

**Meeting of the Waterbury Select Board
September 21, 2015
Main Street Fire Station**

Present: C. Nordle, Chair; D. Schneider, C. Viens, and J. Brown, Select Board; W. Shepeluk, Municipal Manager; B. Farr, Long Term Recovery Director; A. Imhoff, ORCA Media; S. Blow, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Everett Coffey, Sarah Lee Terrat, Harriet Grenier.

The meeting was called to order at 7:03pm.

APPROVE AGENDA

D. Schneider made a motion to approve the agenda. The motion was seconded by C. Viens and passed by those present.

CONSENT AGENDA ITEMS

C. Viens made a motion to approve the consent agenda items including the minutes of the September 8th meeting, and a liquor license for Thatcher Hill LLC. The motion was seconded by D. Schneider and passed by those present.

PUBLIC

E. Coffey gave a history of the welcome sign located by the roundabout. The sign will be replaced, and he stated that the Trustees should have been involved and he hopes that the Trustees will not allow the current sign to be removed. He also asked why a dormer was added to the new municipal complex, if there was a cost and if there was a change order approved. B. Farr explained that the dormer was in the original plans. She stated that there have been a few change orders that have amounted to less than one percent cost difference.

MUNICIPAL BUILDING ITEMS

H. Grenier gave a review of the capital campaign process, and had previously asked if the community room and lobby could be named. D. Schneider was the Select Board liaison with the group. The community room will be named after Ed and Karen Steele. In addition, the other donors will be honored on a donor tree. Sarah Lee Terrat is painting a donor tree and the suggestion is to place it outside under the canopy. S. Terrat explained the mural and showed preliminary sketches. W. Shepeluk stated that the design will allow for the canopy to be moved. C. Viens asked if the mural might be more appropriate in the library. H. Grenier stated that the library and historical society participated in the fundraising. A plaque will be mounted on the building as well, with a quote from Dr. Jane's will.

B. Farr reported on the survey with regard to naming the entrance of the municipal building. The preference was to name the entrance 'Waterbury Municipal Center', with 61% of the votes. By consensus, the Board agreed to the name.

B. Farr stated that the Town previously received a \$10,500 grant for an electric vehicle charging station. She distributed costs from two vendors and explained how the charging station operates. There is a cost to the town of \$39 per month for maintenance and networking. The cost to build the station will be paid for by the grant. E. Coffey asked if the station would be open 24 hours per day, and if this would disturb the neighbors. B. Farr stated that it would be open and electric vehicles do not make any noise. D. Schneider suggested that Waterbury LEAP might be able to offset some of the expense. J. Brown made a motion to have GMP be the vendor. The motion was seconded by C. Viens and passed by those present.

B. Farr distributed and reviewed the municipal complex status report. She reported that the construction is 50% complete. The stipulated sum contract was for \$4,538,677. With change orders, the sum is now \$4,565,295 with plenty left in the contingency fund. The project is on time and on budget.

MANAGER'S ITEMS

C. Nordle stated that there has been an application filed to install a communications tower on the Waterbury/Stowe line, and he has received a lot of calls asking if the municipality will be involved. The application is with the Public Service Board. W. Shepeluk believes that the Town has the right to ask for party status to be able to attend hearings and provide input. C. Viens made a motion to authorize the Manager to seek party status for the application for the cell tower on Ruby Raymond Road. The motion was seconded by J. Brown and passed by those present, excluding C. Nordle who did not participate in the discussion or vote.

W. Shepeluk previously distributed a memo from Ken Robie at VTrans relating to the storm drain issues on Foundry and Main Streets. From both logistic and financial standpoints, it is impossible to perform the work needed to the system prior to the Main Street project.

W. Shepeluk received a legal opinion on whether the Town has the authority to adopt an ordinance with regard to smoking. There is question as to whether municipalities can regulate smoking through an ordinance. There may be a window of opportunity to define smoking as a public nuisance, however enforcement would be difficult and the lawyer did not recommend that the Town adopt an ordinance.

W. Shepeluk previously distributed a packet with information on five town funds that include investments in securities as part of their assets (attached). The material included a description of the funds and a balance sheet. He then gave a description of the funds and uses thereof.

TOWN CLERK'S ITEMS

C. Lawrence asked the Board if they wished to continue their policy on special articles appropriations, which is that any new organizations or organizations requesting an increase must submit a petition. By consensus, the Board decided to continue past policy.

C. Lawrence asked the Board to authorize the renewal of the Xerox land records system contract for another five years commencing January 2016. The charge per document has not changed. D. Schneider made a motion authorizing the Manager to sign the contract. The motion was seconded by C. Viens and passed by those present.

AOT came to a previous meeting to talk with the Board about the Route 100 project. W. Shepeluk asked the Board if they would like to hold a public hearing about the project. He will work with the folks at VTrans to set up a public hearing.

There being no further business, the meeting adjourned at 8:45pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: October 5, 2015