

Joint Meeting of the Waterbury Select Board and Village Trustees
March 18, 2013
Main Street Fire Station

Present: J. Grenier, Chair; R. Ellis, C. Nordle and K. Miller, Select Board; P. H. Flanders, Village President; L. Sayah and N. Howell-Sherman, Trustees; W. Shepeluk, Municipal Manager; A. Imhoff, ORCA Media; K. Fountain, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Gordon Miller, Peg O'Neill, Bill Minter, Everett Coffey, and Barbara Walton.

The Select Board and Trustees continued business starting at 8:15pm.

ORGANIZATIONAL MEETING

K. Miller nominated J. Grenier as Chair. The nomination was seconded by R. Ellis and passed by those present. K. Miller nominated R. Ellis as Vice Chair. The nomination was seconded by J. Grenier and passed by those present. K. Miller nominated C. Nordle as Secretary. The nomination was seconded by R. Ellis and passed by those present.

K. Miller made a motion to approve the Conflict of Interest Policy for the ensuing year. The motion was seconded by R. Ellis and passed by those present.

J. Grenier made a motion to approve the Select Board Rules of Procedure for the ensuing year. The motion was seconded by R. Ellis and passed by those present.

The Board considered procedures for signing the warrant orders for the Treasurer. K. Miller offered to sign on evenings there are meetings. Other members will sign by Tuesday on alternate weeks. R. Ellis made a motion to authorize any member of the Select Board, except Chris Viens, to sign warrants on behalf of the entire Select Board. The motion was seconded by K. Miller and passed by those present. Chris Viens was excluded as his wife is the bookkeeper.

R. Ellis made a motion to appoint Peter Plagge as Town Service officer. The motion was seconded by K. Miller and passed by those present.

SOLAR PROJECT UPDATE

K. Miller gave an update on the solar project. The RFI's for installing and financing solar panels came in and four responses were received. Financing through a third party named Green Lantern was discussed. R. Ellis explained that a private company can take advantage of federal tax credits, and the town would not have to bond for the project. Luke Schullenberger will come to the meeting on April 1st to explain how the financing works. The Town is considering solar panels on the roof of the Main Street Fire Station. The Village may have a solar orchard elsewhere and can proceed as a separate project as their power needs are greater. They will be meeting with 2 or 3 installers in the next few weeks.

RECREATION COMMITTEE

P. O'Neill presented a job description for the recreation director. The position will be an average of 20 hours per week. This person would:

- provide administrative support/management for local recreation programs and events;
- promote/advertise recreation activities and events;
- help prepare recreation budget and report to the Select Board as needed;

- work with community organizations to maintain and expand recreation opportunities;
- help facilitate a master plan of parks and recreation programs;
- assist in acquiring funding sources for recreation resources;
- attend recreation committee meetings;
- supervise the pool director and summer program coordinator.

The Recreation committee will flesh out the job description. It also needs to be determined where the position will be located (office space). The process for hiring was discussed, in that the Manager is the appointing authority, but he is amenable to having other members present during interviews.

R. Ellis stated that the Town has the opportunity to lease land from GMP at the end of Winooski Street for a dog park, and would pay the property taxes related to the area as a lease. G. Miller stated that there is still a huge interest in developing a dog park. There is some fencing material saved, although money may have to be raised to pay for additional fencing. W. Shepeluk reviewed a map of the proposed area. Concerns were expressed about the Town leasing the land and the cost of fencing. The next step is to come up with a plan for the site, develop a budget, and look at what fencing is usable. An interested group needs to step up and be responsible for maintenance, etc.

Barbara Walton stated that she loves cemeteries and has some serious concerns about the placement of a dog park by the cemetery, as cemeteries are places of peace and reflection. She believes it is very disrespectful to have the park located near the cemetery. She also suggested there are liability, maintenance, and budget issues. R. Ellis stated that one of the considerations is to find a place within the Village, and the current signage would remain that dogs are not allowed in the cemetery. E. Coffey stated that there is space down by the Ice Center that is not being utilized to its fullest extent. He was very disappointed that the Cemetery Commissioners were not informed of this potential location nor were the neighbors. He has concerns with fencing in a flood plain, maintenance, and odors.

He developed and read a document of recommendation, signed by over 100 people, that requests that any action on establishing the park near Hope Cemetery cease and desist as it is an inappropriate choice. J. Grenier stated that the process to develop a dog park will start again and the Board will take public comment and determine what the interest is for the park. E. Coffey stated that he would like to be a part of any committee that is formed on this project. The Recreation Committee agreed to solicit members to form a committee.

The Manager met separately with the Trustees briefly to discuss the concept of a solar orchard on Village owned land on Sweet Road. The Trustees agreed to warn a meeting to discuss further on March 27th at 10:00am, location to be determined.

TOWN CLERK'S BUSINESS

C. Nordle made a motion to approve the minutes of the February 22nd, March 4th, March 5th, March 7th, and March 13th meetings. The motion was seconded by K. Miller and passed by those present.

C. Lawrence will advertise vacancies on the Planning Commission, DRB, Recreation Committee and Conservation Commission in the Waterbury Record as soon as possible, with an April 5th deadline. Staff will develop a one page document with a description of the Boards and member names for use at the Home Show and information for potential candidates.

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R. Ellis made a motion to approve liquor licenses for Black Back LLC, Michael's on the Hill, Blush Hill Country Club, and Vitality Mart; and a tobacco license for Vitality Mart. The motion was seconded by C. Nordle and passed by those present.

K. Miller made a motion to appoint Dan Sweet as a Lister to serve one year of a three year term. The motion was seconded by C. Nordle and passed by those present.

There being no further business, the meeting was adjourned at 9:45pm.

Respectfully submitted,

Carla Lawrence
Town Clerk

Approved on: April 1, 2013