

**Special Meeting of the Waterbury Select Board  
September 22, 2016  
Steele Community Room ~ 28 North Main Street**

Present: D. Schneider, Chair; C. Nordle, C. Viens, M. Frier and J. Brown, Select Board; W. Shepeluk, Municipal Manager; B. Farr, Long Term Community Recovery Director; S. Lotspeich, Community Planner; S. Blow, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Wade Hodge, Whitney Aldrich, Everett Coffey.

The meeting was called to order at 7:00pm.

**APPROVE AGENDA**

C. Viens made a motion to approve the agenda as amended. The motion was seconded by C. Nordle and passed unanimously.

**PUBLIC**

No public comment.

**HEALY COURT ELEVATION PROJECT**

The purpose of the meeting this evening was to review a risk assessment on the Healy Court property. Risk Assessment spreadsheets were distributed (see attached). B. Farr pointed out Phase II eligible costs that have already been approved by FEMA in a letter dated August 12<sup>th</sup> in the amount of \$26,147 are considered low risk although the sub-grant agreement has not been received. The 'Holding for FEMA approval' items in the amount of \$19,627 have not yet been approved. Discussion continued on eligible versus ineligible expenses, including spray foam versus foam board insulation.

Additional costs to get the homeowners back into their home are \$51,575.21, as shown on page 1. This chart also shows high risk items that are contracted but deemed ineligible in the amount of \$16,009.35. The likely risk to the Town is between \$0 and \$35,636.35 of which the Town would pay 75%, or \$26,727.26. The Memorandum of Understanding between the Town and property owners was discussed.

C. Nordle made a motion to authorize the payment of the \$7,500 invoice to cover the cost of purchasing concrete blocks and stairs and to authorize the resale of those to the property owners; and to authorize the Manager to enter into contract negotiations with the property owners to complete the resale of the concrete material, the installation of the material, the installation and compaction of fill and the installation of a pump station with risers; and if the property owner is willing to pay the costs, the Manager is authorized to enter into an amendment to the MOU implementing the changes. The motion was seconded by M. Frier. The motion passed unanimously.

The next item of discussion was the funding requested but not approved by FEMA in the amount of \$19,627, consisting of engineering costs, site design, permit costs, one set of stairs, insulation, electrical for exterior safety lighting, and general contractor costs. FEMA has asked for more information on these items. C. Nordle outlined several of these items that appear to be of minimal risk.

W. Shepeluk stated that the Town continues to work with FEMA to get as much declared eligible as possible. C. Nordle stated that given a reasonable reading of FEMA regulations, there is risk on two items; those being the stairs and insulation. He suggested that of the property owner wants the 4<sup>th</sup> stair case, they commit to pay for it if FEMA deems it ineligible. A discussion was held about the method of insulation in the crawl space. It was

suggested to ask the contractor to rebid with fiberglass unless owner wishes to go with foam insulation now.

C. Nordle made a motion to authorize the Manager to enter into the Phase II contract in an amount up to \$41,394.71, provided that property owner is willing to absorb the \$2,000 cost of additional stairs if FEMA determines them ineligible and provided that the property owner is willing to absorb the difference in cost between installing fiberglass or an alternative insulation if the homeowner wants an alternative and FEMA determines that alternative is an ineligible cost. The motion was seconded by C. Viens and passed unanimously.

There being no further business, the meeting adjourned at 8:36pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: \_\_\_\_\_