

**Joint Meeting of the Waterbury Select Board and Village Trustees**  
**April 1, 2013**  
**Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, C. Nordle, C. Viens, and K. Miller, Select Board; L. Sayah and N. Howell-Sherman, Trustees; M. Rivera, RW; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; A. Imhoff, ORCA Media; K. Fountain, Waterbury Record; and C. Lawrence, Town Clerk.

The meeting of the Joint Board was called to order at 7:10pm.

**REVITALIZING WATERBURY**

M. Rivera reported on the branding and image building project. A memo from RW was distributed, along with a budget and a fact sheet. She also distributed a Waterbury Historical Tour brochure showing logos and a color palette. RW is asking the Town to fund some of Laura Parette's work in graphic design and for work with a copywriter as a complement to the graphic design work supplied by Ms. Parette. In addition, RW is asking for the Town's support for Waterbury community/RW Website development. The total amount is \$5,000 as approved by the Board at a prior meeting.

It was suggested that some Town staff members meet with Laura Parette to determine how to incorporate some of the concepts presented by Tripp Muldrow for the municipality.

**MONTHLY REPORTS FROM BARBARA FARR AND DARREN WINHAM**

B. Farr reported that a lot is happening on the Municipal Complex project. There is a weekly conference call with BGS, the Agency of Commerce and Community Development, and representatives from the Hunger Mountain Day Care, Ladd Hall and municipal complex projects talking about the property, funding sources, HUD requirements, and the logistics of getting it all working together. She has been working with S. Lotspeich and BRD on the budgets. She is working on the project worksheet for 51 South Main Street to see if there are any additional potential funds. She is also working on the pump station grant for \$150,000 for flood proofing. B. Farr and E. Loomis will be helping M. Rivera at RW with the Tripp Muldrow study. She indicated that D. Winham will be looking to find people to purchase the library and 51 South Main Street properties. He will also be working with the architects to define the scope of the complex project and tweak the budget.

D. Winham reported that he, W. Shepeluk and C. Lawrence attended a meeting on the Vermont Digital Economy project. The Town has received a grant in the form of services for the upgrade the town website to potentially include commercial lister cards or other enhancements; broad band business training and seminars; and the development of wi-fi zones or hotspots. He meets with business owners, property owners and investors day to day, and has about 2 dozen projects underway. He is also on the committee to help vet applications for the new Executive Director for RW. He has completed the Local Economic Development Board and indicated they are interested in being the first line for the disbursement of UDAG funds. They will also have a marketing committee to work with RW and consider more than the downtown.

Gary Dillon, Alec Tuscany, Mary Koen, Jamie Ervin, and Luke Shullenberger joined the meeting.

### **JOINT INTERVIEWS FOR PLANNING COMMISSION AND DRB**

Mary Koen was present to express her interest in joining the Planning Commission. M. Koen lives in the Village and moved to Waterbury 5 years ago. She has had a career as an educator and is interested in something different. R. Ellis explained the process in appointing a member and the various projects of the Planning Commission were briefly discussed. Appointments will be made after April 15<sup>th</sup>.

### **ANR ONLINE ATLAS VS. WATERBURY WILDLIFE RESOURCE MAP**

After a brief discussion, R. Ellis made a motion to ask the planning commission to look into the pros and cons of using ANR's Online Atlas instead of the Waterbury Wildlife Resources Map, as the reference map for "Significant Natural Resources" in proposed subdivision zoning amendments. The motion was seconded by K. Miller and passed unanimously.

### **GREEN LANTERN – SOLAR PROJECT FINACE METHODS**

Luke Shullenberger of Green Lantern and Jamie Ervin of Waterbury LEAP joined the meeting to discuss solar project finance methods. How can the Town take advantage of 30% tax credits? The Town and Village would like pursue something where there are no up-front costs to taxpayers. He presented the Boards with a Non-Binding Letter of Intent asking the Town to enter into good faith negotiations for an agreement to host a solar array and purchase the solar net metering credits to be generated at a solar array being financed by Green Lantern Capital. He then discussed the objectives, background, and scope of services included in the Letter of Intent. He explained how the program works in terms of billing. After correction of a couple of minor typos in the Letter of Intent, R. Ellis made a motion to authorize W. Shepeluk to sign a Non-Binding Letter of Intent with Green Lantern Capital for financing solar panels on top of the Main Street fire station. The motion was seconded by K. Miller and passed unanimously. The next step will be to follow up on the two competitive responses on the RFI's that were received.

