

**Joint Meeting of the Waterbury Select Board,  
Village Trustees, and Library Commissioners  
February 4, 2013 ~ Main Street Fire Station**

Present: J. Grenier, Chair; C. Viens and R. Ellis, Select Board; P. H. Flanders, Village President; L. Sayah and N. Howell-Sherman, Trustees, M. Rivera, F. Chafee, and A. Durkin, Library Commissioner; M. Kasamatsu, Library Director; M. Callan, Project Champion; W. Shepeluk, Municipal Manager; B. Farr, LTCR Director; D. Winham, Economic Recovery Director; S. Lotspeich, Community Planner; A. Imhoff, ORCA Media; E. Loomis, VISTA member; E. Coffey, Public; K. Fountain, Waterbury Record; and C. Lawrence, Town Clerk.

The meeting was called to order at 7:00pm.

**REPORT FROM BARBARA FARR, LTCR DIRECTOR**

Municipal Office Complex Status: Barbara Farr was present to give an update on the Status of the Municipal Office Complex Project and distributed a preliminary timeline. Black River Design will attend a Tri-Board meeting on February 13<sup>th</sup> at 7:00pm. There is a HUD 8 Step Process and CDBG Block Grant hearing that will be held from 9:00am to 10:00am on Town Meeting day.

FEMA Issues: The Town is not eligible for the State's Hazard Mitigation Grant Program, but may be eligible for additional FEMA funding. The office at 51 South Main Street never had a project worksheet completed (certain categories were not filled out). It has been recommended to appeal to FEMA to submit a project worksheet, which may make the Village eligible for additional funding.

Flood Studies: Milone & McBroom are doing some computer modeling for the Phase 1 Study. They will attend the meeting on February 19<sup>th</sup>, and will present some information at Town Meeting. A grant has been submitted for a LiDar study and B. Farr gave an update on that project.

Across Road Center for the Arts (ARCA): The center will be resubmitting their application for a CDBG grant on March 1<sup>st</sup>. They would like an in-kind contribution in the form of B. Farr's and E. Loomis's time. They are re-proposing 20 hours of B. Farr's time over a year, and E. Loomis's time at 5 or 6 hours per month for 8 months. They would also like a cash match from the Town of Waterbury. The town budget already includes \$3,000 as a cash match for the ARCA CDBG-DR grant application. N. Howell Sherman made a motion for the Trustees to sign a letter of support for the ARCA application for the CDBG-DR grant, co-signed with the Select Board. The motion was seconded by L. Sayah and passed unanimously. R. Ellis made a motion for the Select Board to co-sign with the Trustees for the support of the ARCA CDBG-DR grant application. The motion was seconded by C. Viens and passed by those present. R. Ellis made a motion to allocate 20 hours of the Long Term Community Recovery Director's time and 45 hours of the SerVermont VISTA member's time to the ARCA project to provide training and support for grant applications and reporting. The motion was seconded by C. Viens and passed by those present.

There are weekly conference calls with the Agency of Commerce and Community Affairs and Buildings and General Services to talk about the Waterbury Complex and properties that are going to spin off. R. Ellis stated that it is very impressive on how the projects have been moving forward, and E. Loomis did a great job summarizing the projects for the Annual Reports.

There being no further business, the meeting of the Tri-Board was adjourned at 7:25pm.

Respectfully submitted,  
Carla Lawrence, Town Clerk

Approved on: February 13, 2013