

Special Meeting of the Waterbury Select Board  
Waterbury Municipal Center  
28 North Main Street  
Friday, May 20, 2016 - 3:00pm

Select Board Present: Don Schneider, Chris Nordle, Mark Frier, Chris Viens

Staff: Barbara Farr

Don Schneider opened the meeting at 3:06 pm.

The Select Board met to consider an administrative adjustment to a recently approved contract for design/build services funded through the Hazard Mitigation Grant Program.

This requested change is due to the original joint proposal in response to an RFP where both parties were identified but the lead entity was not clarified. In order to meet the insurance requirements for the project, the DC-Design Build firm requested to be the lead on the contract and will subcontract the other team members.

Chris Nordle moved to approve an administrative amendment to the contract for the Healy Court Design/Build contract that was initially approved on May 16, 2016 between the Town of Waterbury and Don Welch Architecture to be amended to be between the Town of Waterbury and Russ Colvin of DC-Design Build. It is understood that the project and team members remain the same and the contract remains the same at \$92,000 as originally awarded. Bill Shepeluk, Municipal Manager is authorized to execute the contract with this adjustment.

This was seconded by Mark Frier. All approved.

There being no additional business, Mark Frier moved to close the meeting. Chris Viens seconded. All approved.

The meeting was adjourned at 3:08 pm.

Minutes respectfully submitted by B. Farr

Approved on: June 6, 2016