

**Waterbury Select Board Meeting,
July 1, 2013
Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, C. Nordle, C. Viens, and K. Miller, Select Board; S. Lotspeich, Community Planner; E. Loomis, VISTA Member; W. Shepeluk, Municipal Manager; A. Imhoff, ORCA Media; K. Fountain, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Missy Gorham, Teresa Wood, Harry Shepard, and David Luce.

MANAGER'S BUSINESS

Missy Gorham was present to discuss the Pomegranate lease. The lease is still in process and S. Lotspeich gave an update. There is an issue with some of the language on the liability insurance.

R. Ellis made a motion to authorize the Town Manager to sign the lease agreement as written except to strike the last sentence in Section 7.3. The motion was seconded by C. Nordle. C. Viens asked if more staff would be required to maintain another park, and expressed concerns about the on-going costs to taxpayers. M. Gorham gave a description of the park and indicated maintenance would be on the minimal side. She stated that Pomegranate has done other parks that have brought vitality and social equity to the Town, and gave an explanation as to why this site was chosen. K. Miller asked if there could be a sculpture in the park that would symbolize Waterbury's resilience after the flood. The motion passed 4 -1.

Green Lantern has asked the town to take action with regard to tax exemption on solar arrays. A discussion was held as to what arrays would be exempted and what the amount would be. It was suggested that Tom Vickery and Luke Shullenberger attend a meeting to answer questions.

The Rotary Club has asked the Town for \$1,300 to complete the welcome sign on the new sign posts. A discussion was held as to whether the welcome sign is necessary. S. Lotspeich indicated that the frame has been permitted, but the sign would have to be permitted as well. A new welcome sign might be developed in conjunction with the round-about. The Board deferred the decision to sometime in the future.

Eva Loomis's term as a VISTA will expire at the end of August. The town paid \$7,000 for its share of her work. It has been under discussion as to what the next steps will be. E. Loomis would like to extend, but would like to take a break in service which is not allowed by the program. The Town could decide to extend her term at its own expense. The Town has the option to hire another VISTA person but there is no money in the budget. If the Town were to keep E. Loomis, the minimum wage suggested is \$12 per hour. The Manager then outlined the costs to hire her for 12 weeks, estimated in the range of \$4,650 to \$4,800. A recreation director has not yet been hired, so there is money in the budget from that line item. K. Miller asked how this conversation was started, and why the Board did not have this conversation first. R. Ellis suggested that E. Loomis could be hired to help local residents with an application for their flood insurance. S. Lotspeich stated that the Town and Village are managing several grant programs and that there is plenty of work for her to do. W. Shepeluk feels there is plenty of work to hire another VISTA member. K. Miller made a motion to hire E. Loomis and spend up to \$5,000 for a period starting near October 1st and ending in December. The motion was seconded by R. Ellis and passed unanimously.

R. Ellis made a motion to advertise for a new VISTA for 2013-2014. The motion was seconded by K. Miller and passed unanimously.

Clare Rock, Zoning Administrator, has requested an extension for the zoning fee waiver from August 1st, 2013 to September 1st, 2013. R. Ellis made a motion to extend the zoning fee waiver for flood permits to September 1st. The motion was seconded by C. Nordle and passed unanimously.

TOWN CLERK'S BUSINESS

C. Nordle made the following motions:

- to approve the minutes of the June 17th meeting;
- to approve a request for alcohol at a gathering of retired State Police at Hope Davey Pavilion on Saturday August 17th from noon to 8:00pm on the condition that they obtain insurance naming the Town as the insured;
- to approve an Application for Special Events Permit from North Branch Vineyards to serve wine samples and sell bottled wine at Arts Fest on Saturday July 13th from 10:00am – 4:00pm on Bidwell Lane;
- to approve use of the Hope Davey Pavilion with waiver of fees on Thursday August 29th from 4:00pm – 7:30pm for a CBMS school picnic;
- to approve a tobacco license for 'Good Stuff';
- to approve a catering permit for The Reservoir at the Crossroads Motorcycle Rally on July 19th – 20th from 11:00am – 1:00am each day;
- and to approve a request for alcohol at a company party at Hope Davey Pavilion on July 17th from 4:00pm – 7:00pm.

The motions were seconded by K. Miller and passed unanimously.

J. Grenier asked about the process for enforcement of dog issues, and if citations or fines were issued. R. Ellis stated that the ACO has sent citations in that past outlining appeal rights, and that fines can start on the first offense. If the complainant is a Village resident, they can also call the Village Police.

W. Shepeluk reminded the Board that they will have to meet prior to their next meeting to set the tax rate, and that tax anticipation borrowing is necessary for the Town account. C. Nordle made a motion to authorize borrowing up to \$300,000 in anticipation of taxes. The motion was seconded by K. Miller and passed unanimously.

There being no further business, the meeting was adjourned at 10:45pm.

Respectfully submitted,

Carla Lawrence

Approved on: July 15, 2013