

**Meeting of the Waterbury Select Board
June 19th, 2017
Steele Community Room ~ 28 North Main Street**

Present: C. Viens, M. Metayer, J. Brown and M. Frier, Select Board; W. Shepeluk, Municipal Manager; B. Farr, Long Term Community Recovery Director; S. Lotspeich, Community Planner; A. Imhoff, ORCA Media, and C. Lawrence, Town Clerk.

Public: Dan Currier, Alyssa Johnson, Jim Donovan, Kathi Grace, Everett Coffey.

The meeting was called to order at 7:00pm.

APPROVE AGENDA

M. Frier made a motion to approve the agenda. The motion was seconded by M. Metayer and passed unanimously.

CONSENT AGENDA ITEMS

M. Metayer made a motion to approve the consent agenda items which included the minutes of the June 5th meeting and the Steele Community Room policy. The motion was seconded by M. Frier and passed unanimously.

PUBLIC

There was no public comment.

PUBLIC HEARING – CLOSEOUT FOR THE CDBG PLANNING GRANT

C. Viens opened the public hearing at 7:06pm to close-out the CDBG Planning Grant #DR-PG-2014-Waterbury-00005. B. Farr explained that two grants were received to manage the home elevation pilot program. One was a Hazard Mitigation Grant Program (FEMA HMGP) to physically elevate the proposed properties and the other was a CDBG Planning Grant to perform specific reviews for the historic properties that were proposed in the pilot elevation project. Architectural renderings were done for each home to evaluate the impacts of elevation. An archeological resource assessment study was done for the properties in the context of the surrounding areas in the floodplain where artifacts had been documented. An Historic Preservation Section 106 review was completed. Elevation estimates were updated for 4 properties on Randall and Elm Streets. There were initially ten homes as part of the study, but only one home on Healy Court went through the process of home elevation and a Phase I archeological assessment. The initial grant was for \$53,300 but several homes withdrew from the program due to personal circumstances and/or increasing costs. Two properties were sold, and the remaining 2 properties costs had risen substantially making the elevation pilot project no longer eligible for the FEMA HMGP funds due to the benefit cost analysis B. Farr explained that of the \$53,300 in grant funds, only \$38,663 had been spent and over \$14,000 of grant money was returned to the State..

K. Grace stated that the Village should commit to stricter flood plain regulations versus spending large amounts of money on elevations and suggested looking outside of the Village for expanding housing density.

There being no other comments or questions, M. Frier made a motion to close the public hearing on the CDBG Planning Grant at 7:20pm. The motion was seconded by J. Brown and passed unanimously.

REVIEW OF THE COLBYVILLE BIKE AND PEDESTRIAN SCOPING PROJECT/GRANT APPLICATION

S. Lotspeich stated a grant was received to look into the bike and pedestrian enhancements in Colbyville. The goal is to perform a study to ready the Town for various phases of construction.

J. Donovan, of Broadreach Planning & Design explained that he worked with a steering committee and received public input to examine and analyze alternatives for improved bike and pedestrian access in Colbyville. He then reviewed some specifics of the plan, including sidewalks, continuing Lincoln Street over to the park and ride, sidewalk up Blush Hill to Blush Hill Meadows, and improved community paths. The recommendations were then placed into viable phases (see attached for recommended phase 1). J. Donovan suggested that the Town endorse the study in order to move forward.

S. Lotspeich explained that the Stowe Street Bridge is a sub-project that is being looked at as repairs are needed. The Town is trying to get a study funded to look at options to replace the bridge and would ultimately like a new bridge that incorporates sidewalks to accommodate pedestrian access.

D. Currier, CVRPC Transportation Planner, explained how projects are prioritized at the Commission and how they move forward through VTrans. There are a lot of project funding needs.

C. Viens asked that the engineering of the project highly consider the use of foam boards under the sidewalks.

B. Farr reviewed the details of the recommended Phase 1, including a Stowe Street Bridge sidewalk, Stowe Street link to Crosswalk signal, Route 100 west side sidewalk and Blush Hill Road sidewalk. The cost estimate is \$436,211 with a local match of \$87,242. A second estimate omits the sidewalk up Blush Hill. This section would prove to be difficult to maintain in the winter. Without the Blush Hill segment, the cost estimate is \$241,913 with a local match of \$48,383.

The deadline for the grant application is July 14th. C. Viens asked how the local share will be funded. W. Shepeluk explained that the cost would most likely be included in the 2018 budget, and most likely no spending would occur in 2017.

M. Frier made a motion to authorize the submission of the Vermont Bike and Pedestrian grant application in the amount of \$241,913, with a local match of \$48,383; and to authorize the Municipal Manager to sign the application. M. Metayer seconded the motion. M. Metayer asked about construction fatigue with the Route 100 reconstruction occurring in the same time frame. B. Farr indicated that this project would most likely occur at the end of the Route 100 project. The motion passed unanimously.

M. Frier made a motion that the Select Board, on behalf of Waterbury, endorse the Colbyville bike and pedestrian study dated June 15, 2017. The motion was seconded by M. Metayer and passed unanimously.

REVIEW SCHEDULE FOR COMPENSATION HEARINGS

B. Farr previously distributed a schedule for the compensation hearings and reviewed the dates, including July 17th, July 24th, August 7th and August 14th. The first two dates were approved at a prior meeting. M. Metayer made a motion to establish August 7th and August 14th as additional compensation hearing dates. The motion was seconded by M. Frier and passed unanimously.

MANAGER'S ITEMS

W. Shepeluk stated that tax due dates are August 11th and November 17th. Tax bills need to be mailed by July 11th. The Select Board will have to meet the first week of July to set the tax rate. The Board will plan to meet at 8:00am on Monday July 3rd to set the tax rate.

W. Shepeluk explained that in the event that the Village votes to change their charter and eliminate the police department, the Town may wish to adopt mirror traffic and parking ordinances. He is working on updating the ordinances and cleaning up older Town ordinances.

There being no further business, the meeting adjourned at 8:45pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: July 3, 2017