

**Meeting of the Waterbury Select Board
February 18th, 2020
28 North Main Street**

Present: C. Viens, J. Brown, M. Bard and N. Fish, Select Board; W. Shepeluk, Municipal Manager; B. Farr, Transportation Liaison; A. Imhoff, ORCA Media and C. Lawrence, Town Clerk.

Public: J. Kilgore, Town Moderator; Katie Martin; M. Verillo, Waterbury Record.

The meeting was called to order at 7:00pm.

APPROVE AGENDA

C. Lawrence asked to add the approval of liquor licenses for Village Market, Fastop and Champlain Farms. M. Bard would like a short discussion about paving projects. C. Viens asked for a short discussion on the coronavirus. W. Shepeluk asked that the topic of tax anticipation borrowing be added under Manager's items. M. Bard made a motion to approve the agenda as amended. The motion was seconded by N. Fish and passed unanimously.

CONSENT AGENDA ITEMS

N. Fish made a motion to approve the consent agenda items including the minutes of the January 27th meeting and liquor licenses for Maplewood Convenience Store, Sunflower Natural Foods, Zen Barn, Vitality Mart, Cold Hollow Cider Mill, Kinney Drugs, Village Market, Faststop, and Champlain Farms and a festival permit for the Rotary Club. The motion was seconded by M. Bard and passed unanimously.

PUBLIC

There was no public comment.

DOWNTOWN TRANSPORTATION FUND GRANT

B. Farr was present to discuss the grant. It includes funding for way finding signs, park benches, bike racks and plant arm holders. The kiosks came in over budget with a shortfall of over \$51,000. A second grant for \$68,800 will be applied for to fund the kiosks, add trash and recycling receptacles, a park bench, a bike rack, dog waste receptacles, and hanging plant baskets. J. Brown made a motion to approve the grant application and authorize the Municipal Manager to sign. The motion was seconded by N. Fish and passed unanimously. J. Brown made a motion to approve the grant resolution. The motion was seconded by M. Bard and passed unanimously.

B. Farr gave the Board a quick update on the Main Street reconstruction project. Construction will start back up in April and there is a public meeting on March 17th.

SELECT BOARD ITEMS

Certificate of Highway Mileage

W. Shepeluk reviewed the Certificate of Highway mileage. There were no changes in 2019. J. Brown made a motion to approve the Certificate of Highway Mileage. The motion was seconded by M. Bard and passed unanimously.

Date of Next Regular Meeting

The date of the next regular meeting is Monday March 2, 2020 which is the evening before Town Meeting. The Board will decide whether or not to hold the meeting after the discussion with the Moderator.

Coronavirus Discussion

C. Viens expressed concerns with the spread of the virus and would like to be proactive. The two gateway agencies are Homeland Security and the Vermont Department of Health. W. Shepeluk stated that it is reasonable to be concerned but it is not within the Town's role to contact these agencies.

Discussion with Town Moderator about Town Meeting

J. Kilgore was present to discuss the Town Meeting process. He stressed that Town Meeting belongs to the residents of the Town, for them to find out what is going on and ask questions. C. Viens brought up Article 9 which is the resolution for the climate change initiative. A resident will make the motion and then the Moderator will ask if they would like to speak to the motion. J. Kilgore suggested that since residents asked to have this article on the warning, they should be allowed first privilege to carry the discussion.

Town Meeting Motions

Town Meeting motions were reviewed and assigned.

The Board decided to cancel the March 2nd regular meeting.

MANAGER'S ITEMS

Parking Enforcement

W. Shepeluk stated that there continues to be a lot of conversation on FPF on parking enforcement. He received an email from a resident stating that there is parking enforcement in the form of the winter parking ban. The resident feels that parking enforcement should be towing all cars in violation, not just towing during the parking ban.

Monthly Police Reports

W. Shepeluk reviewed the July – December 2019 and January 2020 police reports. He sent an email to Lt. White at the VSP to invite trooper attendance at an April meeting. As of January 1, 2020, there were 18 months remaining on the contract.

Tax Anticipation Borrowing

W. Shepeluk stated that the Town will need to do some tax anticipation borrowing. W. Shepeluk will be working with the bank to obtain a line of credit. The Town can also borrow from the Edward Farrar Utility District. M. Bard made a motion to authorize the Manager, if necessary, to do tax anticipation borrowing from EFUD. The motion was seconded by J. Brown and passed unanimously.

Paving Projects

C. Viens recently looked at the condition of Maple Street and Guild Hill. Both roads are showing serious signs of wear. He and M. Bard drove other sections of the Town and looked at road conditions. They looked at a portion of High Street where some sheet foam was installed. C. Viens asked if Town could consider using spray foam in an experimental segment when road repairs are performed. M. Bard stated that the benefits include less maintenance costs.

There being no further Select Board business, the meeting adjourned at 9:00pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: March 16, 2020