

**MINUTES FOR THE ANNUAL MEETING OF
THE TOWN OF WATERBURY
TO BE HELD MARCH 7th, 2017**

The inhabitants of the Town of Waterbury who are legal voters in Town Meetings are hereby notified and warned to meet in the Thatcher Brook Primary School Gym in the Village of Waterbury at 9:00 o'clock in the forenoon on March 7th, 2017 to act on the following matters:

ARTICLE 1: To elect a Moderator to preside at the meetings of the Town whose term of office shall be for the ensuing year.

C. Viens made a motion to elect Jeff Kilgore to preside at the meetings of the Town whose term of office shall be for the ensuing year. There being no other nominations, Jeff Kilgore was elected Moderator for the ensuing year.

D. Schneider introduced the head table and thanked Chris Nordle for his 5 years of service on the Select Board. The Moderator then reviewed the rules of procedure for the meeting.

ARTICLE 2: To elect by Australian ballot the following offices: Clerk for 1 year; Treasurer for 1 year; one Select Board member for 3 year term and two Select Board members for 1 year terms each; Lister for a 3 year term; Lister for a 2 year unexpired term; Grand Juror for 1 year; Town Agent for 1 year; Library Commissioner for a 5 year term; and Cemetery Commissioner for a 5 year term.

ARTICLE 3: To elect by Australian ballot for the Waterbury Town School District two School Directors for a term ending December 31, 2017.

ARTICLE 4: To elect by Australian ballot for Waterbury-Duxbury School District #45 two School Directors for a term ending December 31, 2017.

ARTICLE 5: To elect by Australian ballot for Waterbury-Duxbury School District #45 one School Director at Large for a term ending December 31, 2017.

ARTICLE 6: To elect by Australian ballot for the Harwood Union High School District #19 one School Director for a term ending December 31, 2017.

ARTICLE 7: To elect by Australian ballot for the Harwood Unified Union School District one School Director for an unexpired one year term.

ARTICLE 8: To act upon the reports of the several Town Officers with the exception of claims for fees or compensation during 2016.

C. Nordle made a motion to accept the reports of the several Town Officers as printed in the annual report, with the exception of claims for fees or compensation by town officers for services rendered during 2016. The motion was seconded. W. Shepeluk brought the voters attention to page 16 and the report titled 'Manager's Report of Delinquent Taxes' and stated the collection rate is quite high. Over \$26,000 has been collected since the beginning of the year. The motion passed unanimously.

Representatives Tom Stevens and Theresa Wood were present and invited to give an update on the activities of the Legislature. T. Stevens stated that there are 34 new members in the House this biennium. Issues include the Clean Water Act, housing, and National Guard tuition waiver. T. Wood thanked the voters for electing her and stated she is in her second year at Legislature. She is a member of the House and Human Service Committee and gave a review of Committee activities. T. Wood gave a brief update of local construction projects, including the Route 100 rehabilitation project scheduled for later this year, and the Main Street reconstruction project slated for 2018.

ARTICLE 9: To act with respect to claims of Town Officers for their services during 2016.

W. Shepeluk made a motion to pay the claims of the Town Officers for their services rendered during 2016, as appears on page 8 of the Annual Report: Select Board Chair, \$1,450; Vice Chair, \$1,450; other Select Board members, \$1200 each; Listers, \$500 each. The motion was seconded. W. Shepeluk stated that these fees are a small stipend for the many hours the Board members spend and the work is mostly voluntary. The motion passed unanimously.

ARTICLE 10: To see what action the Town will take with reference to fixing the date of the tax warrant and to set a date or dates when taxes on such property shall become due and payable and to specify the time of acceptance, the method of delivery, and to see whether the same shall be paid with or without discount and to provide for interest and penalty on such taxes as are not paid when due?

M. Frier made a motion that the tax warrant on real property be dated July 1, 2017, and that taxes be due in two installments, with the first installment due and payable on August 11, 2017, and the second installment be due and payable on November 17, 2017, that each installment be paid in hand at the Municipal Office by 4:30pm on the due date, without discount and that interest be charged at the maximum allowed by statute, not to exceed one and one-half percent per month or portion thereof on each installment, and a late penalty of eight percent be charged as allowed by statute on taxes not paid when due. The motion was seconded and passed with no discussion.

ARTICLE 11: To see if the voters will authorize the Select Board to borrow a sum by note, for a period not to exceed 5 years, to finance the purchase of a road grader for the highway department?

