

**Joint Meeting of the Waterbury Select Board,
Village Trustees, and Library Commissioners
November 19, 2012, 2012
Main Street Fire Station**

Present: J. Grenier, Chair; C. Nordle, and K. Miller, Select Board; P. H. Flanders, Village President; L. Sayah and N. Howell-Sherman, Trustees; H. Grenier, F. Chaffee, A. Durkin, M. Luce, and M. Rivera; Library Commissioners, M. Kasamatsu, Library Director; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; A. Tuscany, Public Works Director; A. Imhoff, ORCA Media; E. Loomis, VISTA member; K. Fountain, Waterbury Record; and C. Lawrence, Town Clerk.

The meeting was called to order at 6:00pm.

Earlier in the day, J. Grenier forwarded an email from Black River Design with some additional information on the mechanical systems. A. Durkin called four references for Black River Design and gave a synopsis of the information she received. A. Tuscany updated the Board on his experiences working with SAS on several different levels. A discussion followed about the strengths of both firms. Each Board member wrote down their preference on a piece of paper. Black River design received the most votes. C. Nordle made a motion to approve Black River Design as the consultant to conduct Phase 1 and 2 of the RFP subject to signing a final contract that the Board will review which will include a revised mechanical consulting estimate. The motion was seconded by K. Miller and passed unanimously. J. Grenier will get in touch with Black River Design. W. Shepeluk will draft a letter to SAS.

K. Miller made a motion to approve the Tri Board meeting minutes of November 5th, November 7th and November 15th. The motion was seconded by H. Grenier and passed unanimously.

The Tri Board will meet again on Monday December 3rd at 6:30pm to review the contract.

The meeting of the Tri Board was adjourned at 6:35pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: December 3, 2012