

**Meeting of the Waterbury Select Board
January 11th, 2021
28 North Main Street**

Present: M. Bard, K. Martin, M. Frier and N. Fish, Select Board; W. Shepeluk, Municipal Manager; B. Woodruff, Public Works Director; and C. Lawrence, Town Clerk. The meeting was held via videoconference.

Public: Lisa Scagliotti, Waterbury Roundabout; ORCA Media; Gary Dillon, Fire Chief; Justin Blackman, Waterbury Area Senior Center; P. Howard Flanders, Chair of EFUD; Don Coffey; Em Lamson, Roger Tubby; Adam Lamson; Sally Dillon; Rep. Theresa Wood; Marge and Ron Gulyas; and Maureen White.

The meeting was called to order at 7:00pm.

APPROVE AGENDA

N. Fish made a motion to approve the agenda. The motion was seconded by K. Martin and passed unanimously.

CONSENT AGENDA ITEMS

N. Fish made a motion to approve the consent agenda items including the minutes of the January 4th meeting and a liquor license for Craft Beer Cellar. The motion was seconded by K. Martin and passed unanimously.

PUBLIC

P. Howard Flanders presented and read a Resolution of Sympathy in honor of Everett Coffey and asked that the Select Board support the Resolution. The Edward Farrar Utility District Commissioners will consider the Resolution at their meeting on Wednesday, and then it will be presented to Everett's family. M. Bard made a motion to approve the Resolution of Sympathy. The motion was seconded by N. Fish and passed unanimously.

WATERBURY AREA SENIOR CENTER

W. Shepeluk stated that the Senior Center is a long-time recipient of Town funding. J. Blackman was present on behalf of the Center. W. Shepeluk stated that there has been some chatter in the community as to what has been happening with the Center recently. J. Blackman introduced himself and stated he is Chair of the Board of Directors of the Senior Center. J. Blackman stated that the mission of the Center is to enrich the life of older persons. He then presented the financial statements and stated that the Center finished last year on par with the budget. The Center ended the year in the black at just under \$17,000. J. Blackman reviewed the balance sheet as of September 30, 2020 that showed approximately \$40,000 in assets. J. Blackman reviewed the Meals on Wheels recipients by Town, with Waterbury being the largest at 44 or 67%. He then reviewed how Meals on Wheels is funded and the funding of the Senior Center in general. The Center has formed a fundraising committee to raise funds from some income shortfalls due to COVID-19. The Center may ask for additional funding from Waterbury and neighboring towns. For Waterbury, this would be an increase from \$30,000 to \$32,500.

K. Martin asked if there was a lot of staffing turnover at the Center. J. Blackman stated that there has been some turnover but the Center seems to be stable at the moment. M. Frier asked if the increase in the funding request to \$32,500 would be for 2021 only or for future years. J. Blackman stated that the Center tries to ask for funding based on the number of recipients requesting services. M. Bard expressed some concerns about some of the financials. M. Bard asked what kind of financial expertise the Board or Staff has, and J. Blackman responded that the Center has contracted with an outside firm to assist with the financials. W. Shepeluk suggested that the Center budget for an audit periodically. W. Shepeluk explained the history of the Centers funding request to the Town. M. Frier and N. Fish

expressed interest in supporting an increase in the funding request. By consensus, the Board agreed upon a \$12,500 appropriation in the budget with a \$20,000 special article.

MANAGER'S ITEMS

Fire Department Budget

G. Dillon was present to review the proposed Fire Department budget expenses. Some money was saved due to lack of meetings and trainings. The only increases that the Department had control over was in new equipment and communications. G. Dillon stated that the budget is pretty much level funded from the prior year.

CIP Budgets – Paving, Infrastructure and Highway Vehicles

W. Shepeluk previously distributed the CIP budgets. He then gave an explanation of the CIP Paving budget and what projects might be done based on whether or not grant funds are received.

W. Shepeluk reviewed the Infrastructure budget. B. Woodruff reviewed plans to upgrade sidewalks on Stowe and Winooski Streets. Proposed bridge projects include the repairs to the dry bridge on Stowe Street and some bridgework on Guptil Road. Culvert improvements include work on Blush Hill Road and Lonesome Trail.

W. Shepeluk reviewed the Highway vehicle CIP. The Highway Supervisor has asked that the Board authorize the purchase of a truck now, that would most likely be delivered and paid for the following year. There is also a loader that is scheduled to be purchased this year. M. Bard made a motion to authorize the Municipal Manager to order the dump truck at a price to be determined in FY 2022. The motion was seconded by K. Martin and passed unanimously.

There being no further Select Board business, the meeting adjourned at 9:10pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: January 18, 2021