

Meeting of the Waterbury Select Board
May 6th, 2019
28 North Main Street

Present: C. Viens, M. Frier, and J. Brown, Select Board; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; W. Woodruff, Public Works Director; A. Imhoff, ORCA Media and C. Lawrence, Town Clerk.

Public: Josh O’Gorman, Waterbury Record; Anastasia and Jimmy Kohl, The Wine Vault.

The meeting was called to order at 7:02pm.

APPROVE AGENDA

C. Viens asked to discuss a weekly legislative report pertaining to cannabis. M. Frier made a motion to approve the agenda as amended. The motion was seconded by J. Brown and passed unanimously.

CONSENT AGENDA ITEMS

J. Brown made a motion to approve the minutes of the April 15th and April 29th meetings. The motion was seconded by M. Frier and passed unanimously.

PUBLIC

There was no public comment.

APPROVAL OF SIGNAGE EXTENDING IN THE MUNICIPAL RIGHT OF WAY

S. Lotspeich stated that any signs in the municipal right of way need to be approved by the Board. Owners of the Wine Vault were present to describe the sign that will be placed over the sidewalk at Elm Street. S. Lotspeich stated that the sign needs to be at least 9 feet above the sidewalk to allow room for the sidewalk plow and will protrude out about 3 feet. M. Frier made a motion to approve the sign application for the Wine Vault. J. Brown seconded the motion and expressed concern that the sign is not flush to the building. A discussion followed. The motion passed unanimously.

E911 PRIVATE ROAD NAME APPROVAL FOR MOULTON FARM ROAD

S. Lotspeich explained that there are 7 acres by the Moulton Farm on Guptil Road that is being developed into 8 single-family houses. The developer has asked that the road be named Moulton Farm Road. M. Frier made a motion to approve the name for Moulton Farm Road. The motion was seconded by J. Brown and passed unanimously.

SELECT BOARD ITEMS

Capital Planning

There were discussions during budget time about capital planning for highway maintenance and vehicles. W. Shepeluk asked the Board for direction. F. Spaulding stated that the Recreation Committee has been looking at capital planning but have nothing to deliver at this point in time. The Committee is willing to offer their services to this end.

M. Frier suggested that a list of vehicles and major equipment be developed to determine where in the life cycle the Town is with this equipment. C. Viens suggested getting a handle on the costs of fixing some of the infrastructure problems. W. Woodruff suggested a plan could be developed and updated the Board on projects planned for 2019. There is no shortage of projects that need attention. There have been paving plans developed in the past. W. Shepeluk stated this is the third year of spending more than in the past on roads. A discussion on road maintenance continued. C. Viens would like to determine what the paving projects will be over the next 5 years, what the cost will be and how many miles will be paved. W. Shepeluk then explained how borrowing works and various

paving strategies were discussed. Staff will meet and discuss a strategy to develop a 5 year plan with approximate spending of \$500,000 per year.

Winter Highway Maintenance

C. Viens expressed concern about the use of salt and damage to roads. He would like to see a policy developed to mandate that certain sections of roads do not get salted. C. Viens suggested holding a public meeting to get residents input on salt and sand usage. M. Frier would like to know the safety aspects of decreasing the use of salt. C. Viens stated that the public needs to be educated on the use of salt and sand due to cost, the environmental impact and road degradation. M. Frier asked that if the Town could store salt, what the cost savings would be. A discussion followed on the cost and location of a salt shed.

Parking Enforcement

W. Shepeluk stated that the Town previously adopted a parking ordinance. There are time limits in some areas and no parking on the streets at the school. The school has had trouble with parents parking on the streets and there are safety concerns. There is no money in the budget for parking enforcement. W. Shepeluk asked the Board if they would like to try to hire an enforcement officer or perhaps plan to include funding in the next budget season. W. Shepeluk stated that the purpose of an ordinance is not to raise money in fines, but to protect the public.

MANAGER'S ITEMS

Rotary Club Request to Close Rotarian Way on June 29th for NQID

The Rotary Club has requested that Rotarian Way be closed on June 29th all day for the NQID festivities at Rusty Parker Park. M. Frier suggested an alternate closure from Park Row Café to Main Street to allow Moody Court residents access to their homes. M. Frier made a motion to allow the Rotary Club to close Rotarian Way or Park Row, with provision to allow access to Moody Court residents. The motion was seconded by J. Brown and passed unanimously.

Tax Anticipation Borrowing

W. Shepeluk explained that the Town is in need of Tax Anticipation borrowing as it started the year with a low fund balance. The Town has secured a line of credit at People's United Bank of \$1,400,000 and 2.75% interest. J. Brown made a motion to authorize the tax anticipation borrowing in the terms described. The motion was seconded by M. Frier and passed unanimously.

Legal Action Against Town

W. Shepeluk reported that the Vermont Human Rights Commission has decided to file suit against the Town. If the Board waives service from the County Sheriff, the Town will have a longer period of time to respond to the suit. The suit has been filed in the Washington Unit of Superior Court.

There being no further Select Board business, the meeting adjourned at 8:59pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: May 20, 2019