

**Meeting of the Waterbury Select Board  
February 23<sup>rd</sup>, 2018  
Steele Community Room ~ 28 North Main Street**

Present: D. Schneider, M. Metayer, and M. Frier, Select Board; W. Shepeluk, Municipal Manager; W. Woodruff, Public Works Director; B. Farr, Transportation Liaison; and C. Lawrence, Town Clerk.

Public: There were no members of the public present.

The meeting was called to order at 4:15pm.

**APPROVE AGENDA**

C. Lawrence asked to add a liquor license for the Vitality Mart. M. Metayer made a motion to approve the agenda with the addition of the liquor license. The motion was seconded by M. Frier and passed unanimously.

**CONSENT AGENDA ITEMS**

M. Metayer made a motion to approve the consent agenda items, including the minutes of the February 12<sup>th</sup> meeting; and liquor licenses for Waterbury Legion Homes, Shaw's, and the Vitality Mart. The motion was seconded by M. Frier and passed unanimously.

**PUBLIC**

There was no public comment.

**AUTHORIZE THE MANAGER TO SIGN A CONTRACT FOR ENGINEERING DESIGN SERVICES FOR THE SIDEWALKS AND CROSSWALKS AT THE INTERSECTION OF STOWE STREET & ROUTE 100**

B. Farr stated that a Colbyville scoping study was performed last year and the Town received a \$193,000 grant, with a 20% local match. Stantec, who is very familiar with Waterbury, submitted a RFP for the engineering design services and the cost was very high. The estimated amount in the CIP is \$23,412, and Stantec quoted an estimate of \$62,637. W. Shepeluk stated that increase can be handled in the CIP, and that the Board needed to decide whether or not to cancel the project. If cancelled, it will be more difficult to get a grant in the future. M. Frier made a motion to move forward on the project and authorize the Manager to sign and submit the grant application. The motion was seconded by M. Metayer and passed unanimously.

**CONSIDER GRANT APPLICATION FOR A GENERATOR FOR MUNICIPAL CENTER**

The Select Board previously asked staff to look into purchasing a generator for the Municipal Center. W. Woodruff is in the process of obtaining quotes. There is a grant application available to help offset the cost. An estimated cost will need to be received prior to the grant submission.

There being no further Select Board business, the meeting adjourned at 4:40pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: March 19, 2018