

**Meeting of the Waterbury Select Board
January 30TH, 2017
Steele Community Room ~ 28 North Main Street**

Present: D. Schneider, Chair; C. Viens; C. Nordle and J. Brown, Select Board; W. Shepeluk, Municipal Manager; B. Farr, Long Term Community Recovery Director; A. Imhoff, ORCA Media; Lovell Beaulieu, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Marc Metayer, Will Bucossi.

The meeting was called to order at 7:02pm.

APPROVE AGENDA

C. Nordle made a motion to approve the agenda as presented. The motion was seconded by C. Viens and passed unanimously.

CONSENT AGENDA ITEMS

C. Viens made a motion to approve the consent agenda item of the minutes of the January 23rd meeting; a liquor license for Best Western; and the Annual Certificate of Highway Mileage. The motion was seconded by C. Nordle and passed unanimously.

PUBLIC

There was no public comment.

CONSIDER CONTRACT FOR ELEVATION ESTIMATES FOR HOMES ON RANDALL & ELM

B. Farr was present to discuss the elevation estimates for 4 additional homes on Randall and Elm Streets. The contract is for \$4,000, funded by a grant, to update the previous estimates and include some additional factors. W. Shepeluk stated that it may be difficult to proceed with these projects based on the experience with the Healy Court elevation project, however the 4 property owners would like this information.

C. Nordle expressed continuing concerns about the viability of the process and questioned dedicating Municipal resources to the project. C. Nordle made a motion to authorize the Manager to enter into the contract to obtain elevation estimates on Randall and Elm Streets. The motion was seconded by J. Brown and passed unanimously.

CONSIDER RESOLUTION TO APPLY FOR DOWNTOWN TRANSPORTATION GRANT

W. Shepeluk stated that B. Farr would give a summary of the Downtown Transportation Grant and that the Planning Commission will be involved. C. Nordle stated that the Planning Commission will be taking on a lot of projects and asked if they would have to time to deal with this project. W. Shepeluk stated it would not take much of their time. B. Farr reported that in a conversation with Ken Upmal of VTrans, Main Street reconstruction will start in April of 2018. She is also in conversations about the Route 100 reconstruction. There are certain elements not included in the Main Street project including way finding signs, information kiosks, bike racks, banners, etc. The Downtown Transportation grant may cover some of these items. More information will be brought to a meeting before the grant due date in early March.

BUDGET ITEMS

W. Shepeluk gave a brief summary of the changes to the budget from the previous meeting (see attached memo dated January 28, 2017 entitled '2017 Budget – Operation Funds'). The budget includes total spending of \$4,359,770. The budget results in a 44.99 cent tax rate with an estimated 1% increase in the grand list, and assume that all special articles pass. With no increase in the grand list, the resulting tax rate would be 45.50 cents.

C. Nordle made a motion to approve the proposed Operating fund budget as presented, in the amount of \$4,359,770. The motion was seconded by J. Brown and passed unanimously.

W. Shepeluk had previously distributed information on the Capital Improvement funds. The draft warning was distributed to Board members. He reviewed articles 11 and 12 that address borrowing for a road grader for the Highway Department and a tower truck for the Fire Department in the amounts of \$290,000 and \$450,000, respectively. Borrowing does not necessarily have to happen during 2017, and if voted in the affirmative the authority will remain. C. Viens made a motion to approve the Capital Improvement fund budgets as presented, in the amount of \$1,826,780. The motion was seconded by J. Brown and passed unanimously.

W. Shepeluk briefly reviewed funds 76 (Municipal Building Operating Fund) and 80 (Municipal Complex Construction Fund). There are still some expenses to be paid from fund 80. There are some issues in the parking lot that will have to be paid for as well. There is \$70,000 of funds earmarked in fund 80, which includes \$20,000 for a new municipal server. D. Schneider asked if there will be a long term maintenance fund for eventual repairs to the Municipal building. W. Shepeluk stated that the Board could determine how much of a reserve they might like and it could be tracked in fund 76. C. Nordle made a motion to approve the budgets for funds 76 and 80 as presented, in the amount of \$333,335 and \$70,000 respectively. The motion was seconded by J. Brown and passed unanimously.

REVIEW AND SIGN ANNUAL TOWN MEETING WARNING

A discussion was held as to whether more of the Special Article requests should be combined into Article 15. J. Brown made a motion approve the Warning of the Annual Town Meeting with the following revisions: to include in Article 15 any funding requests of \$1,500 or less, and to reword Articles 11 and 12 to exclude the language 'for deposit into the Highway Vehicle CIP' and 'for deposit into the Fire Vehicle CIP'. The motion was seconded by C. Nordle and passed unanimously.

The Select Board meeting scheduled for February 6th was cancelled. The next meeting is Tuesday February 21st, as Monday is a holiday.

There being no further Select Board business, the meeting adjourned at 8:16pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: February 21, 2017