### **MANAGER'S BUSINESS**

The Manager read a letter received from the residents of Hill Streets and High Streets about the condition of the roads. Mr. and Mrs. Lucier were present for the discussion. The Manager indicated that the condition of these streets has been reviewed and estimates for repairs received, but other projects have taken priority. Originally, repairs were estimated at \$360,000. A. Tuscany took another look at repairs to High Street estimated at \$200,000, and gave a description of the alternate project. The money for the alternate project has not been set aside for 2013. A discussion was held on alternate methods and costs. The question is: should some work be done to dig out and patch between Armory Avenue and the end of High Street? How much money should be spent on a temporary fix? The Board will revisit this issue at the next meeting.

Dennis Fekert was present from the ANR Solid Waste program, along with John Malter from the Mad River Resource Management Alliance. They explained some of the alternate places to take trash and recycling in Waterbury and surrounding communities given the closing of the Moretown Landfill. Stress has been placed on these stations since the closing of the landfill. There is also a concern for increased roadside trash. The function of the MRRMA was discussed. R. Ellis suggested that the Alliance needs to reevaluate the solid waste plan for the entire district based on the possible permanent closure of the landfill and find alternatives for members of the community. J. Malter stated that the Alliance is responsible for a lot of other materials for which they depended on the Moretown Landfill.

W. Shepeluk distributed a job description for the Recreation Director position. If approved, the job will be advertised. It was suggested adding bullets to develop a long term recreation plan and identify or seek grants or other funding sources to support the plan. K. Miller made a motion to approve the job description as amended. The motion was seconded by C. Nordle and passed unanimously.

The Board of Trustees adjourned at 9:22pm.

#### **TOWN CLERK'S BUSINESS**

C. Viens made a motion to approve liquor licenses for the American Legion and Jimmz Pizza, and liquor and tobacco licenses for Crossroads Discount Beverage. The motion was seconded by C. Nordle and passed unanimously.

A discussion was held with regard to placing a tax lien for the Estate of Winona Hoffman at the request of her family. It was suggested to not place the lien, but have the Delinquent Tax Collector agree on a payment plan, which will be to collect the taxes upon the sale of the property.

Seventh Generation has requested the use of the Hope Davey shelter on Thursday May 16<sup>th</sup> from 5:30pm to 9:00pm for a post Corporate Cup BBQ with alcohol. K. Miller made a motion to approve the request, with alcohol consumption ceasing at 8:00pm and they are required to remove their trash. The motion was seconded by R. Ellis and passed unanimously.

The Green Mountain Disc Golf Club has requested the use of the Hope Davey shelter during a tournament on Saturday May 18<sup>th</sup> starting at 7:30am, with alcohol consumption. A discussion was held as to whether there will be Little League activity during the day. R. Ellis made a motion to approve the request with consumption of alcohol from 4:00pm to 8:00pm and the removal of trash. The motion was seconded by K. Miller and passed unanimously. If there is no Little League activity, the request for alcohol can be changed to noon to 8:00pm. R. Ellis made a motion to require that the disc golf club obtain insurance for the event and name the Town of Waterbury as the insured. The motion was seconded by C. Nordle and passed unanimously.

The use of Hope Davey shelter has been requested for a wedding reception on Friday May 31<sup>st</sup> at 5:00pm with the consumption of alcohol. R. Ellis made a motion to allow the request, with alcohol consumption ceasing at 8:00pm and removal of trash. The motion was seconded by C. Viens and passed unanimously.

There being no further business, the meeting adjourned at 9:40pm.

Respectfully submitted,

Carla Lawrence  
Town Clerk

Approved on: May 6, 2013