D. Schneider made a motion that the Town borrow up to \$290,000, by note, for a period not to exceed 5 years, on terms agreeable to the Select Board to finance the purchase of a road grader for the highway department. The motion was seconded. D. Schneider stated that this purchase will be to replace a used grader that was bought in the 1990's. Dana Allen asked if there is an anticipated purchase price at this point in time. W. Shepeluk directed the voters' attention to page 24 under highway vehicles CIP. It is expected that the grader will be purchased for under \$290,000 but the motion allows for up to \$290,000. The expectation that the borrowing will be for approximately \$150,000, and the borrowing will most like occur at the end of the year. The motion passed unanimously.

ARTICLE 12: To see if the voters will authorize the Select Board to borrow a sum by note, for a period not to exceed 5 years, to finance the purchase of a tower truck for the fire department?

C. Viens made a motion that the Town borrow up to \$450,000, by note, for a period not to exceed 5 years, on terms agreeable to the Select Board to finance the purchase of a tower truck for the fire department. The motion was seconded. C. Viens stated that there have been ongoing repairs to the current tower truck and it may soon no longer pass inspection. He stated that the tax rate remained level for 2017 but that may be a more difficult task moving forward. Curtis Ostler asked about the life expectancy of the new truck and expressed discomfort not knowing more details. W. Shepeluk responded that the Town has a Capital Improvement Fund that was established in 1997 and has been funded each year since that date. There are some years that the voters are asked to borrow money for major purchases. The vehicle was on the CIP schedule three years ago. The purchase will likely be for a used truck as new trucks run in excess of \$1,000,000. There will be no impact to the 2017 budget as the first principal payment will be in 2018. Several loans will be falling off in the next few years, so there should not be a major impact on the tax rate. Ken Sargent stated that the current truck is 38 years old and because of its age is having a lot of problems. C. Ostler thanked the Board for their thorough answer. The motion passed unanimously.

ARTICLE 13: To vote sums of money for necessary general government, highway, and library expenses, with the same to be expressed either in specific dollar amounts or as a rate or tax on the grand list.

D. Schneider made a motion to approve for the Town of Waterbury sums of money for the interest of its inhabitants and for the prosecution and defense of the common rights, for laying out and repairing highways and other necessary expenses: for general expenses \$2,328,915, plus such sums voted on Articles 15 through 20 of the warning for this meeting; plus for highway expenses \$1,587,775; plus for library expenses \$443,080; plus for expenditures and transfers of designated reserve funds, estimated at \$655,970, for which no additional taxes are necessary; and that the Select Board be authorized to issue bills for property taxes in the sum of \$3,274,270, plus such sums voted on Articles 15 through 20 of the warning for this meeting for calendar year 2017. The motion was seconded. D. Schneider stated that the purpose of the article is to provide services to the Town of Waterbury.

R. Boyle asked a question relative to the Tax Stabilization fund on pages 46 and 43. He asked how the fund is monitored and balanced. W. Shepeluk responded that there is a description of the fund on page 46 and gave a history of the fund. The concept is to invest money in fund and use the growth to stabilize the tax rate. There is an investment policy that has been adopted by the Select Board that is reviewed regularly. The first 3% of growth stays in the fund to provide growth to the fund. Page 26 shows an amount of \$28,200 to be transferred to the General Fund in 2017. Last year, there was not enough growth to make a transfer. The Town is very judicious as to how the money is managed, under direction of the investment policy. W. Shepeluk meets regularly with the advisor of the funds.

W. Shepeluk stated that there will be no shift of a highway department employee to parks this year, and explained the impacts on the budget. It is basically a shift from one fund to another and the Select Board wanted to pay more attention to the roads this year.

Al Lewis thanked the Manager and the Board for their extensive reports in the Town Report. Sue Minter seconded the appreciation for the Select Board. She asked about the line item for legal services on page 26. The amount budgeted is \$22,000 compared to \$70,000 last year. In late 2015, the Select Board decided to engage in a Public Service Board docket issue pertaining to a request to place a telecommunication tower North Hill. Both the legal line item and professional services line item were over spent in 2016 in pursuit of this case. The

reduction in 2017 is because the case is getting ready to be heard and fewer expenses are anticipated. The motion passed unanimously.

ARTICLE 14: To see if the voters will authorize a sum of money to be expended from the capital funds for capital projects?

C. Nordle made a motion to authorize the expenditure of \$1,826,780 for purchases of vehicles, capital improvements, building operations and the payments of debt identified in the town's capital improvement and building fund budgets. The motion was seconded.

C. Nordle stated that there is a chart on page 24 of the Town report that explains where the money is proposed to go. The motion passed unanimously.

ARTICLE 15: To see if the Town will, during 2017, appropriate:

- \$1,000 for support of the Capstone Community Action
- \$1,200 for support of Central Vermont Adult Basic Education
- \$1,250 for support of Central Vermont Council on Aging during
- \$100 for the support of the Central Vermont State Police Advisory Board
- \$1,375 for support of Circle
- \$750 for the support of the Downstreet Housing and Community Development
- \$1,000 for support of the Family Center of Washington County
- \$500 for support of the Good Beginnings of Central Vermont
- \$700 for support of Home Share Now, Inc.
- \$250 for support of OUR House of Central Vermont
- \$1,000 for support of the People's Health and Wellness Clinic
- \$500 for support of Prevent Child Abuse Vermont
- \$1,000 for support of Project Independence
- \$1,000 for support of the Retired Senior Volunteer Program (R.S.V.P.)
- \$200 for support of the Sexual Assault Crisis Team
- \$500 for support of the Vermont Association for the Blind and Visually impaired
- \$600 for support of the Vermont Center for Independent Living
- \$300 for support of the Washington County Court Diversion Program
- \$1,500 for support of Washington County Youth Service Bureau, Inc.
- \$800 for support of the Waterbury Community Band

M. Frier made a motion that the Town, during 2017, appropriate:

- \$1,000 for support of the Capstone Community Action
- \$1,200 for support of Central Vermont Adult Basic Education
- \$1,250 for support of Central Vermont Council on Aging during
- \$100 for the support of the Central Vermont State Police Advisory Board
- \$1,375 for support of Circle
- \$750 for the support of the Downstreet Housing and Community Development
- \$1,000 for support of the Family Center of Washington County
- \$500 for support of the Good Beginnings of Central Vermont
- \$700 for support of Home Share Now, Inc.

- \$250 for support of OUR House of Central Vermont
- \$1,000 for support of the People's Health and Wellness Clinic
- \$500 for support of Prevent Child Abuse Vermont
- \$1,000 for support of Project Independence
- \$1,000 for support of the Retired Senior Volunteer Program (R.S.V.P.)
- \$200 for support of the Sexual Assault Crisis Team
- \$500 for support of the Vermont Association for the Blind and Visually impaired
- \$600 for support of the Vermont Center for Independent Living
- \$300 for support of the Washington County Court Diversion Program
- \$1,500 for support of Washington County Youth Service Bureau, Inc.
- \$800 for support of the Waterbury Community Band

The motion was seconded. M. Frier stated that all organizations are described in the Town Report starting on page 111. The motion passed by voice vote.

The Moderator asked John Malter to give the voters an update on the activities of the Mad River Resource Management Alliance.

ARTICLE 16: To see if the Town will appropriate \$2,000 for support of the American Red Cross during 2017.

Steve Lotspeich made a motion that the Town appropriate \$2,000 for support of the American Red Cross during 2017. The motion was seconded and passed by voice vote.

ARTICLE 17: To see if the Town will appropriate \$4,000 for support of the Early Education Resource Center of Waterbury ("Children's Room") during 2017.

Caitlyn Hollister made a motion that the Town appropriate \$4,000 for support of the Early Education Resource Center of Waterbury ("Children's Room") during 2017. The motion was seconded and passed by voice vote.

ARTICLE 18: To see if the Town will appropriate \$7,325 for support of Green Mountain Transit Agency during 2017.

Steve Lotspeich made a motion that the Town appropriate \$7,325 for support of Green Mountain Transit Agency during 2017. The motion was seconded and passed by voice vote.

ARTICLE 19: To see if the Town will appropriate \$20,000 for the Waterbury Area Senior Association in addition to the amount included in the General Fund Budget for such purpose during 2017.

Chris Nordle a motion that the Town appropriate \$20,000 for the Waterbury Area Senior Association in addition to the amount included in the General Fund Budget for such purpose during 2017. The motion was seconded and passed by voice vote.

ARTICLE 20: To see if the Town will appropriate \$2,500 for support of Waterbury LEAP (Local Energy Action Partnership) during 2017.

Duncan McDougal made a motion that the Town appropriate \$2,500 for support of Waterbury LEAP (Local Energy Action Partnership) during 2017. The motion was seconded and passed by voice vote.

ARTICLE 21: To do any other business that may legally come before the Board during the meeting.

Margaret Luce stated that she attended the Harwood Unified Union School District Board meeting last evening. She thanked the Board members for serving on the Board.

Skip Flanders and Don Schneider presented the annual Keith Wallace Community Service Award to Al Lewis and Jack Carter for their dedicated service to the community.

Carol Baitz announced that lunch is ready in the cafeteria.

Everett Coffey stated that there was a request last year to replace the fencing at the roundabout. The requestor was given permission by the Select Board to send RFP's and fund raise for the project. He is concerned that if the fence is replaced the Town will have to maintain it. He also expressed concern about the sidewalks in the Village.

