

**Joint Meeting of the Waterbury Select Board,
Village Trustees, and Library Commissioners
October 15, 2012
Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, C. Nordle, K. Miller and C. Viens, Select Board; P. H. Flanders, Village President; L. Sayah and N. Howell-Sherman, Trustees; H. Grenier, M. Luce, A. Durkin, and M. Rivera; Library Commissioners, M. Kasamatsu, Library Director; S. Lotspeich, Community Planner; W. Shepeluk, Municipal Manager; E. Loomis, VISTA Member; K. Fountain, Waterbury Record; A. Imhoff, ORCA Media; D. Taube, Times Argus; and C. Lawrence, Town Clerk.

Public: E. Coffey

The meeting of all Boards was called to order at 7:00pm.

MINUTES

P. H. Flanders made a motion to approve the Minutes of the October 1st Tri-Board meeting. The motion was seconded by H. Grenier and passed unanimously.

DEWOLFE ENGINEERING STUDY - UPDATE

The study was received and reviewed by A. Tuscany and J. Grenier. J. Grenier gave an overview of the study. They performed a visual inspection of the buildings for damage, a structural analysis of the buildings, a study of the feasibility of raising the buildings, and a study of the feasibility of adding onto one or both of the buildings. From their analysis they thought Wasson Hall would be easier to reinforce and lift. For a library or vault there would need to be additional supports. C. Viens suggested there are ways to minimize the costs of utilizing Stanley Hall that he would like to bring before the Board at some point. It was suggested that the architects will use the DeWolfe study to propose options for the buildings and make recommendations. This information also will go into the pricing equation in conversations about the purchase of the property with the State. C. Nordle suggested reviewing some options already discussed as a starting point with the architect. Discussion continued as to how to approach the process with the architect and how much public input there should be.

E. Coffey asked why the existing site of the Municipal Office has not been considered? J. Grenier explained that the Boards do not feel that site has the space for the type of complex under consideration. The Stanley Hall site has more options for now and in the future. R. Ellis explained that through the LTCR process, there was broad consensus that people wanted a space or complex that was multi functional. There are many economies by combining functions in a building where they can be used by the Municipal staff and the library. C. Nordle suggested that the Boards are not committed to this particular site to the exclusion of other options. P. H. Flanders stated that it is not the responsibility of the Village Trustees to bond for a municipal office for the Town.

ARCHITECTS RESPONSES TO RFP - UPDATE

The deadline for submittal is October 19th. Information will be posted to the website when available.

PURCHASE AND SALE DISCUSSION

C. Nordle stated that BGS will be sending a letter indicating that it will continue to negotiate with the Municipality for the purchase of the property. This is needed for the CDBG application.

CDBG GRANT APPLICATION FOR MUNICIPAL OFFICE COMPLEX – PLANNING PHASE

R. Ellis gave an update. The hope was to submit an application for \$1,000,000 for a bricks and mortar grant. They recently discovered that before this can happen, the Town has to go through an 8-step process. It has been recommended to apply for a \$100,000 planning grant to do the phase I and II architectural components and go through the 8-step flood process. The plan would then be to apply for the implementation grant, and hopefully there will be funding left. S. Lotspeich gave an overview of the budget and project description and indicated that the goal of any CDBG planning phase is to set up an implementation grant. M. Rivera indicated that the deadline for submission is Wednesday.

N. Howell-Sherman has built a spreadsheet showing the funding summary for the LTCR municipal projects. W. Shepeluk reviewed the general fund budget amounts that have been approved and the amounts spent year to date. So far, the Town has approved \$100,041 and spent \$80,791. The CDBG planning grant budget under discussion includes \$38,250 from the Town General Fund.

C. Nordle made a Motion to approve the Resolution for Disaster Recovery Grant Application Authority for the Planning Phase of the Municipal Complex; to authorize and approve the local match of \$38,250 from the Town General Fund; and to approve the local in kind administrative expenses of \$9,802. The motion was seconded by R. Ellis and passed unanimously. On behalf of the Village Trustees, N. Howell-Sherman made a motion to approve the Resolution for Disaster Recovery Grant Application Authority for the Planning Phase of the Municipal Complex. The motion was seconded by L. Sayah and passed unanimously.

There being no further business, the meeting of the Tri Boards was adjourned at 8:20pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: Oct. 29, 2012