

**Meeting of the Waterbury Select Board**  
**August 2<sup>nd</sup>, 2021**  
**28 North Main Street**

Present: M. Frier, M. Bard, C. Viens, D. Kehlmann and K. Martin, Select Board; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; and C. Lawrence, Town Clerk. The meeting was held in person and by videoconference to allow for remote attendance and participation.

Public: Lisa Scagliotti, Waterbury Roundabout; ORCA Media; Anne Imhoff, ORCA Media; Dennis Roland; Linda Gravell; Christopher Shenk; Tom Knight, Stantec Consulting; Laura Stone, VTrans; Harry Shephard; Rachel Muse, Library Director, Shannon DeSantis-Gile and Christine Wulff, Library Commissioner; John Pitrowiski, Trudell Consulting; Alyssa Johnson; Jonathan Griffin; Jim Atchinson; Mike Hedges; Duncan McDougall; John Vogel and John Ritter.

The meeting was called to order at 7:00pm.

**APPROVE AGENDA**

W. Shepeluk asked to add a discussion about COVID. M. Bard made a motion to approve the agenda as amended. The motion was seconded by K. Martin and passed unanimously.

**COVID**

W. Shepeluk stated that there are 3 positive cases of COVID in the Recreation Department. The Vermont Department of Health has been notified. All three cases were at the St. Leo's Hall venue. There will be no camp at St. Leo's tomorrow. W. Shepeluk asked the Board to make mask wearing mandatory when the children are inside this week. M. Bard made a motion to require the children to wear masks this week while inside at camp, subject to an extension by approval of the Municipal Manager. The motion was seconded by K. Martin and passed unanimously.

**CONSENT AGENDA ITEMS**

K. Martin made a motion to approve the minutes of the July 19<sup>th</sup> meeting and the outside consumption permit for Cold Hollow Cider Mill. The motion was seconded by D. Kehlmann and passed unanimously.

**PUBLIC**

There was no public comment.

**INTRODUCTION OF NEW LIBRARY DIRECTOR**

C. Wulff was present to introduce Rachel Muse, the new Library Director. She publicly thanked the library staff for covering while the position was being filled. R. Muse stated she is thrilled to be here in Waterbury. R. Muse stated that she would like to get the library running as it was pre-pandemic.

**STOWE STREET BRIDGE PROJECT PRESENTATION**

L. Stone was present, along with T. Knight, to provide an overview of the Stowe Street Bridge project. The project is in the early stages of development. L. Stone gave an overview of what the Town's funding share percentage might be. T. Knight reviewed some of the terminology and gave an overview of the existing condition of the bridge. T. Knight reviewed the issues with the current bridge and stated that it is in poor structural condition. T. Knight outlined the various alternatives that are being considered. The recommended alternative is a full bridge replacement that has a 75 year design life. It is anticipated that the bridge will be fully closed for 60 days. The estimated total cost is \$3.4 million with a 5% Town share of \$170,000. The next step is for the Town to respond to the recommendation on the proposed project within the next couple of months.

## **SELECT BOARD BUSINESS**

### **Interviews for CVFiber Delegate and Alternate Delegate**

S. Lotspeich gave a brief overview of the work of CVFiber Communications Union District. Three candidates were present for interviews for the CVFiber delegate and alternate delegate; Dennis Roland, Linda Gravell and Christopher Shenk. Each candidate expressed their interest in serving on the Communications Union District and gave a brief background of their work experience.

### **Act 250 Discussion – John Pitrowiski**

D. MacDougall described the work of the Children’s Literacy Foundation. The Foundation is currently located at his property in Waterbury Center. They are currently looking for a new office preferably in Waterbury. They have found a location in Waterbury Center and have a purchase and sales agreement. The property is a 1.4 acre parcel and they would have to go through the Act 250 process which would be a cost and time challenge. The Town is a one-acre Town, meaning that any projects greater than 1 acre requires the Act 250 process. J. Pitrowiski is the project engineer and would like the Board to consider changing the ordinance so that an Act 250 review would not be required unless the project is on 10 acres or more. S. Lotspeich explained that Act 250 came into being to help preserve the quality of Vermont and that a cost/benefit analysis should not be the only factor to consider. Discussion continued as to the pros and cons of changing the ordinance to become a 10 acre Town to require Act 250 review. The Board will consider the request at a future meeting and include the Planning Commission.

### **Continued Discussion Regarding Racial Equity Training**

C. Lawrence distributed information from Mary Gannon with general observations from the previous two training sessions. W. Shepeluk recommended taking the information home, and discuss at the next meeting to decide whether or not the Board should have one more session.

### **CVFiber Delegates (cont’d)**

D. Kehlmann made a motion to appoint L. Gravell as the CVFiber delegate and C. Shenk as the alternate delegate. The motion was seconded by K. Martin and passed unanimously.

## **MANAGER’S ITEMS**

### **Half Year Budget Presentation**

W. Shepeluk reviewed the budget through the end of July. The Town is expected to receive \$269,833 in ARPA funds this year, and the same amount sometime next year. Revenues are projected to be approximately \$3.5 million, or about \$500,000 more than budgeted. W. Shepeluk reviewed the General Fund expenditures. Projected expenditures are expected to be \$972,198 or approximately \$16,000 more than budgeted. W. Shepeluk reviewed the Fire Department, Recreation, Planning, Highway and Library budgets.

There being no further Select Board business, the meeting adjourned at 10:17pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: August 23, 2021