

**Waterbury Select Board and Village Trustees Joint Meeting
Tuesday September 4, 2012
Main Street Fire Station**

Present: R. Ellis, Vice Chair; C. Nordle, C. Viens and K. Miller, Select Board; P. H. Flanders, Village President; N. Howell-Sherman and L. Sayah, Trustees; and W. Shepeluk, Municipal Manager.

The meeting was called to order at 6:15pm.

R. Ellis reported that the RBEG grant application was unsuccessful. The hope was to use the grant to hire a contractor to start a local economic development corporation. R. Ellis recommended an executive session to discuss details of a contract for a potential contractor to create such a corporation.

N. Howell-Sherman made a motion to enter into executive session at 6:20pm to discuss a contract. The motion was seconded by L. Sayah and passed unanimously. On behalf of the Select Board, K. Miller made a motion to move into executive session to discuss a contract. The motion was seconded by C. Viens and passed by those present.

The Boards came out of Executive Session at 7:10pm.

Joining the meeting: A. Imhoff,, S. Lotspeich, A. Tuscany, E. Coffey, K. Fountain, R. Fraser, G. Goyette, and Carl Richardson.

MAIN STREET RECONSTRUCTION PROJECT

R. Ellis welcomed G. Goyette and C. Richardson from Stantec, and gave a background of progress made on the project to date. The Town and Village have a lot of say in the project and it will be important to get public input as well. As is, the plans are ready to go to right of way by the end of the year. There may be changes in crosswalks. The right of way process may take up to two years.

G. Goyette spent some time reviewing the preliminary design of the project. He gave an overview of the design as completed in 2004, and then went through some potential changes discussed with other groups in Waterbury. He described construction of the road, storm drains, sidewalks, upgrades to water and sewer lines, and utilities; and gave a description of the project in greater detail. It has been discussed how to get bicycles through the Village with Waterbury in Motion, with a different plan for experienced versus inexperienced cyclists. He then explained a typical cross section of what the road would look like under the various sections of the project. They are still working through the impact to the trees. In the previous design, there was a landscaping plan and it is anticipated that this will hold true under the current proposed plan.

The larger outstanding issues are how to handle the bicycle issue, utility pedestals and transformer location, where to place the crosswalks, and parking. R. Fraser expressed concerns with lack of parking and access to the road from his driveway. R. Ellis asked about the pros and cons of grass versus brick on the 3 foot buffer between the road and sidewalk. A. Tuscany mentioned construction phasing and having bypasses while construction is being done, and the need to minimize the adverse effect to businesses.

R. Ellis suggested that one or two public meetings be scheduled for public input. Possible dates to have the public meeting using the Main Street Fire station are 9/19, 9/27, 10/3, and 10/11. It was decided to hold the meetings on Thursday 9/27 and Wednesday 10/3 at 7:00pm at the Main Street Fire Station. Stantec will then come back in mid-October to have another discussion with the Boards. It was suggested to do a mailing to affected property owners to encourage them to attend and give input.

RECOVERY UPDATE

R. Ellis gave an update on the grants. The USDA grant for an economic development officer was not a finalist. The EDA grant for a long term recovery director has been written and is pending. Megan Rivera has been working on an EDA grant for flood resiliency projects. A VEM grant was received for emergency generators at TBPS. A CDBG grant is still being looked at for flooding proofing the WWTP, and may also try again for a hazard mitigation grant program. The flood study-phase 1 may receive funding from various sources.

R. Ellis gave a review of several of the pending projects. She indicated that Megan Rivera is trying to shape the CDBG grant for municipal offices, and that the VTRANS enhancement grant for CBMS is on hold.

REVIEW TOWN & VILLAGE CDBG AND UDAG ACCOUNTS

W. Shepeluk distributed a memo outlining the CDBG and UDAG balances, gave a description of the funds and explained the fund balances. The Boards reviewed the funds to determine if/how the funds could be used to pay for an economic development position or grant matches. The LTCR Steering Committee will come up with a recommendation as to how to fund the position.

MANAGER'S BUSINESS

There are 5 major outfalls for storm water in the Main Street Project. Some Randall Street and South Main Street residents are concerned the storm drain system does not work adequately. A. Tuscany suggested a third party unbiased engineer look at 3 of the outfalls. He recommended hiring DeWolfe Engineering on a time and materials contract for a maximum not to exceed \$9,500. There may be money in the highway budget (engineering line item) or the infrastructure CIP to pay for the project.

C. Nordle made a motion to approve spending up to \$9,500 for the study outlined in the proposal from DeWolfe Engineering. The motion was seconded by K. Miller and passed by those present.

TOWN CLERK'S BUSINESS

C. Viens made a motion to approve the minutes of the August 15th Joint Board meeting. The motion was seconded by C. Nordle and passed by those present.

C. Viens Made a motion to approve the report on Errors and Omissions dated September 4, 2012. The motion was seconded by K. Miller and passed 3-0 with Chris Nordle recusing himself.

There being no further business, the meeting of the Boards was adjourned at 9:40pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: September 17, 2012