

**Waterbury Select Board
January 28, 2013
Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, C. Nordle and C. Viens, Select Board; W. Shepeluk, Municipal Manager; A. Imhoff, ORCA Media; K. Fountain, Waterbury Record; D. Taube, Times Argus, and C. Lawrence, Town Clerk.

Public: N. Howell-Sherman.

The meeting of the Board was called to order at 7:05pm.

MINUTES

R. Ellis made a motion to approve the minutes of the January 21, 2013 meeting. The motion was seconded by C. Nordle and passed by those present.

FY13 BUDGET – REQUEST FROM REVITALIZING WATERBURY

C. Nordle gave an update on the work being done by Arnett Muldrow & Associates for Waterbury's branding toolkit. RW has requested that the Town alone or in combination with the Trustees approve \$5,000 as a budget line item to support the implementation of activities associated with the Long Term Community recovery project championed by RW, the "Community Image Building/Retail Market Study" project with the firm. RW's other budget requests are included in the current version of the budget and consist of a beautification line item of \$5,000, infrastructure CIP of \$10,000, and a general budget request of \$12,000. The general consensus of the Board was to put the amount in the budget.

FY13 BUDGET

W. Shepeluk emailed budget information over the weekend (included with these minutes). He reviewed the highway fund and explained changes from the prior week. Proposed expenditures total \$1,723,025 and taxes necessary to fund the budget are \$1,516,305. The vast majority of the increase is an increase in the CIP line from \$285,000 to \$601,560. A discussion was held about whether fund balances at the end of the year should be in a deficit position.

This budget includes a transfer of \$100,000 from the tax stabilization fund to the general fund and the Board received the authority last year to borrow for Irene related expenses. This budget shows a proposed tax rate of .3820/\$100 of valuation.

The Recreation Program Coordinator line item has an additional \$10,000 for a total of \$18,000. The goal would be to increase planning and events.

A discussion was held with regard to having a special article for the repairs of the tennis court.

The Manager suggested it would not be prudent to bid sand hauling this year due to potential construction on Route 2.

More discussion was held on the budget and the Board consensus was that a tax rate under 37 cents was acceptable. C. Nordle made a motion to direct the Manager to make the changes in the budget as discussed, to create a tax rate of .368 assuming a 1 percent increase in the Grand list and funding of all special articles. The motion was seconded by C. Viens and passed by those present.

CLERK'S ITEMS

The Board discussed whether or not there should be an article asking if the Town should investigate a solar panel project. It was decided to exclude it from the warning.

Black River Design is hoping that by mid to late February, they will have some information to present to the Trustees and Select Board. There are two public hearings required: 8 step process and CDBG implementation grant money. It was suggested that these hearings be warned to be held simultaneously on Town Meeting day. It was decided to warn the public hearings for 9:00am and warn Town Meeting to commence at 10:00am.

C. Viens made a motion to approve liquor and tobacco licenses for Billing's Mobil, and liquor licenses for Cabot Creamery Annex and Butler Street Pizza. The motion was seconded by R. Ellis and passed by those present.

R. Ellis made a motion to approve the warning for the Annual Meeting for the Town of Waterbury to be held on March 5, 2013. The motion was seconded by C. Nordle and passed by those present.

At 9:35pm, C. Nordle made a motion to move into executive session to discuss a potential real estate transaction. The motion was seconded by R. Ellis and passed unanimously.

The Board exited executive session at 9:55pm with no action taken.

There being no further business, the meeting was adjourned at 10:00pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: February 4, 2013