

**Meeting of the Waterbury Select Board
& Notice of Public Hearing
October 15th, 2018
28 North Main Street**

Present: C. Viens, M. Metayer, J. Brown, and M. Frier, Select Board; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; A. Imhoff, ORCA Media; and C. Lawrence, Town Clerk.

Planning Commission: Eric Gross, Mary Koen, Ken Belliveau.

Public: Judy Foregger, Rob Foregger, Duncan McDougall, Everett Coffey, Annie Coffey, Nick Nadeau, Tracy Sweeney.

The Public Hearing for Draft #2 of the Municipal Plan update commenced at 7:00pm.

The meetings of the Planning Commission and Select Board were called to order at 7:00pm.

K. Belliveau gave a brief synopsis of the work that has been done on the plan throughout the years. He stated that the recent updates focus on a revised energy plan and updated natural resources chapter for forest fragmentation. It also reflects that there is no longer the Village government and updates the data in the local economy section.

S. Lotspeich gave a presentation and stated that the purpose of the current Draft Plan is to update the 2013 Municipal Plan that will expire on December 9th of this year. The updated Draft Plan is focused on select chapters and statistics to be consistent with the requirements in state statutes. He stated that the Select Board has the opportunity to make substantive changes, and there will be a second public hearing in December.

S. Lotspeich spoke briefly about the requirements in state statute. He reviewed the chapters that were focused on including Chapter 4 – Local Economy, Chapter 6 – Natural Resources, Chapter 7 – Energy, Chapter 9 – Facilities, Chapter 10 – Local Government, and Chapter 11 – Land Use.

A discussion was held with regard to forest fragmentation. The public was then invited to comment.

D. McDougall stated he was impressed with the document put together for the energy plan, but strongly recommended that the Select Board and Planning Commission form a group to review the recommendations and make sure they are being implemented.

T. Sweeney invited the Select Board to learn more about the wildlife in the Shutesville Hill area through the Conservation Commission.

M. Frier asked if the housing demand section should be reevaluated and whether the data was accurate. He also expressed concern about affordability and whether more housing supply could be met to meet the demand. S. Lotspeich stated that the Town is lucky to have the development it has and there is an increase in single and multifamily dwellings. Opportunities are provided through zoning, and affordable housing has been supported through the revolving loan funds. A discussion ensued on affordable housing.

M. Metayer stated that his take away from the conversation is that a working group needs to be formed to shepherd the energy related goals and recommendations, and to appoint a housing taskforce as noted for consideration in the housing section.

S. Lotspeich explained that the Select Board will need to warn the second public hearing to be held on December 3rd. A motion to warn the hearing will need to be made at their next meeting on November 5th.

The Public Hearing closed at 8:07pm and the Planning Commission adjourned their meeting

Select Board Business

APPROVE AGENDA

M. Metayer made a motion to approve the agenda. The motion was seconded by J. Brown. W. Shepeluk asked to add the closure of Randall Street for Halloween under the Manager's items. The agenda, as amended, passed unanimously.

CONSENT AGENDA ITEMS

J. Brown made a motion to approve the minutes of the October 1st meeting. The motion was seconded by M. Metayer and passed unanimously.

PUBLIC

E. Coffey stated that at the last Utility District meeting, he presented K. King with squash from the community gardens to give to the Recreation Director, and that if the Recreation Day Camp has a plot next season they need to take better care. He asked that the meetings of the Edward Farrar Utility District meetings be recorded and asked the Select Board to encourage the Commissioners to do so.

MANAGER'S ITEMS

Proposed Nomination to the National Register of Historic Places

S. Lotspeich gave a report on the nomination of the proposed expansion of the National Register of Historic Places. S. Lotspeich distributed a letter from the State explaining the nomination. He then reviewed a map of the Village showing the proposed expansion. W. Shepeluk explained that there are no restrictions or financial burden if the register passes. All of the property owners in the expansion area were notified by the State by letter.

Resident Trooper Report – September

The Board reviewed the September Resident Trooper Report. M. Metayer stated he would convert the statistics into a graphical image and combine the quarter. He would like to see a designated spot on the website to display the information. C. Lawrence will look into creating a new page for police information.

M. Metayer explained that the bulk of the police activity in the Town is coming from the two Resident Troopers. They have been actively involved in events within the community. He is hearing good things about the presence and visibility of the Troopers.

Vermont Better Back Roads Grant Application

W. Shepeluk explained that the Better Back Roads grant is a small grant and that a road inventory needs to be done to comply with a general permit. This grant application is for \$8,000 and will allow the money to be used to contract with CVRPC to perform the inventory. J. Brown made a motion to authorize the submission of the grant and authorize the Municipal Manager to sign the grant. The motion was seconded by M. Metayer and passed unanimously.

Update on Main Street Project

W. Shepeluk stated that the project has been put out to bid by VTrans. Bids will be opened during the second week of December. The cost range is estimated to be between \$20 and \$30 million and there is a two percent local match for eligible items. The hope is to have a clear winner within budget and iron out the share that the Town will pay. The plan is to start the project in the spring of 2019 to wrap up in 2021.

Randall Street Closure

There has been a request to close Randall Street on Halloween from 4:00pm to 8:00pm. Past practice was that the Trustees would approve the closure but now this is under the Town's purview. J. Brown made a motion to approve the closure of Randall Street on October 31st from 4:00pm to 8:00pm. The motion was seconded by M. Metayer and passed unanimously.

E. Coffey reiterated his wish that Utility District meetings be recorded, stating that there are Town water users that should be able to view the meetings on television.

There being no further Select Board business, the meeting adjourned at 8:50pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: