

Meeting of the Waterbury Select Board
May 7th, 2018
28 North Main Street

Present: C. Viens, M. Metayer, M. Frier, J. Brown and N. Fish, Select Board; W. Shepeluk, Municipal Manager; D. Fowler, Recreation Director; and C. Lawrence, Town Clerk.

Public: H. Shepard, M. Staskus, S. Mazza, D. DeSanto, K. Krier, C. Haasper, N. Vito, E. Coffey, H. Shepard, A. McCabe, A. Andrus, K. Massicotte, M. Bailey, B. Minter, D. Gildea, N. Sherman, P. Lawson, F. Spaulding, and C. Cross (Waterbury Record).

The meeting was called to order at 7:00pm.

APPROVE AGENDA

M. Metayer asked to give the Board an update on the resident Trooper program. N. Fish made a motion to approve the agenda as amended. The motion was seconded by M. Frier and passed unanimously.

CONSENT AGENDA ITEMS

M. Metayer made a motion to approve the minutes of the April 17th meeting and liquor licenses for the Grange Hall Cultural Center and Best Western. The motion was seconded by N. Fish and passed unanimously.

PUBLIC

There was no public comment.

INTERVIEW CANDIDATES

Martha Staskus was present to express interest in an appointment to the Planning Commission. As a community member, she feels it is important to participate. N. Fish made a motion to appoint Martha Staskus to the Planning Commission with a term ending April 30th, 2021. The motion was seconded by M. Metayer and passed unanimously.

Andrew Strniste submitted a letter of interest in an appointment to the Development Review Board. He was unable to attend the meeting. M. Metayer made a motion to appoint Andrew Strniste to the Development Review Board for a term ending April 30, 2021. The motion was seconded by M. Frier and passed unanimously. M. Metayer noted that the letter outlined A. Strniste's impressive background as the Planning Director and Zoning Administrator for Town of Underhill.

COMMITTEE APPOINTMENTS

C. Viens read through the slate of appointments as listed on the agenda and as follows:

- a.) Planning Commission: Ken Belliveau (2021)
- b.) Development Review Board: Tom Kinley (2021), Dave Rogers (2020)
- c.) Recreation Committee: Bill Minter, Barbara Blauvelt, Paul Lawson (all 2021)
- d.) Conservation Commission: Nick Waringa, Erin Hurley (both 2022)
- e.) Tree Committee (2021) and Tree Warden (new appointment): Steve Lotspeich
- f.) Rep. to Central Vermont Regional Planning Commission: Steve Lotspeich (2019)
- g.) Rep. to Mad River Resource Management Alliance: Alec Tuscany (2019)
- h.) Alt. Rep. to Mad River Resource Management Alliance: William Woodruff (2019)
- i.) Rep. to Central Vermont Police Advisory Board: Marc Metayer (2020)
- j.) Animal Control Officer: Zeb Towne (2019)

J. Brown made a motion to approve the slate of appointments. The motion was seconded by M. Frier and passed 4 - 0 with M. Metayer abstaining.

CONSIDER APPOINTMENT TO THE LIBRARY COMMISSION

D. DeSanto stated that the Library Commission has been in a state of transition with the retirement of some long term members. In addition, the Library Director will be retiring this summer. He asked to put forth Susan Mazza as a Library Commissioner. The appointment will be until next meeting whereby S. Mazza will run for a one year unexpired term. S. Mazza stated she has lived in Waterbury for many years, is a library user and has seen the impact of programming on youth and adults alike. She is very involved in the small business community. M. Metayer made a motion to appoint Susan Mazza to the Library Commission pending election at the next Town meeting. The motion was seconded by N. Fish and passed unanimously.

SPEED CONCERNS ON GUPTIL ROAD

K. Krier was present with several neighbors to express concerns about speed on Guptil Road. A. McCabe stated that he lives near the triangle and people speed a lot. He saw a street race occur as he was biking home from school. K. Krier stated that speed has been an ongoing issue on Guptil Road as it approaches the triangle by Maple Street. There are eight children that live on that stretch of road.

A. Andrus proposed that some speed bumps be placed in that area. K. Krier suggested signage such as 'Children at Play' signs or perhaps some flashing signage. Another suggestion was to install stop signs around the triangle. K. Krier asked for the Town's help before something tragic happens. K. Massicotte suggested that sidewalks be constructed in that segment of Guptil Road. B. Minter stated that traffic has become heavier since the Route 100 project started.

W. Shepeluk stated that about three years ago, the Select Board expressed concerns to AOT about the speed on Guptil Road. The Town recently received a traffic study from AOT along this corridor with proposed improved signage. The State is ready to move forward to get all of the signs updated. There are no plans to change speed limits on Guptil Road, and 25mph is the lowest speed allowed. The Town will be contracting with the State Police as of July 1st and they will be made aware of areas of concern. W. Shepeluk said additional stop signs are feasible, such as a stop sign at the intersection of Guptil Road and Maple Street.

W. Shepeluk stated that speed bumps are typically used in residential settings. They are not typically used on Class 2 roads but might be appropriate in the triangle area. W. Shepeluk would like to talk with staff about the potential for speed bumps. C. Viens expressed a desire to see if the situation changes when the State Police are working in the Town. M. Frier stated he supports at least one flashing speed sign. M. Metayer suggested that he, the Public Works Director, and another Board member view the area and research solutions to calm traffic in that area.

M. Frier made a motion to add a flashing speed sign on the northbound direction on Guptil Road, similar to the one on Stowe Street, where the 25 mph speed zone starts. The motion was seconded by J. Brown. Discussion followed as to whether this motion should be tabled until the discussion of the traffic ordinance. The motion passed unanimously.

RECREATION

Winterfest

F. Spaulding was present to represent the Recreation Committee and report that the Recreation Committee has met with the Winterfest Committee about concerns at the last Winterfest and how to move forward more positively. F. Spaulding reported two recommendations: task Winterfest and the Recreation Committee to come up with a service level agreement or guidance document to guide behavior; and to look into the concept of getting their own insurance. C. Viens asked if there are any plans to restructure Winterfest events. F. Spaulding stated he is not a member of the Winterfest Committee, but that the Recreation Committee will help direct future planning.

Fields and Facilities Manual

D. Fowler stated that there is not a recreation park policy. She has drafted a park policy manual, which she has shared with the Public Works Director, Highway Supervisor and league

representatives, and all parties are on board. D. Fowler will forward it along to the Select Board and they can decide whether or not to make it a mandated policy.

ROTARY CLUB – NQID FESTIVAL

H. Shepard gave an update on the NQID Festival on June 30th. The Rotary is planning to move the festivities back into the Village and will again use State property for children’s events and fireworks. They will have a festival at Rusty Parker Park with bands and proper permits for alcohol. The Rotary Club would like custody of the parking spaces around the park. The Parade has been moved from 11:00am to 4:00pm.

W. Shepeluk stated that the Trustees have approved the use of Rusty Parker Park for this purpose. M. Frier expressed concerns about the timing of the parade and how it will affect businesses in the Village. W. Shepeluk will ask the Economic Development Director to touch base with H. Shepard.

MANAGER’S ITEMS

Traffic Ordinance

W. Shepeluk distributed a draft of the Town Traffic Ordinance. All stop signs for the Town have been detailed. Some other language changes were made such as replacing the term ‘police officer’ with ‘law enforcement’. He detailed other updates to the ordinance.

M. Metayer reiterated the desire to view the Guptil Road and Maple Street intersection. If the aforementioned proposed stop sign on Guptil Road and Maple Street is not included in this version of the ordinance, the ordinance can be amended at a later date. J. Brown made a motion to adopt the Town of Waterbury Ordinance Regulating Motor Vehicles and Traffic. The motion was seconded by M. Metayer and passed unanimously.

M. Frier made a motion to authorize the Municipal Manager to sign the Finance and Maintenance Agreement with the State of Vermont. The motion was seconded by M. Metayer and passed unanimously.

Update on Resident Trooper Program

M. Metayer updated the Board on the Resident Trooper Program. The two Troopers have been selected, one for the day shift and the second for the night shift. It is on time to commence on July 1st.

M. Frier asked what the protocol is if people request of Board members specific actions of the State Police. W. Shepeluk suggested that Board members contact him and he will reach out to the Middlesex station commander for a dialogue.

Transportation Liaison Contract

W. Shepeluk previously distributed the contract to the Board. The contract would be retroactive to April 1st. The contract is for 20 hours per week and is 80% funded through a State cooperative agreement. M. Frier made a motion to approve the agreement and authorize the Municipal Manager to sign. The motion was seconded by N. Fish and passed 4 – 0 with M. Metayer abstaining.

Letter from Jeffrey Kilgore – Town Legal Files

W. Shepeluk stated that Jeffrey Kilgore is phasing out of his law practice. He has made an arrangement with Stackpole and French to retain his clients’ files, unless otherwise directed. W. Shepeluk recommended moving the Town legal files to Stackpole and French. By consensus, the Select Board agreed.

There being no further Select Board business, the meeting adjourned at 9:18pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: May 21, 2018