

**Waterbury Select Board Meeting  
February 28, 2014  
Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, and C. Viens, Select Board; W. Shepeluk, Municipal Manager; A. Tuscany, Public Works Director; S. Lotspeich, Community Planner; and C. Lawrence, Town Clerk.

Public: S. Odefey, Kilgore Law Offices.

The meeting was called to order at 4:05pm.

**AGENDA**

A discussion about a VISTA application and a change order for the Roundabout project were added to the agenda.

**ROUNABOUT PROJECT**

S. Odefey presented the Order for the Waterbury Roundabout project for the Board to execute and deliver to the Town Clerk, in order to get the appeal process running. The Town is attempting to make a May 1<sup>st</sup> bid date. The appraisers will be readjusting their appraisals during the next two weeks for the properties most affected by the project. Negotiations with landowners for takings will start on April 1<sup>st</sup>, and it is estimated that construction will start by June 15<sup>th</sup>. The project should be substantially completed by the end of 2014.

R. Ellis made a motion to approve the Order of Necessity and Condemnation for the Roundabout Project at the intersection of Routes 2 and 100, and the Findings of Fact and Conclusions of law included therein; and direct the Town Clerk to file said documents in the Waterbury Land Records. The motion was seconded by C. Viens and passed by those present.

A brief discussion was held about the license agreements that are underway with the railroad.

A. Tuscany presented a change order in the amount of \$110,979, from Stantec for additional work on the Roundabout project. He outlined the reasons for the order, and stated that the Town's share is \$7,788.

R. Ellis made a motion to authorize the Manager to sign the Roundabout change order #6 which will result in a Town expenditure of up to \$7,800. The motion was seconded by C. Viens and passed by those present.

S. Lotspeich presented a VISTA application for a third VISTA when L. Oates has completed her service. There is funding in the 2014 budget to pay for the position. R. Ellis made a motion to authorize the Manager and Chair to sign the application for a VISTA member in 2014-2015. The motion was seconded by C. Viens and passed by those present.

C. Viens made a motion to approve the minutes of the February 10<sup>th</sup> and February 18<sup>th</sup> meetings. The motion was seconded by R. Ellis and passed by those present.

The Town Meeting articles were discussed and assigned.

There being no further business, the meeting was adjourned at 9:10pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: March 10, 2014