannabis Control Commission. Staff recommends that the licensing be done at the State level. R. Clapp made a motion to decline setting up a local Cannabis Control Commission. The motion was seconded by D. Kehlmann and passed unanimously.

Search Committee Update and Discussion of Input Survey on Top Issues

M. Bard stated that the Search Committee is making progress with the VLCT consultant's assistance. W. Shepeluk is providing information including a list of duties that will be developed into a job description, and has also developed an organizational chart. The group is nearing the point where the position will be advertised. Part of the advertisement package will include the identification of important issues facing Waterbury. D. Kehlmann will draft a survey to collect public input.

Entertainment Permit

C. Lawrence stated that Whitney Aldrich of Axel's Gallery & Frame Shop has submitted an Entertainment Permit for the Music in the Alley on June 17th, July 22nd and August 26th from 6:00pm to 9:00pm. R. Clapp made a motion to approve the Entertainment Permit as outlined with the noise level to not exceed 85 decibels. The motion was seconded by A. Johnson and passed unanimously.

MANAGER'S ITEMS

Discuss Opportunities for Serving on VLCT Policy Committees

W. Shepeluk reminded that Board that there is an opportunity to serve on VLCT Policy Committees. VLCT relies on municipal officials to serve on the various committees as described by W. Shepeluk.

Discuss Invitation to a Meeting with Ted Brady, Executive Director of VLCT

W. Shepeluk stated the Ted Brady, Executive Director of VLCT, will attend a meeting on July 18th.

At 9:18, M. Bard made a motion to move into Executive Session to evaluate a public employee. The motion was seconded by R. Clapp and passed unanimously. The Select Board came out of Executive Session at 9:31pm with no action taken.

There being no further business, the meeting adjourned at 9:32pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: