

**Meeting of the Waterbury Select Board
November 21, 2016
Steele Community Room ~ 28 North Main Street**

Present: D. Schneider, Chair; J. Brown and M. Frier, Select Board; W. Shepeluk, Municipal Manager; B. Farr, Long Term Community Recovery Director; Anne Imhoff, ORCA Media; and C. Lawrence, Town Clerk.

Public: Everett Coffey

The meeting was called to order at 7:02pm.

APPROVE AGENDA

W. Shepeluk stated that under Manager's items, letter b (Consider Proposed Facility Use Fees) would be tabled until a future meeting, after the Recreation Director has a chance to review with the Recreation Committee. J. Brown made a motion to approve the agenda as amended. The motion was seconded by M. Frier and passed unanimously.

CONSENT AGENDA ITEMS

J. Brown made a motion to approve the consent agenda item of the minutes of the October 17th meeting. The motion was seconded by M. Frier and passed unanimously.

PUBLIC

No public comment.

MUNICIPAL CENTER ITEMS

W. Shepeluk reviewed a change order proposal from ReArch for additional automatic door openers at the Municipal Center. Currently, the only automatic opener is at the main entrance. ReArch quoted openers for three library doors and the municipal office. W. Shepeluk recommended approving two additional openers; one for the library main entrance and one for the municipal office main entrance. There are still funds remaining in the construction budget to pay for the cost of the openers. The price is estimated to be between \$7,500 and \$8,000. D. Schneider expressed desire for signage on the other library door directing patrons to the main entrance. M. Frier made a motion to authorize the purchase of two automatic door openers within the foyer for the library and municipal office main entrances. The motion was seconded by J. Brown and passed unanimously.

W. Shepeluk presented two proposals for acoustical solutions for the Steele Community Meeting room. Both proposals are comparable in terms of price per square footage but differ in the schematics. W. Shepeluk recommended that the Board authorize staff to move forward with the project and also get more information. J. Brown made a motion to authorize staff to consider proposals and make a choice on the contractor. The motion was seconded by M. Frier and passed unanimously.

W. Shepeluk stated that the donor mural has been taken down. There are concerns that the mural is weathering and it has been suggested that the mural be moved inside. B. Farr had a discussion with Mary Kasamatsu and there is space to place it in the library. The Friends of the Library will pay for the costs of moving the mural, which includes placing additional siding on the building and restoring the mural.

**CONSIDER CONTRACT EXTENSION WITH NEARC TO INCLUDE A PHASE I
ARCHEOLOGICAL ASSESSMENT FOR THE HEALY COURT PROPERTY AND
POTENTIALLY 4 RANDALL STREET HOMES – FUNDS AVAILABLE THROUGH CDBG-DR
PLANNING GRANT**

B. Farr gave the Board an update on the Healy Court project. Contractors have been working at the property, the house has been cleaned, and stairs are functioning. The

homeowners have moved back into their home as of this past weekend. There is an on-site meeting tomorrow morning. An application has been submitted to the Red Cross Disaster Relief Fund to help fund a portion of the project and it appears the request will be granted, to help with site work on the property.

An environmental review needed to be done which included an archeology assessment for a formalized Phase I test pit study. The test pits were done in Healy Court last week. B. Farr asked the Board to consider a contract extension to include 4 Randall Street homes, with funding available through a CDBG-DR planning grant. M. Frier made a motion to authorize the Manager to sign the contract extension with NEARC to include a Phase I Archeological assessment. The motion was seconded by J. Brown and passed unanimously.

MANAGER'S ITEMS

The Manager previously distributed a proposal to repaint the floors at the Scout Hall. The concrete floor is currently in rough shape and can get slippery in the summer time. The quote received is for \$5,775 from Vermont Eco-Floors. There is a line item in the Recreation CIP, however the project was not specifically placed in the budget. J. Brown made a motion to authorize the proposal to repaint the floors at Scout Hall. The motion was seconded by M. Frier and passed unanimously.

W. Shepeluk updated the Board on the request to place new fencing at the roundabout. Some people in the community felt a black fence would blend in better, and money was donated to replace it. W. Shepeluk explained the specifics of the project, which included the need for an easement for a portion of the fence. VTrans stated that once the fence is replaced, it is the Town's responsibility to maintain. There will be a 30 year warranty on the fencing for normal wear and tear. M. Frier expressed interest in seeing what quality fence will be placed on the property, to minimize future costs to the Town. The Manager will get some additional specifications on the fencing materials. W. Shepeluk stated that there is a time and place where the public should be involved in Town projects, and warned against encouraging privately funded project changes.

APPOINT SELECT BOARD REPRESENTATIVE TO THE COLBYVILLE PEDESTRIAN/BIKE STUDY COMMITTEE

Broadreach Planning and Design has been hired, via a grant, to work with a committee on the Colbyville Pedestrian Study. J. Brown volunteered to be the Select Board representative.

UPDATE ON MANAGER'S EVALUATION

D. Schneider has been collecting comments on questions that were submitted to the various Boards on the Manager's evaluation. There should be a Joint Meeting with the Trustees in December to discuss the comments and a couple of other joint items.

REVIEW MEETING SCHEDULE FOR DECEMBER AND JANUARY

Select Board – December 5th

Joint Meeting – Wednesday December 14th

Select Board – January 9th, 16th, 23rd and 30th (if necessary)

There being no further Select Board business, the meeting adjourned at 8:10pm.

Respectfully submitted,

C. Lawrence, Town Clerk

Approved on: December 5, 2016