

**Meeting of the Waterbury Select Board
September 5, 2017
Steele Community Room ~ 28 North Main Street**

Present: C. Viens, M. Metayer, J. Brown and D. Schneider, Select Board; W. Shepeluk, Municipal Manager; B. Farr, Long Term Community Recovery Director; B. Woodruff, Public Works Director; A. Imhoff, ORCA Media; Maddie Hughes, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Krista Battles, Sheena Chadwick, Alyssa Johnson, Everett Coffey, Karen Nevins.

The meeting was called to order at 7:00pm.

APPROVE AGENDA

M. Metayer made a motion to approve the agenda. The motion was seconded by D. Schneider and passed unanimously.

CONSENT AGENDA ITEMS

J. Brown made a motion to approve the consent agenda items, including the minutes of the July 31st, August 7th, August 14th and August 28th meetings, and the designation of William Shepeluk as the voting delegate at the VLCT Annual Business Meeting. The motion was seconded by M. Metayer and passed unanimously.

PUBLIC

There was no public comment.

CONSIDER APPOINTMENT TO CONSERVATION COMMISSION

Krista Battles was present to express interest in serving on the Conservation Commission. She is working towards an environmental science degree and is interested in conservation. She is working with the Stowe Land Trust as a naturalist/educator, and is interested in renewable energy and the conservation of natural lands and populations. J. Brown made a motion to appoint Krista Battles to the Conservation Commission for a term ending April 30, 2021. The motion was seconded by D. Schneider and passed unanimously.

RELEASE LEASED LAND

Sheena Chadwick was present to update the Board on three properties that have leased land in the chain of title. The properties are located on 20 George's Way, 252 Shaw Heights, and Farr's Landing. Title insurance companies require the release of leased land by the Town. D. Schneider made a motion to release the Town's claim on leased land and authorize the Town Agent to sign the deeds. The motion was seconded by M. Metayer and passed unanimously.

SPEED TABLES ON BUTLER STREET (moved up on the agenda)

B. Woodruff was approached by several residents on Butler Street and they would like speed tables or bumps installed on that street when it is next repaved. They would be permanent installations. Maintenance includes painting and warning signs would need to be purchased. There are similar tables on Randall Street that have held up well. The recommendation would be to place two speed tables on the street. By consensus, the Board agreed to allow staff to research and install the speed tables.

W. Woodruff updated the Board on the season's paving. Butler Street is scheduled to be repaved soon. Additional paving was done on Guptil Road. Other projects included the temporary replacement of a culvert on Perry Hill, funded in part by FEMA and the State. A culvert on Hubbard Farm Road was scheduled to be replaced, but most likely will not happen this season. The Better Roads grant money will be there for the project next season.

The Town received a grant for some roadwork on Gregg Hill Road. That work will hopefully be done by mid-October. The sidewalk on North Main Street is out to bid and the hope is to complete that work by early November.

D. Schneider asked about the repaving of Stowe Street. W. Shepeluk responded that Stowe Street is a class 2 road and the State has not yet come through with the funding.

UPDATE ON MAIN STREET APPEAL AND NECESSITY HEARINGS

B. Farr updated the Board on the Main Street Appeal process and condemnation hearings. There are three properties for which decisions have been written and issued, and filed in the land records. There are four properties left that need to be signed off, hopefully by September 18th. Three of those have been given the opportunity to continue to negotiate with VTrans.

The necessity appeal initiated by Rick Boyle is still in progress. The next step is mediation and there will be a court appearance on September 11th. R. Boyle may also be negotiating with VTrans with regard to landscaping concerns.

APPROVE COOPERATIVE AGREEMENT AMENDMENT WITH VTRANS

B. Farr reviewed a cooperative agreement amendment with VTrans to include funding for business retention during the Main Street reconstruction project. A Main Street working committee put together a budget that was presented to VTrans. There is now a new cooperative agreement with VTrans that needs to be approved by the Municipality. It adds a three year work program to allow RW to do business promotion and marketing. The funding is subject to the 2% local share. M. Metayer made a motion to approve the cooperative agreement as amended and authorize the Town Manager to sign the agreement. The motion was seconded by D. Schneider. J. Brown asked K. Nevin about the workload and she responded some items have been incorporated in the budget, including part time help for marketing, paid advertisements and web development. The motion passed unanimously.

REVIEW REQUEST TO APPLY FOR MUNICIPAL GRANT

B. Farr reviewed a request to apply for a municipal planning grant. During the Main Street reconstruction, excavation will go down 8 to 10 feet and sidewalks will be replaced. The planning grant may be utilized to document artifacts found during construction, and catalogue and archive the data. The Planning Commission has endorsed the application for the planning funds. There is a \$2,000 municipal match which would be covered by existing allocations to the Waterbury Historical Society. The grant will cover one year for the archivist, and a private donation would cover the 2nd year. D. Schneider made a motion to authorize the submission of the grant application for the funding of the archivist and authorize the Manager to sign the application. The motion was seconded by J. Brown and passed unanimously.

DISCUSSION TO REPLACE FENCE BY MUNICIPAL CENTER

J. Brown brought up this topic at a recent meeting and expressed concern that the fence is missing a section. W. Shepeluk stated that the fence belongs to the property owner next door. J. Brown was asking for clarification and the matter was dropped.

C. Lawrence stated that there is a Board of Civil Authority meeting on Thursday September 7th, at 5:00pm and a Board of Abatement meeting on Monday September 18th at 6:15pm. D. Schneider asked when the position of bookkeeper would be discussed. W. Shepeluk stated that a Joint meeting with the Trustees should be held to discuss the upcoming bookkeeper vacancy. C. Viens will contact P. H. Flanders to set a date for a joint meeting.

There being no further Select Board business, the meeting adjourned at 8:10pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: September 18, 2017