

**Waterbury Select Board and Village Trustees Joint Meeting
Monday May 21, 2012
Main Street Fire Station**

Present: J. Grenier, Chair; R. Ellis, C. Nordle, C. Viens and K. Miller, Select Board; P. H. Flanders, Village President; N. Howell-Sherman and L. Sayah, Trustees; A. Tuscany, Public Works Director; S. Lotspeich, Community Planner; W. Shepeluk, Municipal Manager; K. Fountain, Waterbury Record; A. Imhoff, ORCA Media; and C. Lawrence, Town Clerk.

Public: Lincoln Pierce, his parents and supporters; Duncan McDougall; Luke Shullenberger; Don Schneider; Bill Minter; Jane Brown; and Harriet Grenier.

The meeting was called to order at 7:00pm.

MUNICIPAL BUILDING PRESENTATION

Lincoln Pierce, from Crossett Brook Middle School, made a presentation as part of a school project on a design for a Municipal Complex. The project included the Library, a community room and Municipal Office space. He included potential for solar and ambient light. The Boards thanked him for his hard work and creativity.

COMMUNITY ENERGY SYSTEM

Luke Shullenberger was present to talk about a community energy system. He explained a possible contractual scenario with the State. Montpelier is undertaking a similar project and has sent out a 2 page letter of intent to residents. He asked if the Town should send a similar letter to the more sizeable property owners in Town to gauge their interest, and gave an explanation of the mechanics of the system. He asked for the Select Board and Trustees support of the project. The state will be asked to design the power plant with expansion in mind. A. Tuscany suggested that some coordination be done with the Main Street project.

BIKE/PEDESTRIAN WELCOME CENTER

Duncan McDougall was present to talk about three projects: wayfinding signage and welcome center, safe routes to school, and a third project involving the intersection of Route 100 and Route 2 by Snowfire. Jane Brown explained the concept of wayfinding signage and a welcome center. She described some possible sources of funding. She discussed bike and pedestrian paths, connector trails, safe and easy access to and from schools. D. Schneider explained the safe routes to school program, and other life sport activities supported by TBPS and CBMS. They would like to apply for a grant to improve access to TBPS. They have been working on a master plan for a bike/pedestrian system to find a safe way to get pedestrians to CBMS. This project would involve the communities of Waterbury, Duxbury and Moretown, and they would have to cooperate on a grant application. D. McDougall mentioned that Waterbury In Motion is sponsoring another Bike, Walk and Breakfast on June 3rd.

Bill Minter expressed interest in being reappointed to the Recreation Committee. The reappointments will be discussed later in the meeting.

LTCR: USDA, VISTA, EDA GRANTS

R. Ellis distributed an organizational chart for Waterbury long term community recovery. An EDA grant has been submitted for a long term community recovery director, and she reviewed a draft of the job description for this position. This person would also supervise a VISTA grant writer. A USDA grant may be applied for to hire an economic development officer. N. Howell-Sherman gave a description of this position. The EDA grant might also cover costs for municipal high priority projects, such as site and building design, community engagement and financial strategy.

RW has applied to GMCR for funds for image building. A letter was drafted, to be signed by the Chair on behalf of the Select Board, strongly endorsing RW's community image building/retail marketing study project. K. Miller made a motion authorizing J. Grenier to sign the letter to GMCR on behalf of the Select Board for RW's request for a grant. R. Ellis seconded the motion and the motion passed, with C. Nordle recusing himself.

Some members have been working on a flood study for the Village (Choke study). They are looking at gaining better flood data for Waterbury by looking at the Winooski Street Bridge, Dac Rowe fields, etc. An RFP had been written and distributed for review. R. Ellis made a motion to authorize the issuance of a RFP for the choke point at the Winooski Street Bridge with an add-on to study the Bolton Dam. The motion was seconded by K. Miller and passed unanimously.

A. Tuscany updated the Boards on the possibility of solar panels on the fire stations roofs. The Main Street station was designed to hold panels. The Maple Street station does not have ideal orientation to house panels. K. Miller will touch base with Sun Common to see what type of arrangement can be made with the Municipality. There was Board support to gather more information.

FLOOD ITEMS

A public hearing was held on flood hazard regulations on January 11th. The most recent draft is dated January 25th. Interim regulations are good for 150 days, or until June 9th. R. Ellis made a motion to adopt the interim flood hazard bylaw, final draft dated January 25, 2012, for a two year period that will end December 22, 2013. The motion was seconded by K. Miller and passed, with C. Nordle recusing himself. N. Howell-Sherman made a like motion on behalf of the Trustees. The motion was seconded by L. Sayah and passed unanimously.

