

**Waterbury Select Board
January 14, 2013
Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, C. Nordle, and C. Viens, Select Board; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; A. Tuscany, Public Works Director; C. Clark, Highway Supervisor; A. Imhoff, ORCA Media; K. Fountain, Waterbury Record; D. Taube, Times Argus; and C. Lawrence, Town Clerk.

Public: Allan Thompson, Chris Palermo, Paul & Jane Willard, Jan Gendreau, David Luce, Skip Flanders, and Theresa Wood.

The meeting of the Board was called to order at 7:05pm.

ZONING PERMIT FEES

S. Lotspeich distributed a revised fee schedule, based on the Boards comments at the last meeting. R. Ellis made a motion to approve the Town of Waterbury fee structure as proposed in today's draft. The motion was seconded by C. Viens and passed by those present.

As part of the Special Flood Hazard Regulations, the Town needs to issue certificates of completion. It was suggested to waive the \$50 zoning fees.

CONSERVATION COMMISSION

A. Thompson expressed concern about the height and proximity of the sand pile to the Thatcher Brook, creating sediment in the brook and causing water quality issues. Another concern is that invasive plants grow in the sand pile, and these plants get moved as the sand is moved. He recommended treating invasive plants in the sand pile. Effective treatment is through herbicide use done by a certified person.

FY13 BUDGET – OVERVIEW OF HIGHWAY BUDGETING

The Municipal Manager gave an update on the expected fund balances as of 12/31/2012 for the Highway fund, CIP Paving fund, CIP Highway Infrastructure fund and the CIP Highway Vehicles fund.

A. Tuscany and C. Clark were present for the discussion of the highway operating budget. The fund balance as of 12/31/2012 is \$66,000. W. Shepeluk reviewed the expenditure line items and explained proposed changes in some procedures from the prior year.

C. Viens discussed the idea of outsourcing sand and gravel hauling and gave an explanation of potential savings in costs. He gave an overview of issues with the roads based on the way they are constructed and proposed an application that would improve the longevity of the roads.

A discussion was held regarding road repairs and the potential increase in the tax rate.

HIGHWAY VEHICLE CIP

The Municipal Manager reviewed the proposed highway vehicle CIP.

WATERBURY HISTORICAL SOCIETY

Members of the Waterbury Historical Society were present to discuss a funding request. C. Palermo had distributed a letter to the Select Board along with a proposed budget for funding. They have valuable Waterbury history lodged at the library. They would like to move forward with storing, cataloguing, and displaying the artifacts. They would also like to be included for space considerations in the new municipal facility. They need financial help from the Town to move forward. Discussion followed. The Select Board will decide whether this funding will be presented in the form of a special article or a budget line item.

C. Palermo met with Barbara Farr and Black River Design to discuss programming needs.

GENERAL GOVERNMENT BUDGET

W. Shepeluk gave an overview of the general government budget revenues and expenditures.

W. Shepeluk announced that Laura Marvin, Summer Recreation Director has submitted her resignation as she has accepted full time employment elsewhere. Staffing for parks and recreation was discussed and whether more staff would need to be hired if highway staff does not work in the parks this coming summer. It was suggested to add \$10,000 to the recreation programming coordinator position, for a total of \$18,000.

MANAGER'S ITEMS

For many years, the recreation committee and members of the community have been looking at a space to have a dog park. It was suggested that the location might be at property owned by Green Mountain Power to utilize the vacant field behind the substation adjacent to the Winooski Street Bridge. P. H. Flanders drafted a letter to GMP expressing interest in discussing a possible lease agreement with an option to purchase the 3.8 acre parcel. C. Nordle made a motion to authorize the Manager to sign a letter to GMP. The motion was seconded by R. Ellis and passed by those present.

CLERK'S BUSINESS

R. Ellis made a motion to approve the minutes of the minutes of the January 7, 2013 Joint meeting. The motion was seconded by C. Nordle and passed by those present.

C. Nordle made a motion to approve the Certificate of Highway Mileage for the year ending February 10, 2013. The motion was seconded by C. Viens and passed by those present.

Special Articles were discussed. The RFI for the creation of solar panels or a solar orchard has been distributed. It may make sense to have a special article whereby the voters will authorize the town to investigate solar options. The Town may want to do special articles for some highway expenditures and the funding request from the historical society.

A memo was distributed from Pam Clapp about a fun run on January 20th at 9:00am in conjunction with the Waterbury Winter Festival.

A draft letter of support for the Across Roads Center for the Arts was distributed and will be reviewed at the next meeting, along with the in kind contribution and funding request.

There being no further business, the meeting was adjourned at 9:40pm

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved: January 21, 2013