Dan DeSanto stated that the Village has an Article at Village meeting to discuss the police department and asked if the Select Board would be in attendance.

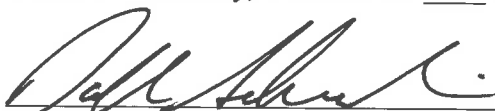
Steve Lotspeich stated that Town Boards are always in need of volunteers and there is a sheet with a description of the boards and committees on the table in the gym along with other surveys and information.

Marino Bartolomei asked if there could be a discussion about the need for a Town wide police force. D. Schneider stated that the Village meeting had not occurred yet and it might be a bit premature to discuss today.

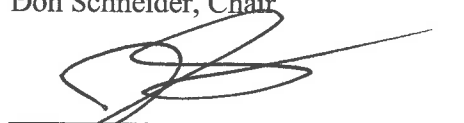
Alice Durkin reported that Friends of the Library have collected 99.96% of the money pledged towards the Waterbury Municipal Center. She thanked the Town for their marvelous faith and support of the project.

There being no further business, the meeting adjourned at 11:03am.

Dated at Waterbury, Vermont the 10th day of March, 2017.



Don Schneider, Chair



Jeffrey Kilgore, Moderator

Received and recorded this 10th day of March 2017.

Carla Lawrence, Town Clerk

Annual Town Meeting - March 7, 2017

Results of Articles 2 - 7, as voted on by Australian Ballot

Town Clerk - 1 year	
Carla Lawrence	703
Write-Ins	2
Blanks	22
Total	727

Treasurer - 1 years term	
Carla Lawrence	698
Write-Ins	4
Blanks	25
Total	727

Select Board - for 3 years	
Chris Viens	591
Write-Ins	19
Blanks	117
Total	727

Select Board - for 1 year (vote for two)	
Mark Frier	553
Marc Metayer	546
Write-Ins	5
Blanks	350
Total	1454

Town School Director Term to Expire 12/31/2017 (vote for two)	
Caitlin Hollister	605
Reed McCracken	574
Write-Ins	4
Blanks	271
Total	1454

Union #45 School Director Term to Expire 12/31/2017 (vote for two)	
Edward Casey	557
Alexandra Thomsen	558
Write-Ins	1
Blanks	338
Total	1454

Union #19 School Director Term to Expire 12/31/2017	
David Goodman	620
Write-Ins	4
Blanks	103
Total	727

For Harwood Unified Union School Director - for a 1 year unexpired term	
Caitlin Hollister	626
Write-Ins	2
Blanks	99
Total	727

Lister - for 3 years	
William Woodruff	666
Write-Ins	1
Blanks	60
Total	727

Lister - for a two year unexpired term	
Alec Tuscany	640
Write-Ins	1
Blanks	86
Total	727

Grand Juror - for 1 year	
John H. Woodruff IV	658
Write-Ins	1
Blanks	68
Total	727

Town Agent	
Carla Lawrence	682
Write-Ins	3
Blanks	42
Total	727

Library Commissioner - for 5 years	
Christine Wulff	641
Write-Ins	1
Blanks	85
Total	727

Cemetery Commissioner - for 5 years	
Barbara Walton	646
Write-Ins	4
Blanks	77
Total	727

Total Checklist	4117
Total Voted	727
Percentage Voted	17.7%

OFFICIAL BALLOT

Waterbury-Duxbury School District #45
March 7, 2017

ARTICLE 5 WATERBURY/ARTICLE A DUXBURY

FOR UNION #45 SCHOOL DIRECTOR
AT LARGE
FOR A TERM ENDING DECEMBER 31, 2017
(VOTE FOR NOT MORE THAN ONE)

CAITLIN HOLLISTER

829 Votes

_____ Write-In

Instructions to Voters: To vote for a person whose name is printed on the ballot, mark a cross (X) in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate space.

OFFICIAL BALLOT

HARWOOD UNIFIED UNION SCHOOL DISTRICT

SPECIAL MEETING MARCH 7, 2017

ARTICLE VII

Shall Harwood Unified Union School District establish a capital repair, replacement and maintenance reserve fund under the provisions of 24 VSA §2804, and to appropriate thereto the aggregate balance of all forming district fund balances as of June 30, 2016 received on July 1, 2017?

If in favor of the proposition issue,
make a cross (x) in this square:

1642

If opposed to the proposition issue,
make a cross (x) in this square:

508

ARTICLE VIII

Shall Harwood Unified Union School District adopt a budget of \$36,294,313 for the school year commencing July 1, 2017?

If in favor of the proposition issue,
make a cross (x) in this square:

1381

If opposed to the proposition issue,
make a cross (x) in this square:

772