A. Tuscany updated the Board on the Vermont Emergency Management Generator Grant program. The Town is looking for well-field generators, shelter generators and generators for the WTP. The grant is for shelter generators. A. Tuscany recommended applying for generators for TBPS. The application is due June 15th. There are several requirements that have to be met before the grant may be submitted. A. Tuscany will continue to explore the requirements for the grant.

TRUSTEES BUSINESS

The Manager briefed the Trustees on the status of the renovation and fit up of the Police Station at Steele's Block on South Main Street. A hearing on the application is scheduled for the DRB on June 7th and they will be ready for occupancy once the permit is issued.

The Manager reported that the 15 minute parking signs for the designed spaces on South Main Street in front of VSECU have been ordered.

The Manager presented a request for the 4th of July organizers to hold the Green Mountain Mile run on Main Street before the start of the Parade on June 30th. L Sayah made a motion to approve the request. The motion was seconded by N. Howell-Sherman and passed unanimously.

The Trustees left the joint meeting and resumed their meeting in the kitchen. Following discussions it was agreed that the Board propose making the two spaces in front of the municipal office a bus unloading zone for tourist buses and others stopping in Waterbury, for a two year period, at which time to be reviewed with the future decisions/actions regarding the municipal building structure. The Manager will have a draft of the traffic ordinances for the Trustees meeting on June 13th.

N. Howell-Sherman made a motion to approve the minutes of the May 9th, May 10th and May 14th meetings. The motion was seconded by L. Sayah and passed unanimously.

TOWN CLERK BUSINESS

The Board reviewed the list of appointed officers. It was decided to hold on WCDC appointments to see the outcome of the USDA Grant. R. Ellis made a motion to appoint the following:

Ed Brown	Animal Control Officer/Constable	1 year term ending 04/30/2013
Rebecca Washburn	Planning Commission	3 year term ending 04/30/2015
Rick Boyle	Development Review Board	3 year term ending 04/30/2015
David Frothingham	Development Review Board (alt.)	1 year term ending 04/30/2013
Bill Minter	Recreation Committee	3 year term ending 04/30/2015
Jeff Fuller	Recreation Committee	3 year term ending 04/30/2015
Steve Hagenbuch	Conservation Commission	3 year term ending 04/30/2015
Matt Larson	Conservation Commission	3 year term ending 04/30/2015
Everett Coffey	VT State Police Advisory Board	2 year term ending 04/30/2014
Gunner McCain	Central VT Regional PC	1 year term ending 04/30/2013
Ed Steele	Mad River Resource Mgmt. Alliance	1 year term ending 04/30/2013
Newspaper of Record	Waterbury Record	1 year term ending 04/30/2013
	Times Argus (alternate)	1 year term ending 04/30/2013

The motion was seconded by C. Viens and passed unanimously. There are some remaining appointments to take place at a future date. Ken Belliveau is interested in joining the Planning Commission and will be invited, along with Planning Commission members, to the next meeting. A discussion will also take place as to how many members should be on the Planning Commission (5 versus 7).

Danielle Nicholls of 'The Cork' has made a request to expand the outdoor consumption area to the alleyway between The Cork and WDEV. The entrance on Stowe Street will be blocked. R. Ellis made a motion to allow Cork to expand the outdoor consumption area contingent on receiving approval from the Department of Liquor Control. The motion was seconded by K. Miller and passed unanimously.

Don Schneider and Tom Thurston requested permission to hold the 5th Annual Green Mountain Mile Race prior to the parade on June 30th. R. Ellis made a motion to approve the request. The motion was seconded by K. Miller and passed unanimously.

R. Ellis made a motion to approve the minutes of the May 7th, May 11th and May 14th meetings. The motion was seconded by C. Viens and passed unanimously.

March of Dimes relay teams have requested use of the Hope Davey Pavilion on Sunday May 27th from 4:30pm – 7:00pm for a picnic, with waiver of fee and alcohol. K. Miller made a motion to approve the request. The motion was seconded by C. Viens and passed unanimously.

On behalf of the Vermont Army National Guard, Angela Wells has requested use of the Hope Davey Pavilion on Sunday August 5th from 10:00am to 2:00pm for a family day picnic, with waiver of fee. R. Ellis made a motion to approve the request. The motion was seconded by K. Miller and passed unanimously.

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Playground rules were distributed and reviewed. K. Miller made a motion to approve the playground rules to be in effect during daycamp. The motion was seconded by R. Ellis and passed unanimously.

W. Shepeluk indicated that there was no update on the Town truck that was involved in an accident. The driver is still out and receiving physical therapy for injuries he sustained.

There being no further business, the meeting of the Select Board adjourned at 10:00pm, and the meeting of the Trustees adjourned at 10:05pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: June 4, 2012