

**Meeting of the Waterbury Select Board  
November 19<sup>th</sup>, 2018  
28 North Main Street**

Present: M. Metayer, J. Brown, N. Fish, and C. Viens (via phone), Select Board; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; N. Nadeau, Recreation Director; A. Imhoff, ORCA Media; and C. Lawrence, Town Clerk.

Public: Amanda McKay, Herschell Murry, Dana Allen, Alyssa Johnson, Jim Hermanowski and Mark Podgwaite.

The meeting was called to order at 7:02pm.

**APPROVE AGENDA**

C. Viens asked to have a discussion about the October police report. C. Viens made a motion to approve the agenda as amended. The motion was seconded by N. Fish and passed unanimously.

**CONSENT AGENDA ITEMS**

N. Fish made a motion to approve the minutes of the November 5<sup>th</sup> meeting and a liquor license and outside consumption permit for Pigasus, LLC. The motion was seconded by C. Viens and passed unanimously.

**PUBLIC**

There was no public comment.

**PRELIMINARY DISCUSSION – VOREC GRANT – TRAILS AND FACILITIES**

S. Lotspeich gave some background on the grant and explained that a Vermont outdoor recreation collaborative was formed by the Governor. The group includes the Commissioner of Forest Parks and Recreation, state cabinet members, members in the non-profit sector and members of the private sector. There is a pilot grant program with \$100,000 worth of grant funds in the initial round. The grant is due on December 14<sup>th</sup>. S. Lotspeich asked if the Board would support the grant and if so he will return with a detailed budget at the December 3<sup>rd</sup> meeting.

N. Nadeau stated the suggested projects include field lighting, renovations to the pool building, and sign replacement. W. Shepeluk stated that these projects are in the capital budget to be done in the future. S. Lotspeich explained that there is no required match, but a match may be recommended to make the application competitive.

S. Lotspeich talked about the trail system improvements, the first being the community path from Lincoln Street to the Country Club of Vermont. He recommended that the path be re-graveled. The second project is a project to have way-finding signage in the parks. The third project is to development easements with property owners for a planned path by Little River State Park.

The preliminary budget is approximately \$70,000 and the grant application would be for \$50,000 leaving a local match of \$20,000. W. Shepeluk reiterated that these projects are planned in the future, so if the grant is received it would be a savings for the Town. By consensus, the Board supported the proposed grant.

**WATERBURY AMBULANCE SERVICE INC**

M. Podgwaite and J. Hermanowski were present to discuss the Waterbury Ambulance Service. M. Podgwaite distributed a packet of information. Waterbury is the largest user of services followed by Duxbury and parts of Moretown.

Most ambulance services are experiencing budget shortfalls. WASI has 2 full time paid staff members, and 4 per diem members. The anticipated shortfall is \$70,028.37. To make up this deficit, the service is looking at a per capita rate of \$18.83. The amount for Waterbury would be \$96,710.88 less an in kind credit of \$56,941 for the building and dispatch payments for a net total of \$39,769.88. By consensus, the Board decided that the funding request would be placed on the Town Meeting warning for the voters to consider.

## **MANAGER'S ITEMS**

### **Preliminary Conversation Concerning 2019 Budget**

W. Shepeluk stated that he is making progress on the 2019 budget. He reviewed the revenues in the general fund and stated that they will be higher than anticipated. The highway budget is also looking good and the Library fund is slightly over expended. W. Shepeluk then reviewed the paving fund that shows higher revenues and lower expenses than expected.

The Main Street project was put out to bid and J. A. McDonald was the low bidder at \$21 million. This is good news as they built the roundabout and are excellent to work with. The local share is approximately \$420,000, of which the Utility District will cover a portion. The funding will be over two or three construction seasons.

W. Shepeluk distributed a memo for discussion concerning the transfer of money from the reserve funds or trust funds to the general fund and library fund. W. Shepeluk asked that instead of applying a retrospective formula to determine the transfer, that the Board consider budgeting a 13-year average over the next five years. This can be discussed further during budget season.

### **October Police Report**

C. Viens commented on the percentage of calls answered by the resident troopers and calls answered by Middlesex troopers. He wondered if at some point, the resident trooper percentage might be greater than the Middlesex troopers. M. Metayer responded that during October, one trooper was on vacation for a week and no one filled his slot. The program is working well and having the resident troopers here takes the burden off of the station troopers. Lieutenant White will update the Board at the December 17<sup>th</sup> meeting.

There being no further Select Board business, the meeting adjourned at 8:20pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: December 3, 2018