

**Joint Meeting of the Waterbury Select Board,  
Village Trustees, and Library Commissioners  
November 5, 2012  
Main Street Fire Station  
Architectural Firm Interviews Round #1**

Present: J. Grenier, Chair; R. Ellis, C. Nordle, and K. Miller, Select Board; P. H. Flanders, Village President; L. Sayah and N. Howell-Sherman, Trustees; H. Grenier, Chair; M. Luce, A. Durkin, F. Chaffee and M. Rivera, Library Commissioners; W. Shepeluk, Municipal Manager; A. Tuscany, Public Works Director; K. Fountain, Waterbury Record; A. Imhoff, ORCA Media; S. Lotspeich, Municipal Planner; E. Loomis, VISTA Member; M. Kasamatsu, Library Director; and C. Lawrence, Town Clerk.

The meeting of all Boards was called to order at 6:00pm.

**Interview #1: Smith, Alvarez, & Sienkiewicz (SAS)**

*Presenters: Steve Smith, Stephanie Lynch, Kevin Warden, and Wayne Nelson*

S. Smith gave an overview of his company and introduced the team that would work on this project. He stated that they have done work on police and library projects in the past and are familiar with this type of project. They have a 30 year history with historic buildings.

H. Grenier had compiled a list of questions from Board members prior to the meeting. Board members asked several questions of the Presenters in the areas of strategic energy planning, additional scope of work, renovation versus building new and flood mitigation, next steps, and a couple of closing questions.

Board members had a brief discussion after the presentation. It is important to make sure that the pricing in the proposals is for comparable service levels. Pricing will be discussed at a future date in executive session.

R. Ellis made a motion to approve the minutes of the October 29<sup>th</sup> Tri-Board meeting. The motion was seconded by F. Chaffee and passed unanimously.

**Interview #2: Maclay Architects**

*Presenters: Bill Maclay, Tom Bodell, and Eileen Hee*

B. Maclay gave an overview of his company and introduced the project team. He envisions the project as being the center of the community. He presented a slide showing reviewing several projects that they are currently working on, and illustrated some possible options for creating a community center for Waterbury.

Board members asked questions from the list compiled by H. Grenier.

More detail on the question and answer session for each interview is on file at the Municipal Office.

There being no further business, the meeting of the Tri-Board was adjourned at 8:40pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: Nov. 15, 2012