

**Waterbury Select Board
January 21, 2013
Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, C. Nordle, and C. Viens, Select Board; W. Shepeluk, Municipal Manager; A. Tuscany, Public Works Director; A. Imhoff, ORCA Media; K. Fountain, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Peg O'Neill.

The meeting of the Board was called to order at 7:05pm.

FY13 BUDGET – CIP'S

W. Shepeluk reviewed the CIP's for round about, paving, highway infrastructure, highway vehicles, fire department vehicles, and recreation (see detailed memo previously distributed on January 20, 2013 titled 'CIP Budgets').

At the last meeting, it was discussed that the Manager will develop a work plan for 2013 by the second meeting in February. One thing the Manager might review is to see how all of the recreation spending can be placed in one fund.

W. Shepeluk stated that his intent for this meeting was to build the budget, and put enough money in the CIP's to keep them above water; and see what effect this has on the tax rate.

FY13 BUDGET – END OF YEAR FUND BALANCES

W. Shepeluk previously distributed a memo dated January 20, 2013 titled 'Town Budgets'. The 2012 year-end balance in the General Fund stands at \$256,230 (unaudited). No money has been transferred from the tax stabilization fund, and no money has been borrowed. The Board still has authorization to borrow, and the tax stabilization fund has increased since this time last year. The highway fund balance as of the end of the year was \$66,205, and the library fund was \$9,700 as of the end of the year.

The budget as presented this evening would require a 39 cent tax rate which is 4 cents higher than last year. It has not yet been determined what the change in the grand list will be. No money has been transferred from the tax stabilization fund since 2007, and there is also opportunity to borrow. The Manager reviewed the current notes and bonds that are outstanding.

The budget reflects that a highway worker will continue to maintain the parks. Expenses were increased in the highway department to account for better road standards. The budget reflects contracting for the transportation of road materials. W. Shepeluk discussed the highway and parks expense line items in further detail. The new process proposed for roads adds about 1.5 cents to the tax rate.

The Board discussed where they would like to see the tax rate, and whether they would consider making a transfer from the tax stabilization fund.

MISCELLANEOUS

A letter of support from the Board for Across Roads Center for the Arts was discussed. R. Ellis made a motion to approve the letter of support for the Across Roads Center for the Arts. The motion was seconded by C. Nordle and passed by a vote of 3 to 1.

The Across Roads Center for the Arts has requested in-kind support for their CDBG grant application by way of Long Term Community Recovery Director Barb Farr working 1.5 hours per week for 11 months and VISTA member Eva Loomis working 1.5 hours per week for 8 months. The total in-kind value is \$5,610.

R. Ellis made a motion to commit \$5,610 of in-kind grant support and provide ongoing support. A discussion followed as to whether or not this is too much time to commit to this project. The Board will ask B. Farr to estimate the time she will need to dedicate over the long haul on the active projects. The motion was withdrawn.

The Across Roads Center for the Arts is also looking for cash commitment of \$3,000. The Board tabled this request until a later date.

The Zoning Administrator submitted a copy of a letter that was sent to Frank Sanborn on Little River Road stating that he is in violation of the zoning by-laws in that he is operating a junk yard. He has 7 days from the date of the letter, or until January 22, 2013, to comply. R. Ellis made a motion to authorize the Town to retain an attorney to enforce the zoning by-laws in the event it becomes necessary in regard to Frank Sanborn. The motion was seconded by C. Nordle and passed unanimously.

C. Nordle made a motion to approved the minutes of the January 10th and January 14th meetings. The motion was seconded by R. Ellis and passed by those present.

C. Nordle made a motion to approve the liquor and tobacco licenses for Depot Beverage and Kinney Drugs; and the liquor licenses for the Old Stagecoach Inn and the Best Western. The motion was seconded by C. Viens and passed by those present.

The Stowe Street Arts Festival will be held on Friday July 12th through Saturday July 13th, 2013. They have requested that the streets be closed from 10:00am on Friday to 5:30pm on Saturday (Stowe Street from Main Street to Railroad and Union Streets, as well as Bidwell Lane to the exit of the TD Bank parking lot). R. Ellis made a motion to approve the street closures. The motion was seconded by C. Viens. The motion passed with C. Nordle abstaining.

The fire services contract with Duxbury was discussed. Based on the formulas, the contract amount is \$106,211. A discussion followed and some expense items may be removed from the formula which will lower the cost. R. Ellis made a motion to approve the fire services contract with Duxbury. The motion was seconded by C Viens and passed by those present.

C. Nordle made a motion to approve the revised appraisal services contract and authorized the Manager to sign. The motion was seconded by R. Ellis and passed by those present.

There being no further business, the meeting was adjourned at 10:00pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: _____