

**Waterbury Select Board Meeting
March 4, 2013
Main Street Fire Station**

Present: J. Grenier, Chair; C. Viens, R. Ellis, K. Miller, and C. Nordle, Select Board; W. Shepeluk, Municipal Manager; B. Farr, Long Term Economic Recovery Director; D. Winham, Economic Development Director; A. Imhoff, ORCA Media; K. Fountain, Waterbury Record; E. Loomis, VISTA; and C. Lawrence, Town Clerk.

Public: L. Sayah, E. Coffey, M. Luce, and P. Hack.

The meeting was called to order at 7:00pm.

MONTHLY REPORT – BARB FARR

B. Farr produces a weekly report that gets distributed to her company and the Steering Committee. The bulk of her time in the last 2 months has been to work on the Municipal Civic Complex. There is a public hearing tomorrow and a survey has been developed which will go out at Town Meeting, along with a fact sheet. A question was asked about one of the statements on the fact sheet, as to whether the property at the State Complex can be purchased at a reasonable price. C. Nordle gave an update on the property and indicated he felt comfortable with that statement.

MONTHLY REPORT – DARREN WINHAM

D. Winham stated that most of his work is fairly confidential but he has been providing weekly reports to R. Ellis, N. Howell-Sherman and W. Shepeluk. He is nearing completion on putting the Local Economic Development Corporation Board together which is entirely independent from the Municipality.

The Vermont Council on Rural Development is launching the Vermont Digital Economy Project and providing grants for resources such as strategic consultations with non-profits, new downtown zones and wi-fi hot spots, internet interns in public libraries to help patrons, and building or upgrading town websites. D. Winham suggested that the Town identify municipal needs, a point person for each need, and an overall project lead.

C. Nordle made a motion to apply for the Vermont Digital Economy Grant, and to authorize the Municipal Manager to sign the grant and act as the lead. The motion was seconded by K. Miller and passed unanimously.

TOWN MEETING: REVIEW POWER POINT PRESENTATION

At Town Meeting at 9:00am, there will be a public hearing on the Waterbury Municipal Civic Complex. Black River Design will be there as well. J. Grenier and B. Farr gave a preview of the presentation. A discussion was held with regard to possible questions that might be asked at the close of the presentation. The purpose of the meeting is to present information. There may be time for a few questions, but there will be additional opportunities for questions on Thursday night at a meeting at St. Leo's Hall at 7:00pm..

PREPARATIONS FOR MEETING ON THURSDAY MARCH 7TH AT 7:00PM

There will be a slide presentation and a time for questions. Bob White, an architect facilitator, will participate and has suggested breaking into working groups of 8 -10 people. There will be a reporting out of working groups, and then a recap and next steps.

TOWN MEETING: REVIEW MOTIONS

J. Grenier and R. Ellis reviewed the motions and assignments for Town Meeting.

CLERK'S BUSINESS

R. Ellis made a motion to approve the minutes of the February 19th minutes. The motion was seconded C. Nordle and passed unanimously.

K. Miller made a motion to approve a first class liquor license for The Reservoir, and a first and second class liquor license for the Cold Hollow Cider Mill. The motion was seconded by C. Nordle and passed unanimously.

C. Lawrence shared a letter from Across Center for the Arts thanking the Boards for their support.

MANAGER'S BUSINESS

The Municipal Manager has been working with members of GMP with regard to a proposed dog park on Winooski Street. They have been looking at the insurance and cost of a lease. The parcel is 3.81 acres and was valued at \$73,000 prior to the flood, generating a tax bill of \$1,379 which is the annual lease amount GMP requested. The Manager asked for credit for the land under the substation. The tax on the remainder of the property would have been \$672 in 2012. GMP agreed with this amount for the lease starting in 2013, with a 3% increase each year thereafter. More discussion will follow.

The Municipal Manager distributed information on the proposed 2013 day camp rates. After a brief discussion, R. Ellis made a motion to set the summer recreation fees for 2013 as described in the material. The motion was seconded by C. Nordle and passed unanimously.

There being no further business, the meeting was adjourned at 9:05pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: March 18, 2013