

**Waterbury Select Board and Village Trustees Joint Meeting  
January 2, 2013  
Main Street Fire Station**

Present: J. Grenier, Chair, R. Ellis, C. Nordle, and C. Viens, Select Board; P. H. Flanders, Village President; N. Howell-Sherman and L. Sayah, Trustees; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; and C. Lawrence, Town Clerk.

The meeting of both Boards was called to order at 8:30am.

A revised draft of the contract with DarWin Dynamic Solutions was previously distributed. It was suggested that some language be crafted and included in the contract in the event the consultant is not performing. The Boards also suggested that the contract clarify that Darren Winham will perform the work. The responsibilities of the consultant were discussed.

On behalf of the Select Board, R. Ellis made a motion to authorize Municipal Manager to sign the contract as amended. The motion was seconded by C. Nordle and passed unanimously. N. Howell-Sherman made a like motion on behalf of the Trustees. The motion was seconded by L. Sayah and passed unanimously.

P. H. Flanders stated that the Trustees had authorized the Village to pay \$200 to the Wesley Methodist Church for meeting room expenses, and asked if the Select Board would consider the same. R. Ellis made a motion to give \$200 to the Wesley Methodist Church for meeting room expenses. The motion was seconded by C. Nordle and passed unanimously.

The Planning Commission will be asked to attend the Joint Meeting on January 7<sup>th</sup> to review the results of the Municipal Plan survey with the Boards.

Steve Pitkin has been performing a review of the substantial damage reports of the State Complex. He has finished 7 of 12 buildings and is concerned with the timing and complexity. S. Lotspeich will call him to discuss, and suggest that the final 5 be completed under the assumption that they will be similar to the first 7 reviews in an effort to expedite the process.

There being no further business, the meeting was adjourned at 9:25am.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: January 7, 2013