

**Meeting of the Waterbury Select Board
July 5th, 2016
Waterbury Municipal Center ~ 28 North Main Street**

Present: D. Schneider, Chair; C. Nordle, M. Friar and J. Brown, Select Board; W. Shepeluk, Municipal Manager; and C. Lawrence, Town Clerk.

Public: John Pitrowiski, Brian Lawrence, Toby Aylward, Derik Stowe, Mark Currier, Megan Scribner, Brent Gillam.

The meeting was called to order at 7:05pm.

APPROVE AGENDA

C. Nordle made a motion to approve the agenda as presented. The motion was seconded by M. Frier and passed unanimously.

CONSENT AGENDA ITEMS

J. Brown made a motion to approve the consent agenda items including the minutes of the June 20th and June 29th meetings, a request for alcohol at a CVMC company picnic on September 16th from 5:00 – 7:30pm at Hope Davey Pavilion, the approval of the annual Financial Management Questionnaire, and to authorize the Town Clerk to sign Special Events Permits. The motion was seconded by M. Frier and passed unanimously.

PUBLIC

J. Pitrowiski appeared on behalf of Jeff Atwood and his wife, who own property in Waterbury, to let the Town know that they desire that their projects be a part of affordable housing. J. Pitrowiski will meet with S. Lotspeich in the future to discuss the affordable housing concept. B. Lawrence was present in support of J. Atwood's project on Howard Avenue.

CONSIDER THE 2016 TAX RATE

W. Shepeluk previously sent information on the education tax rates and the calculation of the proposed 2016 Municipal tax rate (attached). He explained the education tax rates and the grand list value. He recommended a municipal tax rate of \$0.45. C. Nordle expressed concern about the increase in commercial and residential properties on the grand list, and asked about the status of the appeal process. W. Shepeluk explained there were very few grievances this year. A discussion was held about the possibility of a local options tax at some point in the future. C. Nordle made a motion to set the municipal tax rate at \$0.45. The motion was seconded by M. Frier and passed unanimously.

DISCUSSION OF TREE INVENTORY

J. Brown explained that the Tree Committee is working with UVM Extension to do an inventory of the trees in the Village. In order for the Extension to assist, the Committee needs acknowledgement from the Town. The plan is to perform the inventory in August with the help of volunteers. C. Nordle expressed concerns about conflicting inventory between the Extension and the work done by VTrans in relation to the Main Street project. It was suggested that affected property owners be notified. W. Shepeluk suggested leaving the Main Street project off of the inventory list, as the street will change in two years. C. Nordle made a motion to support the Tree Committees effort to work with the UVM Extension regarding the inventory in the Village provided no efforts are made to update, complete, or publish inventory with respect to Main Street and to notify property owners with a flyer or other means in advance of completing the actual inventory. The motion was seconded by J. Brown and passed unanimously.

MANAGER'S ITEMS

W. Shepeluk stated that the Public Works Director has suggested an increase in the deposit for a highway excavation permit, for a paved street or highway, from \$750 to \$1,000. C. Nordle suggested the Public Works Director set the deposit based on the scope of work, and accept a letter of credit from the bank in lieu of a check. C. Nordle made a motion to amend the excavation permit fee structure so that the municipality does not charge a fee for the permit, but that Public Works Director or Manager have authorization to set an amount for a deposit or letter of credit or other sufficient means to ensure that if the municipality has to complete the work, there is sufficient money available. The motion was seconded by J. Brown. M. Frier asked why part of the deposit is non-refundable, to pay for Town staff time. W. Shepeluk stated that it is not a big burden at the point in time. The motion passed unanimously.

REPLACEMENT OF ANIMAL CONTROL OFFICER

W. Shepeluk reported that he spoke with Peter Turmelle, who resigned on June 21st and turned in his equipment. The Town Clerk was instructed to contact the Duxbury Dog Catcher to see if he is interested and advertise the position, as well as the Town Health Officer position.

There being no further Select Board business, the meeting adjourned at 8:05pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: July 18, 2016