

**Waterbury Select Board and Village Trustees Joint Meeting
July 2, 2012
Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, K. Miller, C. Viens, and C. Nordle, Select Board; P. H. Flanders, Village President; L. Sayah and N. Howell-Sherman, Trustees; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; A. Tuscany, Public Works Director; David Taube, Times Argus; K. Fountain, Waterbury Record; A. Imhoff, ORCA Media, and C. Lawrence, Town Clerk.

Public: Duncan McDougall

The meeting of both Boards was called to order at 7:25pm.

P. H. Flanders indicated that the Randall Street residents are planning a celebration to thank volunteers. They will be asking to close the street and will request entertainment. He asked that they be permitted to come to the July 16th joint meeting at 7:00pm to discuss the event.

W. Shepeluk has the information available to be able to set the tax rate. The Boards will meet jointly on Thursday July 5th at 5:00pm to set the tax rate.

VTRANS MAIN STREET PROJECT

Duncan McDougall was present to describe the vision for the bike/pedestrian access in Downtown Waterbury. He explained potential routes for children to travel safely by bike through the Village to Moretown, including paths to CBMS. The project would cause a loss of parking on South Main Street to accommodate a bike path and sidewalk. VTRANS will take recommendations and develop a drawing for the Boards to review.

Another issue that needs to be addressed is the proposed crosswalks. It was suggested that the community and businesses be able to provide input on crosswalks and parking. It would also be helpful to schedule a public informational meeting on the entire Main Street project.

VTRANS ENHANCEMENT GRANT - LETTER OF INTEREST

D. McDougall explained a VTRANS Enhancement Grant for a project to provide safe bicycle and pedestrian access for children, families and others who wish to travel to or from Crossett Brook Middle School in Duxbury. He asked that the Town of Waterbury be the sponsor and provide whatever matching funds might be required. Duxbury and Moretown will also be contacted. W. Shepeluk suggested that the Union 45 School District could be the sponsor. Waterbury could lend staff to be involved in the project. R. Ellis made a motion to authorize Bill to sign the letter of intent to sign the VTRANS enhancement grant letter with edits as discussed. The motion was seconded by K. Miller and passed unanimously.

TRUSTEES BUSINESS

The Trustees left the meeting at 8:15pm and continued their meeting in the kitchen. The Cork entertainment permit was discussed. L. Sayah made a motion to approve the Cork entertainment permit for music in the alley with two conditions as follows: 1) the hours will be limited to 6 to 9pm on Saturday and 2) noise level is limited to 85 decibels. The motion was seconded by N. Howell-Sherman and passed unanimously.

L. Sayah made a motion to spend up to \$500 to have Marty Wells brush hog the field at the Ice Center. The motion was seconded by N. Howell-Sherman and passed unanimously.

Steve Lotspeich presented information on the request for on street parking for two permit applications submitted by Mark Friar (owner of the Reservoir at 1 South Main Street). Permit application #25-12-V and #26-12-V was approved by the DRB with conditions. Permit #26-12-V required allocation of 2 on-street parking spaces and Permit #25-12-V required one on-street parking space by the Village Trustees pursuant to section 414(c)(1). N. Howell-Sherman made a motion to approve the additional on-street parking for both applications. The motion was seconded by L. Sayah and passed unanimously

The Trustees adjourned their meeting at 8:55pm.

MUNICIPAL PLANNING GRANT

S. Lotspeich was present to talk about the municipal planning grant that was applied for in October of 2011. The grant has been received and the project is to hire consultants to update the statistics in the Municipal Plan and carry out a community survey. The Planning Commission has recommended hiring Brandy Saxton for both projects. R. Ellis made a motion to authorize the Municipal Manager to sign the Contract for Professional Services with Brandy Saxton to provide a statistical update for the Town Plan and to provide a community survey in an amount not to exceed \$11,500. The motion was seconded by C. Viens and passed unanimously.

The Vendor Ordinance will be discussed at the next meeting.

PAVING OPTIONS/INFRASTRUCTURE CIP

W. Shepeluk distributed a memo on paving and infrastructure CIP spending. The Stowe Street paving grant has been received and the project will most likely occur in 2013. Staff has proposed spending \$200,000 from the paving fund during 2012, and recommends paving on Main Street, Kneeland Flats Road and McNeil Road. If this work is done as recommended, the fund balance in the paving fund at year's end will be approximately \$30,000. Other alternatives were discussed with Public Works Director A. Tuscany. A decision can be deferred until July 16th.

The Farr Bridge needs more work than anticipated. Staff recommends delaying work on 3 other bridges and the savings will allow the necessary work and engineering to go forward on the Farr Bridge. The remaining funds can be used toward the repairs of the 'scouring' that is happening on the Stowe Street bridge. The Stowe Street culvert project should be completed next week.

K. Miller made a motion to spend up to \$17,000 to George Austin for the repairs of the scouring on Stowe Street Bridge. The motion was seconded by C. Viens and passed unanimously.

K. Miller made a motion to replace the catch basin on Stowe Street for a cost not to exceed \$11,000. The motion was seconded by R. Ellis and passed unanimously.

The LTCR Steering Committee is hoping to receive grants to interview and hire for 2 positions. K. Miller made a motion to appoint Rebecca Ellis to represent the Select Board on the LTCR Steering Committee. The motion was seconded by C. Nordle and passed unanimously.

TOWN CLERK ITEMS

Waterbury Mission has requested use of the Hope Davey pavilion on July 9th through July 12th from 5:00-7:30pm for a vacation bible school, and requested that the fee be reduced. K. Miller made a motion to allow Waterbury Mission use of the Hope Davey pavilion on July 9 – 12 from 5:00 to 7:30pm at a reduced fee of 50% off the standard cost. The motion was seconded by C. Viens and passed.

Amber Hussey has requested use of the Hope Davey pavilion for a wedding reception on July 14th from 11:00am to 8:00pm, with permission to bring alcohol. R. Ellis made a motion to approve the request for alcohol use starting at noon for a group not to exceed 50 people. The motion was seconded by K. Miller and passed unanimously.

WYC, LLC (The Reservoir) has submitted a catering permit for the Crossroads Motorcycle Rally on July 20th and 21st, to serve from 11:00am to 1:00am each day. R. Ellis made a motion to approve the catering permit for WYC, LLC to serve alcohol from 11:00am to 1:00am on July 20th and 21st. The motion was seconded by C. Nordle and passed unanimously.

C. Viens made a motion to approve the minutes of the June 13th and June 18th meetings. The motion was seconded by C. Nordle and passed unanimously.

A recreation camp refund was discussed. A child was withdrawn from camp due to an issuing extending from school. There is usually a 2 week notice requirement. Due to the circumstances, K. Miller made a motion to refund 8 weeks of day camp and any mini camps provided that the Town will not lose any money on the mini camps. The motion was seconded by R. Ellis and passed unanimously.

The Zoning Administrator is asking the Board for authorization to hire an attorney to proceed with enforcement action for a vehicle repair/service shop at 3579 Waterbury-Stowe Road. The property has been in violation of its permit since the permit was issued in April 2010. R. Ellis made a motion to authorize the Municipal Manager to hire an attorney to move forward with enforcement action on Permit #73-09T. The motion was seconded by K. Miller and passed unanimously.

SETTING TAX RATE

K. Miller would like the Board to consider not moving money from Tax Stabilization fund, and borrow \$210,000. The Manager indicated that some of these decisions can be made towards the end of the year. He will be recommending a 35 cent tax rate.

There being no further business, the meeting was adjourned at 9:56pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on July 16, 2012