

**Waterbury Select Board
Waterbury Village Trustees
August 6, 2012
Minutes**

Present: J. Grenier, Karen Miller, C. Nordle, C. Viens, Select Board members; N. Howell-Sherman, L. Sayah, Trustees; W. Shepeluk, Municipal Manager; J. Ervin, LEAP; K. Fountain, D. Taube, A. Imhoff; Media.

The meeting was called to order at 7:05 p.m.

Both boards considered the minutes of the joint meeting held on July 16, 2012.

K. Miller made a motion to approve the minutes of that meeting. C. Viens seconded the motion. The motion passed unanimously.

L. Sayah made a motion to approve the minutes of the joint meeting of 7/16/12. N. Howell-Sherman seconded the motion. The motion passed 2-0.

The meeting with Revitalizing Waterbury to discuss sidewalks, crosswalks and parking was postponed to August 15th as members of RW could not attend this evening.

Jamie Ervin of LEAP made a brief presentation to the boards about a project proposed to install solar panels on municipal property in Waterbury. She stated that it seems reasonable to expect that enough electricity could be generated through this project to meet all of the town and village's electricity needs. Board members had several questions and the consensus was that a project of this type should be considered only if there was a direct benefit to local taxpayers. A more in depth presentation will be made by LEAP and the SunCommom company at the joint meeting scheduled for August 15th.

W. Shepeluk presented information to the boards about the Local Disaster Shelter Initiative sponsored by the American Red Cross. The Red Cross will hold its "Kickoff" of this program in Waterbury on Friday September 7th at 1:00 p.m. at the Waterbury Congregational Church. All of the Waterbury elected officials are invited and encouraged to attend. On Saturday September 8th, the event will continue as the Red Cross will conduct a training session for local residents who would like to serve as "Shelter Volunteers", those who will open and operate the shelter in the event of emergency.

W. Shepeluk presented a request from Peter Plagge, pastor of the Waterbury Congregational Church, who is seeking permission to hold a church service on the Winooski Street Bridge on August 26th to commemorate the first anniversary of the flooding related to TS Irene. Shepeluk explained that both the Village and Town of Waterbury would have to approve the closing of the bridge for the event, as will the Town of Duxbury, which shares ownership of the bridge with Waterbury Town. N. Howell-Sherman moved that the village allow the church to hold its service on the bridge from 9:30-11:30 a.m. on Sunday August 26, 2012. L. Sayah seconded the motion, which passed 2-0. C. Nordle moved that the town allow the church service on the bridge, as requested. K. Miller seconded the motion. It was approved unanimously

The boards discussed a draft letter to the Vermont congressional delegation that asked the delegation and the Obama administration to work together with FEMA and the State of Vermont to maximize funding from FEMA for the redevelopment of the state complex. After making some edits and a few substantive changes, both boards agreed to sign the letter. K. Miller and C. Nordle made a motion and a second to approve the letter for the town. It passed unanimously. L. Sayah made a motion to approve the letter for the village. N. Howell-Sherman seconded it and it passed 2-0. Letter is attached.

There being no other business for the boards to consider in joint session, each board continued its own meeting.

Trustees:

The Trustees considered a request from Grounds for Health to conduct a benefit car wash in the parking lot of the GMCR Visitors Center at the train station. The organizers propose to include live music by "The Growlers" during the 4 hour event scheduled from 12:00 noon – 4:00 p.m. L. Sayah moved to approve the event as proposed. N. Howell-Sherman seconded the motion. The motion passed 2-0.

Upon request by Ben & Jerry's, L. Sayah made a motion to allow the Great Pumpkin Giveaway at the Rusty Parker Memorial Park on October 21st from 8:00 a.m – 1:00 p.m. N. Howell-Sherman seconded the motion and it passed 2-0.

W. Shepeluk presented a proposal from J. Paul Giuliani, the Village's bond counsel, that would allow the Village to re-finance outstanding debt currently being amortized in the Village's water and sewer departments. W. Shepeluk explained that the Vermont Municipal Bond Bank had refunded debt it originally issued in 2004. The Village financed a water and a sewer project that year. Savings in the amount of \$12,979 will accrue to the Village rate payers over the next 12 years if the Trustees approve the refunding resolution. L. Sayah made motion to approve the Refunding Resolution to take advantage of the refinancing of debt issued in 2004 and authorized the Trustees and Village treasurer to sign the necessary documents. N. Howell-Sherman seconded the motion which passed 2-0.

L. Sayah made a motion to adjourn the Trustees meeting at 8:05 p.m. N. Howell-Sherman seconded the motion and it passed 2-0.

Select Board:

The Select Board considered a report from the Listers regarding Errors & Omissions to the Grand List. K. Miller made a motion that was seconded by C. Viens to approve and sign the report. It was passed unanimously.

The board considered requests to use the Hope Davey Pavilion:

K. Miller made a motion to approve a request from Green Mountain Coffee Roasters to have alcohol at a departmental picnic to be held at Hope Davey Pavilion on September 7, 2012 from 3:00 – 8:00 p.m. C. Nordle seconded the motion, which passed unanimously.

K. Miller made a motion to approve a request from Thatcher Brook Primary School to allow a pot luck supper for second graders to be held at the Hope Davey Pavilion on August 27th from 5:00-6:30 p.m. and to waive the fees. C. Viens seconded the motion, which passed unanimously.

W. Shepeluk presented information to the board about the truck fleet of the highway department. VLCT PACIF, the Town's insurer, has determined that the 2007 dump truck that was involved in the accident in May should not be repaired, but has determined it a total loss. PACIF will pay the town \$79,740 for the truck after taking into consideration the 5,000 deductible. Shepeluk stated that the new truck on order from Clark's Truck Center was nearly ready. The plan was to trade in a 2006 truck toward the purchase of the new truck, but given the accident, the department cannot make that trade as it would leave one less truck than necessary for normal operation. Instead the town will pay cash for the new vehicle. At the meeting to be held on August 15th, the Manager will present information about replacing the 2006 truck, which is now being kept beyond its expected useful life.

W. Shepeluk presented a budget report through the month of July to the board. The report included information about the general fund, highway fund and library fund. Non-tax revenues have been stronger than anticipated and spending is on pace or lower than budgeted for the most part. At present, it appears that the Town will build fund balances in the general fund and the highway fund if the remaining five months reflect activity that has taken place since January. The library fund appears to be on pace to end the year with a small deficit, but nothing that is troubling. The board members asked questions and made comments, but were generally pleased with the performance to date. The board did express a desire to discuss anticipated borrowing needs, inter-fund transfers and payments to capital budgets, all of which may be able to be adjusted from the adopted budget, if the projections hold through the end of the year. See attached.

C. Nordle moved to enter executive session at 9:10 p.m. to discuss a potential real estate transaction. K. Miller seconded the motion which was approved unanimously.

The board exited executive session at 9:22 p.m. and took no action.

W. Shepeluk distributed statements from brokerage accounts at Edward Jones in which some town funds are invested. The board reviewed the accounts and W. Shepeluk explained to new board members that the Tax Stabilization Fund was out of compliance with the town's investment policy. He also explained that the board consciously has allowed that fund to be out of compliance since assets in it were purchased for cash from the now closed CIP Fund #30. W. Shepeluk told the board that he would likely take actions to bring the fund into greater compliance with the policy. Some board members expressed an opinion that the current degree of non-compliance was not enough to warrant rebalancing. W. Shepeluk will review options and report back to the board. See attached.

There being no further business, the meeting of the Select Board was adjourned at 9:30 p.m.

Respectfully submitted,

William Shepeluk

Approved on: August 15, 2012