

**Meeting of the Waterbury Select Board
January 3rd, 2022
28 North Main Street**

Present: M. Frier, M. Bard, K. Martin, C. Viens and D. Kehlmann, Select Board; W. Shepeluk, Municipal Manager; S. Lotspeich, Director of Planning & Zoning; and C. Lawrence, Town Clerk.

Public: Lisa Scagliotti, Waterbury Roundabout; ORCA Media; Meg Baldor and Tom Scribner.

The meeting was called to order at 7:00pm.

APPROVE AGENDA

M. Bard made a motion to approve the agenda as presented. The motion was seconded by D. Kehlmann and passed unanimously.

CONSENT AGENDA ITEMS

C. Viens made a motion to approve the consent agenda item including the minutes of the December 14th meeting and liquor licenses for Craft Beer Cellar, Crossroads Discount Beverage, Smugglers Notch Distillery and Billing's Mobil. The motion was seconded by K. Martin and passed unanimously.

PUBLIC

There was no public comment.

SELECT BOARD BUSINESS

Consider Applying for a State Caring for Canopy Urban Forestry Grant for Tree Planting and Roadside Ash Removal

S. Lotspeich was present to describe the Caring for Canopy Urban Forestry Grant to the Board. The grant will be used for tree plantings on lower Railroad Street and at Hope Davey Park. The current estimate for the trees is \$7,000. S. Lotspeich would like the Board to authorize a project budget not to exceed \$10,000 of which half will be covered by the grant. Discussion continued. M. Bard made a motion to authorize the Municipal Manager to sign the grant application for a total not to exceed \$10,000 with a \$5,000 cash match. The motion was seconded by K. Martin and passed unanimously.

MANAGER'S ITEMS

Duxbury Fire Contract

W. Shepeluk reviewed the Duxbury Fire Contract with the Board and the process by which the calculation is made. The proposed contract is for \$120,570 from April 1, 2022 to March 31, 2023. The proposed contract has been forwarded to the Duxbury Select Board for their review. M. Bard made a motion to approve the proposed fire contract with the Town of Duxbury in the amount of \$120,570 for the period April 1, 2022 through March 31, 2023. The motion was seconded by K. Martin and passed unanimously.

Review 2021 Budget and General Discussion of 2022 Budget

W. Shepeluk previously distributed the 2021 budget. He explained that there are still expenses being posted to 2021. W. Shepeluk explained the process to develop and fine-tune the 2022 budget and stated there is a significant fund balance going into 2022 in part due to more than budgeted revenue from the State of Vermont. W. Shepeluk then reviewed the 2021 revenue line items. Discussion about the budget in general continued. W. Shepeluk explained that much of the spending in 2021 was less than that budgeted and reviewed some of the expense line items. W. Shepeluk briefly touched upon the 2021 Recreation, Planning, Highway and Library budgets. These budgets will be discussed more in depth at a future meeting. The projected ending fund balance in the General Fund is approximately \$201,000.

W. Shepeluk reviewed the Social Services budget and updated the Board on the duties of the Town Health Officer and Animal Control Officer. He recommended that a position be funded within this budget to hire one person to fill both of these positions. W. Shepeluk noted that there will be an ask for another full-time employee in the Recreation Department.

M. Frier recognized the passing of Steve Van Esen and his many contributions to the community. C. Viens stated that the new inclusion banner makes a subtle but strong statement for the community.

There being no further business, the meeting adjourned at 9:17pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: January 10, 2021